

## **AGENDA**

Regular Council Meeting  
Tuesday, July 4, 2023, at 7:00 p.m.  
Powassan Council Chambers  
(Firehall Station 1)

### **1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND**

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care of, and teachings about, our earth and our relations. May we continue to honour these teachings.”

### **2. ROLL CALL**

### **3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF**

### **4. APPROVAL OF THE AGENDA**

### **5. PRESENTATIONS:**

### **6. ADOPTION OF MINUTES**

6.1 – Regular Council meeting of June 20, 2023

### **7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**

7.1 Powassan Maple Syrup Festival Committee minutes of June 21, 2023

7.2 Powassan Recreation Committee minutes of May 10, 2023

### **8. MINUTES AND REPORTS FROM APPOINTED BOARDS**

8.1 Golden Sunshine Municipal Non-Profit Housing Corporation minutes of May 16, 2023

8.2 Powassan and District Union Public Library minutes of May 15, 2023

8.3 Powassan and District Union Public Library draft minutes of June 19, 2023

8.4 Police Services Board minutes of June 19, 2023

### **9. STAFF REPORTS**

9.1 K. Bester, Deputy Clerk – Planning Services

9.2 A. Quinn, Acting Clerk – Entrance Policy and Permit

9.3 B. Robinson, Treasurer/Director of Corporate Services – Q2 Budget Variance Report

9.4 A. Quinn, Acting Clerk – Health and Wellness Policy

9.5 B. Robinson, Treasurer/Director of Corporate Services – Waste Collection Bylaw

9.6 K. Bester, Deputy Clerk – Public Works Items Report

9.7 B. Robinson, Treasurer/Director of Corporate Services – Facility Rental Policy

**10. BY-LAWS**

10.1 Bylaw 2023-16 User Fee Bylaw

**11. UNFINISHED BUSINESS**

**12. NEW BUSINESS**

**13. CORRESPONDENCE**

13.1 Near North Crime Stoppers - 2023 Gala

13.2 J. Osborn – Truck traffic on Main Street

**14. ADDENDUM**

**15. ACCOUNTS PAYABLE**

**16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**

**17. PUBLIC QUESTIONS**

**18. CLOSED SESSION**

18.1 Adoption of Closed Session Minutes of June 20, 2023

18.2 Land -Section 239(2)(c) of the Municipal Act and under 6(1)(c) of the Procedural Bylaw – a proposed or pending acquisition or deposition of land by the Municipality or local board.

**19. MOTION TO ADJOURN**



**Regular Council Meeting  
Tuesday, June 20, 2023, at 7:00 pm  
Powassan Council Chambers**

**Present:** Peter McIsaac, Mayor  
Markus Wand, Deputy Mayor  
Dave Britton, Councillor  
Leo Patey, Councillor

**Staff:** Kim Bester, Deputy Clerk  
Brayden Robinson, Treasurer/Director of Corporate Services

**Absent,  
With Regrets:** Randy Hall, Councillor

**Presentation:** Ben Hughes, Hughes Enterprises Inc. – Proposed Fourplex Construction

**Disclosure of Monetary Interest and General Nature Thereof: None.**

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- 2023-197** Moved by: M. Wand Seconded by: D. Britton  
That the agenda of the Regular Council Meeting of June 20, 2023, be approved. **Carried**
- 2023-198** Moved by: M. Wand Seconded by: D. Britton  
That the minutes of the Regular meeting of council of June 6, 2023, be adopted. **Carried**
- 2023-199** Moved by: L. Patey Seconded by: D. Britton  
That the District of Parry Sound Housing and Homelessness Annual Report for 2022-2023, be received. **Carried**
- 2023-200** Moved by: D. Britton Seconded by: M. Wand  
That the District of Parry Sound Social Services Administration Board's Chief Administrative Officer's Report dated June 2023, be received. **Carried**
- 2023-201** Moved by: L. Patey Seconded by: M. Wand  
That the memo dated May 29, 2023, from Deputy Clerk K. Bester regarding Hughes proposed fourplex on Main Street North Powassan, be received. **Carried**
- 2023-202** Moved by: M. Wand Seconded by: L. Patey  
That the report from Treasurer/Director of Corporate Services B Robinson, regarding the Digital Sign Policy, be received.
- AND FURTHER** that the Digital Sign Policy be adopted as presented. **Carried**

2023-203

Moved by: D. Britton                      Seconded by: L. Patey

That the report from Treasurer/Director of Corporate Services B. Robinson, regarding engineering services be received;

**AND FURTHER** that staff be directed to post an RFP for an Engineer of Record.                      **Carried**

2023-204

Moved by: M. Wand                      Seconded by: D. Britton

That the report from Acting Clerk, A. Quinn regarding the Draft Update of the Procedural Bylaw be received for review;

**AND FURTHER** that any comments and/or changes be sent to staff by July 15, 2023.                      **Carried**

2023-205

Moved by: M. Wand                      Seconded by: L. Patey

That the memorandum dated June 15, 2023, from Deputy Clerk K. Bester regarding Consent Application B19/POWASSAN/2023, be received;

**AND FURTHER** that the Council of the Municipality of Powassan supports the request in Consent Application B19/POWASSAN/2023 to re-establish the 99.19-care lot on Weiler Line.                      **Carried**

2023-206

Moved by: D. Britton                      Seconded by: M. Wand

That the report from Acting Clerk, A. Quinn regarding the Council Meeting Schedule for July and August be received;

**AND THAT** the Regular Meeting of Council schedule change for the months of July and August from the first and third Tuesday of each month to the first Tuesday of each month only, being July 4 and August 1;

**AND FURTHER THAT** additional Meetings of Council will be called by Mayor McIsaac should it be deemed necessary.                      **Carried**

2023-207

Moved by: D. Britton                      Seconded by: M. Wand

That Bylaw 2023-15, being a Bylaw to approve a policy to prescribe the accounting treatment for tangible capital assets;

Be considered **READ** a **FIRST** and **SECOND** time this 6<sup>th</sup> day of June, 2023;

**AND** to be **READ** a **THIRD** time and **FINALLY PASSED** on the 20<sup>th</sup> day of June, 2023.                      **Carried**

2023-208

Moved by: M. Wand                      Seconded by: L. Patey

That the Municipal Insurance Renewal Proposal for the Corporation of the Municipality of Powassan be received;

**AND FURTHER** be it resolved that the Municipality of Powassan Council accepts the quotation for the 2023 Insurance renewal in the amount of \$196,054.00 plus applicable taxes, from Marsh Canada Limited.                      **Carried**

**2023-209**

Moved by: L. Patey                      Seconded by: M. Wand  
That Council now adjourns to closed session at 7:44 p.m. to discuss:

18.1 Adoption of Closed Session Minutes of June 6, 2023

18.2 Identifiable Individual – Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw – matters regarding an identifiable individual, including municipal or local board employees. **Carried**

**2023-210**

Moved by: M. Wand                      Seconded by: L. Patey  
That Council now reconvenes to regular session at 8:12 p.m. **Carried**

**2023-211**

Moved by: D. Britton                      Seconded by: M. Wand  
That Council now adjourns at 8:13 p.m. **Carried**

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Mayor

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Clerk

**POWASSAN MAPLE SYRUP FESTIVAL  
COMMITTEE MEETING MINUTES  
JUNE 21, 2023**

**Call to order:**

Meeting called to order at 6:02 pm. with the following members in attendance:

Monika Gibbings /Mike Odrowski / Christine Wendover/ Leo Patey / Mary Heasman / Paul Long / Andy Straughan / Lori Costello

Municipal staff in attendance: Kim Bester

Call to Order – Moved by Lori Costello / Seconded by Andy Straughan – Carried

1. Review of the April 12, 2023 minutes – Moved by Mary Heasman/ Seconded by Monika Gibbings – Carried.
2. Correspondence – n/a
3. Maple Producers – Producers at the meeting indicated that their production was either just above or below averages this year. The weather impacted the amount of dark syrup that producers could make.
4. New Business -
  - Food Vendor Cancellation – The Committee decided to let the Food Vendor who couldn't attend because of Covid – to use their fee for 2024.
  - Indoor Vendor Location – 2024 – It was suggested that the Committee inquire about potentially using 250 Clark (gym / Maple room / possibly other meeting runs) to accommodate 2024 Indoor Vendors. The cost for this also to be determined.
  - Date for 2024 Festival – April 27<sup>th</sup>, 2024 was the date agreed upon by the Committee.
  - Clarification of "Food Vendor" definition – Kim to inquire with other festivals what their policy is. Alternatively, food brought TO the festival, vs food made AT the festival could be used to differentiate between the two types of food vendors.
  - Vendor Questionnaire / Pancake Breakfast and Baked Bean Lunch – approximately 71% of the responses were very favourable and there were lots of great comments. We will review comments at the September meeting to determine whether we might want to make a few changes/adjustments to the festival. Approximately 1648 people attended the '3' pancake breakfasts. We are still waiting on numbers for the Bean lunch. Kim to send the Vendor questionnaire to the Producers as well and to provide the summary of the pancake breakfasts/baked bean lunch numbers to all Committee members.
  - Stage Location for 2024 – The park was very wet and chairs sunk into the ground which weren't placed on the plywood. Committee members to revisit this item in September. Options put forth for the stage location included – ON the Main St. (as it was before) / IN the Powassan Drug store parking lot (if permission were granted from the property owner).
  - 2023 Attractions – Members suggested – Tree tapping demonstration / Maple syrup production demonstration / Astronomy Group / Classic Cars / Sheep Shearer / Chainsaw carver-demonstration / Tree company to possibly do some kind of demonstration / Chainsaw safety demonstration. Members are asked to come up with other ideas for

- 'entertainment/attractions' for the 2024 festival.
- Final Budget Update – with the funding received and the municipality's in-kind contribution of \$21,940.00 the Festival had a profit of \$1,162.04. The Vendor role is the most time-consuming and if a volunteer could be found for this role, it would bring the municipal contribution down considerably. Kim to check for funding opportunities in early 2024 for the festival.
  - Municipal Financial Involvement Summary – the total cost to the municipality (staff wages and use of facilities) came to just under \$22,000.00.

5. Other Comments –

- Student Volunteers to be provided with some form of thank you next year (i.e. food voucher, etc.)
- Mike advised that there were around 300 cars that were parked in the offsite parking location. He also asked that additional volunteers be available next year for that site and that bus drivers be informed as to exactly what their route / stops will be. It was suggested that some kind of tent or awning be put up at the offsite parking location for people waiting for the bus.

Motion to end the meeting at 6:45 pm – moved by Leo Patey, seconded by Andry Straughan-  
**Carried**

Next meeting – September 21, 2023 – 6 pm – Elm Room

Minutes approved by: \_\_\_\_\_  
Mike Odrowski, Co-Chair

Recorded by : \_\_\_\_\_  
Kimberly Bester, Secretary



	2019 BUDGET	2019 FINAL	2023 DRAFT	NOTES
<b>Income</b>				
<b>Revenue</b>				
Donations	\$5,200.00	\$7,730.00	\$5,000.00	
Exhibition / Crafters	\$11,000.00	\$9,518.00	\$9,000.00	
Food Vendors	\$3,400.00	\$2,088.30	\$2,000.00	
Amateur Lumberjack Reg.	\$400.00	\$300.00	\$0.00	NO CONTEST THIS YEAR
Maple Syrup	\$3,500.00	\$3,260.20	\$3,000.00	
Bus Shuttle	\$764.45	\$764.45	\$800.00	MATTHEWS PORTION (1/2 OF TOTAL COST)
Promo Items (Hats and bags for 2018)	\$4,000.00	\$413.00	\$0.00	NO PROMO ITEMS THIS YEAR
<b>Total Income</b>	<b>\$28,364.45</b>	<b>\$24,173.95</b>	<b>\$19,800.00</b>	
<b>Expenses</b>				
<b>Entertainment</b>				
Music	\$2,500.00	\$2,509.15	\$1,500.00	
Sheep Shearing	\$350.00	\$350.00	\$0.00	NO SHEEP SHEARING THIS YEAR
Great Canadian Lumberjack Show	\$4,525.00	\$4,520.00	\$3,500.00	SCALED BACK SHOW
Amateur Competition	\$4,000.00	\$4,000.00	\$0.00	NO AMATEUR SHOW THIS YEAR
Other Entertainment	\$2,100.00	\$2,500.78	\$2,000.00	GLENDALE FARMS
Kids Zone	\$2,200.00	\$2,578.50	\$1,000.00	1 PERFORMER?
<b>Total Entertainment</b>	<b>\$15,675.00</b>	<b>\$16,458.43</b>	<b>\$8,000.00</b>	
<b>Operating Costs</b>				
Stamps, Office supplies	\$600.00	\$1,333.96	\$200.00	
Designated EMS Team	\$1,000.00	\$914.12	\$1,524.87	QUOTE PROVIDED
Service Charges				
Other (tents, flowers, cards, etc)	\$200.00	\$653.60	\$500.00	PAINT FOR VENDOR MARKING / MEALS FOR PIPERS
Port-A-Johns	\$1,356.00	\$1,356.00	\$1,400.00	
Promo Items - Bags	\$0.00	\$0.00	\$0.00	NO PROMO ITEMS THIS YEAR
Promo Items - Hats / Shirts	\$0.00	\$0.00	\$0.00	NO HATS / PROMO ITEMS - HATS THIS YEAR
Bus Shuttle	\$1,528.89	\$1,528.89	\$1,600.00	TOTAL COST OF BUS
<b>Total Operating Cost</b>	<b>\$6,684.89</b>	<b>\$8,299.62</b>	<b>\$5,224.87</b>	
<b>Advertising</b>				
Media and other				
Radio Ads	\$1,300.00	\$1,265.60	\$1,130.00	TOTAL COST OF RADIO
Print Ads	\$2,500.00	\$2,356.50	\$1,800.00	NUGGET / ALMAGUIN NEWS AND PRINTING OF PROGRAMS
Other Advertising	\$1,000.00	\$487.09	\$500.00	VOLUNTEER AD/ FACEBOOK / PENNEY POSTERS
Web Site	\$385.00	\$723.20	\$400.00	
<b>Total Advertising</b>	<b>\$5,185.00</b>	<b>\$4,832.39</b>	<b>\$3,830.00</b>	
<b>TOTAL EXPENSES</b>	<b>\$27,544.89</b>	<b>\$29,590.44</b>	<b>\$17,054.87</b>	
<b>Net Profit / Loss</b>	<b>\$819.56</b>	<b>-\$5,416.49</b>	<b>\$2,745.13</b>	PROFIT

Certified by Treasurer/Secretary:



## **Recreation Committee Minutes** May 10, 2023, 7:00pm, Trout Creek Community Centre

**Attendees:** Mallory Slingerland, Chris Varey, Councillor Hall, Brian Eckensviller, Tonja Eckensviller, Jeff Eckensviller, Tyson Hummel, Ted Hummel, Jared Dupuis, Jeff Conrad, Gerry Giesler, Kirsten Pedersen, Mayor McIsaac, Councillor Hall

**Staff:** Allison Quinn, Shaun Geisler

**Absent with Regrets:** Penny Desormiers, Rob Giesler, Kim Lindsay

**1. Call to Order @ 7:04 p.m.**

**2. Agenda**

- Adoption of the Agenda of May 10, 2023,  
*Moved by: Tyson Hummel Secoded by: Ted Hummel*  
**Carried**

**3. Disclosure of Pecuniary Interest – None**

**4. Minutes**

- Approval of minutes of March 8, 2023  
*Moved by: M. Slingerland Secoded by: C. Varey*  
**Carried**

**5. Presentations - None**

**6. Correspondence - None**

**7. Facility Manager Updates**

- a) **Sportsplex – no updates.**
- b) **TCCC – S. Geisler** gave an update – everything went well with taking the ice out; there was discussion regarding roof repairs – staff to look into further; the flooring will be put in later in the summer.

**8. Event Updates**

- a) **Sip and Savour (Saturday, June 17, 2023)** – M. Slingerland gave an update; tickets are ready to sell – some members of the committee took tickets to sell; tickets can be purchased at Home Hardware, the municipal office, Syl's Neighbourhood Kitchen, New Ontario Brewing; door prize for advanced ticket sales; food vendors include Wasi Chef's, Carriage House Market; other vendors; sponsorships; it was suggested the wording about the designated driver's be changed on the poster – A. Quinn to look into.
- b) **Canoe Regatta (Sunday, June 11, 2023)** – K. Hogan has advertising ready – will send to G. Giesler for review; A. Quinn to look into insurance certificate for property use; G. Giesler to contact property owners; same route as last year; two different route lengths for those that don't/can't travel the full distance – will be added to the poster;

- c) **Fish Derby (Sunday, July 9, 2023)** – Advertising can begin at the same time as advertising for Canada Day; will need volunteers for the end of the derby to help measure the fish and for the BBQ; M. Slingerland does the registration;
- d) **Trout Creek Playground Improvements** – J. Eckensviller and A. Quinn will be meeting with the TC Lion’s Club on May 18<sup>th</sup>; something should be done around the playground to reduce how damp it can get;
- e) **Trails Funding** – Tenders have been started; G. Giesler and A. Quinn have been communicating about the signs and the dock.
- f) **Winter Carnival (February 17, 18, 19)** – A. Quinn will have the numbers for the next meeting.
- g) **FedNor Funding** – Nothing new to report.

**9. Outstanding Business**

**10. New Business**

- a) Maple Hill Sap Run – J. Dupuis gave an update; 215 were registered for the Sap Run including 50 kids for the kids run; raised \$8,000; it was timed this year which people like (to track their runs); road closures will be different next year; hoping to get the schools involved next year.
- b) User Fees Update – The group discussed the Municipality’s proposed new fees for recreational facilities; they would like to see comparables from surrounding communities; prime time should be consistent between the arenas; an ice rental package should be done and sent to teams soon for them to book ice time for the fall; a rate to sell ice quickly (if someone cancels) or for the difficult sell times should be added; those selling the ice should have an email group of hockey coaches so they can contact them all quickly when ice becomes available;

**11. Community Updates**

- a) There was a group discussion about having a golf tournament or a ball tournament this year. Volunteers would be needed to help organize and run the event.
- b) M. Slingerland – ‘swag’ bags and Powassan t-shirts were sold at the Maple Syrup Festival; \$91.00 was raised;
- c) R. Hall – is working on multiuse trail for snowmobiles and ATV’s; from Wagon Wheel to McCharles
- d) S. Geisler – the dog show will be back in October
- e) B. Eckensviller – had mentioned previously about staff reaching out to potential ice renters and is wondering if that was done – staff to update at the next meeting;
- f) Booster Club (T. Eckensviller) – the Easter Egg Hunt the weekend before Easter was very successful; they will be meeting again next week to plan for summer events

- S. Geisler will look into some repairs for the shed that houses the ball equipment; Queen Elizabeth pictures should come down now;

**12. Next Meeting:** Wednesday, June 14, at 7p.m. at TCCC.

**13. Adjournment:** Meeting adjourned at 8:54 p.m.

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Chair

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Acting Clerk

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The Golden Sunshine Municipal Non-Profit Housing Corporation  
Minutes of the Board of Directors Meeting  
2023-07

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Tuesday May 16, 2023

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday May 16, 2023.

Present: Doug Walli, Bernadette Kerr, Mieke Krause, Leo Patey, Tom Piper, Nancy McFadden, Jean Burns & Amber McIsaac, Property Manager. Regrets: Dave Britton

1. Call to order

**Resolution No. 2023-29**– Moved by Tom, seconded by Doug that the meeting was called to order at 10:00 am. Carried

2. Additions to Agenda – Building Condition Assessment

3. Approval of the Agenda-

**Resolution No. 2023-30**– Moved by Doug, seconded by Tom that the agenda be adopted with amendments.

4. Conflict of Interest Disclosure – none

5. Approval of the Minutes from the April 18, 2023 board meeting

**Resolution No. 2023-31**– Moved by Tom seconded by Leo that the minutes from the board meeting on April 18, 2023 were adopted as presented.

**6. Business arising**

**a) Garden Committee Budget/ Plan for 2023**

Jean Burns submitted a plan and request for a budget for the spring/summer of 2023 on behalf of the garden committee. Plans included a garden at the rear of the building, planters, soil, and some new gardening equipment. Request for next year to create raised garden beds once money is raised. \$180 donation received from Debbie Piekarski has been set aside for that project.

**Resolution No. 2023-32**– Moved by Doug seconded by Mieke that the GSMNP allocate \$400 from the Social and Recreational budget to the garden committee for the 2023 season.

## B) COCHI Project

Projects are moving along well. New fence, security cameras, new block heater posts and carpets are all set to be installed in May & June. Amber notified the board members of an increase to the quote for carpets due to a rise in cost for the baseboards from the supplier.

**Resolution No. 2023-33**– Moved by Tom seconded by Mieke that the GSMNP approves quote #110337 from Floor Fashion World in the amount of \$21549.71, a increase of \$606.53, for new carpets to be installed.

## C) Building Condition Assessment

Email received from Parry Sound DSSAB stating they will be contracting with a company to complete a Building Condition Assessment of the Golden Sunshine Pines Apartment building. Amber to confirm with the DSSAB that it is ok to proceed. Previous building condition assessment was completed in 2017.

## 7. Correspondences

### A) Managers Report

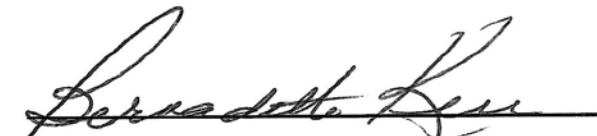
Repairs completed on May 15<sup>th</sup> to the leaking water main. Amber will wait for the invoice. Questions to be submitted to the tenants regarding the Pet Policy.


### b) Financial Report

**Resolution No. 2023-34** Moved by Leo, seconded by Tom that the board approves the April 2023 financials that were presented. Carried

**8. Next Board Meeting** – June 20, 2023 @ 9:30am.

**9. Adjournment - Resolution No. 2023-35**– Moved by Tom, seconded by Leo that the board meeting be adjourned at 11:19 am. Carried

  
\_\_\_\_\_  
President, Bernadette Kerr

  
\_\_\_\_\_  
Property Manager, Amber Mclsaac

**Powassan & District Union Public Library**  
**Minutes for Monday, May 15, 2023 – 6:00 p.m.**  
**Board Meeting @ Library**

**In-person:** Laurie Forth, Bernadette Kerr, Steve Kirkey, Leo Patey, Debbie Piper, Doug Walli,  
 Marie Rosset

**Absent with regrets:** Tina Martin, Pat Stephens

Item	Action	Responsibility
1. <b>Call to order</b>	6 pm	
2. <b>Respect and Acknowledgement Declaration</b>	Declaration read by CEO	
3. <b>General Consent Motion: Present the general Consent Motion which includes:</b> a) Approval of May 15, 2023 Agenda b) Approval of Minutes for April 24, 2023 meetings c) Approval of Financial Reports for April 2023 d) Library Report for April 2023 deferred until next month	Motion: 2023-19 That the General Consent Motion for May 2023 be adopted as presented  Moved by: Laurie Forth Seconded by: Bernadette Kerr	
4. <b>Disclosure of pecuniary interest</b>	None	None
5. <b>General Business</b>  a) Insurance with Cooperators          b) 2023 Powassan Maple Syrup Festival – Update	Motion: 2023-20 That the Library move their insurance policy to the Co-Operators for general liability plus directors' and officers' coverage.  - The policy is for 5 million-liability coverage with \$5,000 deductible. Coverage for directors and officers was also added. The library will be saving \$400 over last years premium. Plan to add another reserve account for the saving.  - Taffy sale revenue -- \$553 - Dan and Lori Costello donated the taffy worth \$240 - In spite of lousy weather good outcome	CEO contacts the Co-Operators to let them know of motion

<p>c) HR Update</p>	<p>- New employee</p> <ul style="list-style-type: none"> <li>- Hired Owen Derosier to replace Saturday employee who resigned</li> <li>- Owen is second year Nipissing University student majoring in Business, English and Film Studies.</li> </ul> <p>Summer Hours</p> <ul style="list-style-type: none"> <li>- Library will close at 6pm versus 7pm on Tuesdays and Thursday for month of July and August.</li> </ul> <p>Pride month</p> <ul style="list-style-type: none"> <li>- Marty Schreiter presenting to Council on Tuesday May 16, looking for Municipal support of Pride month.</li> <li>- Suggestion that library purchase a wall mounted flagpole to hang the pride flag from it.</li> </ul> <p>Incident Report</p> <ul style="list-style-type: none"> <li>- CEO read an incident report regarding a staff member and a medical emergency involving a patron at the library. Was handled very well.</li> </ul> <p>Summer Student Hires</p> <ul style="list-style-type: none"> <li>- CEO reported that the library was unsuccessful in grant applications. Discussed how the library could manage more programming in the summer and stay within budget.</li> </ul>	
<p>d) Musical Instruments Library – Update</p>	<p>Bernadette informed the Board</p> <ul style="list-style-type: none"> <li>- One guitar ready to start program</li> <li>- Start promoting program in media</li> <li>- Item will be part of Library of Things Collection</li> </ul>	<p>CEO to write policy and contact media to promote program</p>
<p>e) Community Conversations</p> <ul style="list-style-type: none"> <li>- May 24 – Muslim Culture</li> <li>- June 28 – LGBTQ+/Queer culture</li> </ul>	<p>Guest Speaker: Ainul Ahmed Guest speaker: Seth Compton</p>	<p>CEO to alert OPP of June 28 community conversations.</p>
<p>f) December Board Meeting</p>		

<p>g) Strategic Plan</p>	<ul style="list-style-type: none"> <li>- CEO recommends reinstating the December meeting with an end of year review along with pot-luck refreshments</li> <li>- Presentation of draft document deferred further again to next month's meeting</li> </ul>	<p>Meeting date: December 18, 2023</p> <p>CEO to present draft copy</p>
<p><b>6. Correspondence</b></p>	<p>None to report</p>	
<p><b>7. Committee Reports</b></p>		
<p>a) Property Committee</p>	<ul style="list-style-type: none"> <li>- lack of emergency button in downstairs accessible washroom</li> </ul>	<p>Will install a wireless doorbell until able to secure funding from an Accessibility Grant</p>
<p>b) Financial Committee</p>	<p>Library Services Contract requires signing by mayors and CAO, ASAP.</p>	<p>Steve Kirkey committed to deliver signed copies until completed.</p>
<p>c) Fundraising Committee</p> <ul style="list-style-type: none"> <li>- An evening with Lisa LaFlamme fundraising event</li> </ul>	<ul style="list-style-type: none"> <li>- Event planning progressing nicely. It was decided, cost of tickets -- \$100 each. Will provide a \$70 charitable tax receipt (meal cost \$30.00 per person)</li> <li>- Leo Patey confirmed that, despite rumors to the contrary, the Municipality is not participating in or organizing any other event on the same evening (Sept 23).</li> </ul>	<p>Next meeting scheduled for May 29, @ 12:30pm. Brea to present ticket sale system.</p>
<p>d) Policy Committee report</p> <ul style="list-style-type: none"> <li>• RES-05 Library Emergency and Disruption of Service Policy</li> <li>• SERV-06 Programming Policy</li> </ul>	<ul style="list-style-type: none"> <li>- Both policy requires further adaptations to specific situation. Defer presentation to next month.</li> </ul>	<p>CEO to complete policies</p>

<p>e) Friends of the Library</p> <ul style="list-style-type: none"> <li>• Update</li> </ul>	<p>Agreed to cover the cost of three pairs of binocular to be include in the new Adventure Packs Lending Initiative.</p>	<p>Next meeting: June 5, 2023 @ 5:30pm</p>
<p><b>8. Adjournment</b></p>	<p>Motion: 2023-121 That the May 15, 2023 meeting be adjourned at 8:20</p> <p>Moved by: Doug Walli</p>	<p>Next meeting June 19, 2023</p>

Chairperson: *Tina Martin*  
**Tina Martin, Chair**

Secretary: *Marie Rosset*  
**Marie Rosset, CEO**



**Powassan & District Union Public Library**  
**Minutes for Monday, June 19, 2023 – 6:00 p.m.**  
**Board Meeting @ Library**

**In-person:** Tina Martin, Laurie Forth, Bernadette Kerr, Leo Patey, Debbie Piper, Pat Stephens, Doug Walli, Marie Rosset

**Absent:** Steve Kirkey

Item	Action	Responsibility
1. Call to order	6:05 pm	
2. Respect and Acknowledgement Declaration	Declaration read by CEO	
<b>3. General Consent Motion: Present the general Consent Motion which includes:</b> a) Approval of June 19, 2023 Agenda b) Approval of Minutes for May 15, 2023 meetings c) Approval of Financial Reports for May 2023 d) Library Reports for March, April, May 2023 deferred until September	Motion: 2023-21 That the General Consent Motion for June 2023 be adopted as presented  Moved by: Debbie Piper Seconded by: Leo Patey	
4. Disclosure of pecuniary interest	None	none
<b>5. General Business</b>  a) Notable June Events  b) Charitable Tax Return  c) Funding Opportunity	Cancellation of LGBTQ+ Culture Event by Seth Compton for health reasons. Event is postponed until October 2023  Mandatory charitable tax return was completed by CEO, resulting in a saving of at least \$700.  The library will partner with Hailey Madigan. She will sell books from the Usborne Publisher at the Powassan's Farmer's Market for the month of July and August, while promoting the library, and reading to children. Ten percent of items sold	Schedule new date during Library week  Draw partnership contract

<p>d) Musical Instruments Library – Update</p> <p>e) Strategic Plan – Update</p> <p>f) New Board Member from Restoule</p> <p>g) Historical Society Items</p>	<p>at the market will be donated to the library. Program is ready to launch. Policy still required. Also, small guitar humidifier required.</p> <p>Deferred until September</p> <p>Potential member will be informed to contact Mike McVeety to let him, and their Board know of their interest.</p> <p>Goal is to start displaying historical items of interest to the community inside the library</p>	<p>Complete policy and purchase humidifier</p> <p>CEO will contact Mary Heasman to request items</p>
<p><b>6. Correspondence</b></p>	<p>None to report</p>	
<p><b>7. Committee Reports</b></p> <p>a) Property Committee</p> <p>- Elevator Maintenance Contract</p> <p>b) Financial Committee</p>	<p>Current contract with Otis ends September 30, 2023. Transferring service to Elevator1 will result in a saving of \$700 per year and hopefully, better service.</p> <p><b>Motion: 2023-22</b> That the Elevator Maintenance Contract be granted to Elevator1 at the end of the Otis Contract on September 30, 2023. The quarterly FMX maintenance Agreement option was selected at an initial annual cost of \$3,740.00.</p> <p>Moved by: Leo Patey Seconded by: Pat Stephens</p> <p>Nothing to report.</p>	<p>Send Otis letter of termination before end of June and return signed contract to Elevator1.</p>

<p>c) Fundraising Committee</p> <ul style="list-style-type: none"> <li>- An evening with Lisa LaFlamme fundraising event</li> </ul> <p>d) Policy Committee report</p> <ul style="list-style-type: none"> <li>• SERV-06 Programming Policy</li>   <li>• SERV-07 Agreement for PDUPL Facility Use</li>   <li>• RES-19 Request for Withdrawal of Library Materials</li> </ul> <p>e) Friends of the Library</p> <ul style="list-style-type: none"> <li>• Update</li> </ul>	<p>Plans for the evening are proceeding smoothly. Tickets are selling very well. In the event of a last-minute cancellation, the committee will purchase cancellation insurance to cover fixed costs already incurred.</p> <p>Next step is to expand the reach of advertising to beyond local community. Invitations to sponsor the event will be sent to various companies.</p> <p><b>Motion: 2023-23</b> That SERV-06 Programming Policy be approved as presented</p> <p>Moved by: Doug Walli Seconded by: Pat Stephens</p> <p><b>Motion: 2023-24</b> That SERV-07 Agreement for the PDUPL Facility Use be approved as modified.</p> <p>Moved by: Doug Walli Seconded by: Debbie Piper</p> <p><b>Motion: 2023-25</b> That RES-19 Request for Withdrawal of Library Materials be approved as presented.</p> <p>Moved by: Bernadette Kerr Seconded by: Pat Stephens</p> <p>Friends have agreed to cover cost of purchasing new library cart at a cost of \$1,187.96. Ann Oshell was thanked for looking after the flower gardens at the front of library.</p>	
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<b>8. Adjournment</b>	Motion: 2023-26 That the June 19, 2023 meeting be adjourned at 7pm  Moved by: Laurie forth	Next meeting September 18, 2023
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**Chairperson:** \_\_\_\_\_  
**Kristina Martin, Chair**

**Secretary:** \_\_\_\_\_  
**Marie Rosset, CEO**

**DRAFT**



## **Police Service Board Minutes: June 19, 2023**

Attendees: Markus Wand Chair/Councillor, Mary Houghton Crime Stoppers, Jeff Dagg Provincial Appointee, Inspector W.P.R. (Bill) McMullen, Sergeant Andrew Kraemer Interim Detachment Commander, Rebecca Metcalf Member at Large

Absent with regrets: Ben Mousseau Protective Services

Staff: Norma Conrad Recording Secretary

### **1. Call to Order @ 6:00pm**

Motion 2023-06

Moved By: Jeff Dagg                      Seconded By: Rebecca Metcalf

### **2. Disclosure of Pecuniary interests and general nature thereof: None**

### **3. Approval of Agenda**

Adoption of the agenda of June 19, 2023

Motion 2023-07

Moved By: Rebecca Metcalf      Seconded By: Jeff Dagg

Adopted

### **4. Approval of Minutes**

Approval of Minutes of March 20, 2023

Motion 2023-08

Moved By: Jeff Dagg                      Seconded By: Rebecca Metcalf

Adopted

### **5. Presentation(S) - None**

### **6. Manager's Report**

Sergeant Andrew Kraemer discussed the Calls for Service report with the group prepared by Natalie Kuehni. The following calls for service that stood out on the report are as follows:

Increases: Mental Health Act, Suspicious Person, False Alarms, Keep the Peace

Decreases: Violent Crimes, Landlord Tenant Act, Mental Health Act-attempt suicide, Domestic Disturbance

Sergeant Andrew Kraemer advised that the Maple Syrup Festival in April was very well attended, and he noticed that a lot of visitors were interested in the following booths setup by the OPP, EMS, Fire and Crime Stoppers.

## **7. Member's Report-**

- Councillor/Chair Markus Wand has asked for Inspector W.P.R. (Bill) McMullen and Sergeant Andrew Kraemer Interim Detachment Commander to come and do a presentation at a Council meeting. They replied that they would check their calendars and get back to us with a date.

## **8. Crime Stoppers**

-Mary Houghton from Crime Stoppers advised that their annual golf tournament in August has been rescheduled to Friday, June 23, 2023, 1:00pm at the Highview golf Course in Powassan.

-She mentioned during the Maple Syrup Festival that there was a lot of traffic received at the booth she shared with the EMS, Fire & OPP.

-Crime Stopper is excited to host their Near North Crime Stoppers "Gala" for this year they are celebrating our community champions. The event will take place at the Davedi Club, North Bay on Saturday September 23, Cocktails start at 6:00pm.

-Stats:

-Rise and Fall

-\$5000.00 in rewards approved, \$3,000.00 Paid in rewards

## **9. Old Business**

### **9.1) Update on Bridge Dedication**

A Bridge Dedication is in the planning to honour Constable Clayton Armstrong who was posted here in Powassan in 1963 when an on-duty motor vehicle collision took his life. A ceremony date has finally been set for Tuesday, July 18, 2023, in Powassan. Invitations have been sent out to approximately 80 guests; it will be held at 250 Clark in the gymnasium. There will also be a security sweep check shortly at 250 Clark for sight detail and for safety and security checks.

## **10. New Business**

### **10.1) Update MTO requirements for digital speed sign**

A new location is being considered for the temporary speed sign to be possibly put up on main street in Trout Creek, but it being a secondary highway (hwy 522) it needs to get approval/ permission from the Ministry of Transportation (MTO). They have asked for details and pictures of the speed sign to see if it will be permitted on a provincial highway. All information has been sent hopefully hear from them soon.

### **10.2) Detachment Building**

Sgt Kraemer had a brief discussion about a new detachment for the entire North Bay cluster being built in the area in the next few years.

## **11. Correspondence**

### **11.1) Bank Statement**

-Bank statement added to the agenda package for viewing purpose only.

## **12. Addendums - None**

## **13. Accounts Payable – None**

**14. Notice of Meeting**

Next meeting will be scheduled for Monday September 18, 2023, at 6:00pm

Motion 2023-09

Moved By: Rebecca Metcalf

Seconded By: Jeff Dagg

**15. Closed Session – None**

**16. Adjournment**

Meeting adjourned at 7:09pm

Motion 2023-10

Moved By: Jeff Dagg

Seconded By: Rebecca Metcalf

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Chair

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Recording Secretary

To: Council  
From: K. Bester, Deputy Clerk  
Date: June 29, 2023  
Re: Planning Services

**RECOMMENDATION:**

That we continue using Planscape for our Planning Services at this time, and that we potentially revisit the option to Tender for Planning Services in the new year IF we have not had significant forward movement of the Official Plan revision at that time and/or if planning applications are not, for the most part, moving forward within a reasonable timeframe.

**ANALYSIS:**

I spoke with our Planner regarding concerns that planning applications are not moving forward in a timely manner. He clarified that, for the most part, our Planners have been fairly quick in their turnaround of reports, etc. for applications submitted. Where there is some uncertainty or lack of clarity on an application (i.e. sketch is difficult to decipher, prior building permits have been issued without planning approval, or even building permits were not issued, prior to when this was a process in place within the former towns of Powassan, Trout Creek or South Himsworth Township), there will be delays in moving planning processes forward. Also, given that the Planning company we use has numerous other clients, as is potentially the case with most Planning companies at this time, applications will be moved forward as quickly as is possible. If we had an in-house Planner who managed our applications only, timelines would probably be quicker for applications.

At this time the province is in the process of preparing a revision to the Provincial Policy Statement (“PPS”). It is anticipated that at least a fairly final version of this document will be available in the Fall. Given that this policy is being revised, and does include changes to policies for rural development, etc., it does seem prudent to not move our Official Plan (“OP”) forward until we know for certain what policies in the PPS have changed. Moving the OP forward without including provisions to PPS changes, would result in the MMAH probably not approving our revised OP.

Bill 23 provided policy change to permit additional units on residential lots that have municipal services (water/sewer). Directives for properties in the rural zone or those without municipal services (i.e. Trout Creek urban settlement area) are not included within Bill 23. Any changes that Council wishes to see (i.e. allowing additional development on both rural properties and urban service areas that do not have services) must however adhere to OP policies currently in place for the municipality. So, until the OP can be revised, and we are confident that all PPS policies, etc. have been included for, it really isn’t possible to make any rural or urban service area development changes (i.e. applying Bill 23 provisions to these areas).



**To: Council**  
**From: Acting Clerk, A. Quinn**  
**Re: Entrance Policy and Permit**

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**RECOMMENDATIONS:**

That council adopts the new Entrance Policy and revised Entrance Permit.

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**ANALYSIS:**

The attached Entrance Policy and Permit were worked on with direction from the former Municipal Engineer and Director of Public Works. It was approved at a previous Public Works meeting with direction to bring to council.

The policy has since been reviewed by all departments.

A few minor changes have been made but nothing that makes a significant change in the overall policy or permit.

<b>POLICY:</b> ENTRANCE POLICY	<b>POLICY NUMBER:</b>
<b>EFFECTIVE DATE:</b>	<b>AUTHORITY:</b> Public Works Foreman

## PURPOSE:

To define the Municipality of Powassan’s (“Municipality”) Public Works Department’s policies and procedures on the control, installation, classification, reclassification, replacement, and standards of access to the Municipality’s roads, while adhering to Zoning By-Law No. 2019-19 and By-Law No. 2010-16 so that:

- The safety of the travelling public is ensured,
- The operating integrity of the road system is protected by ensuring the efficient flow of traffic,
- The impact of development on the road system is minimized,
- Future maintenance and reconstruction costs are minimized or reduced.

## POLICY STATEMENT:

### 1. Control of Entrances

All entrances onto Municipal roads must have approval of the Municipality’s Public Works Foreman (“Foreman”) or Designate prior to installation and shall be under the control of the Municipality’s Public Works Department. All new or altered installations shall conform to this policy and be completed according to these standards. Costs shall be borne by the owners.

The Foreman will determine the need for a culvert. Should a culvert be deemed necessary, the culvert and all work involved with installation shall conform to the standards as set out in this Policy.

### 2. Entrance Permits Are Required For:

- Construction of a new entrance, including a secondary entrance
- Changing the design of an existing entrance
- Changing the location of an existing entrance
- Changing the use of an existing entrance (i.e.) the classification
- Construction of a temporary entrance
- Paving of an existing entrance

### 3. Inventory of Entrances

The Municipality's Public Works Department shall maintain an inventory of all entrances onto Municipal roads. The inventory shall contain the classification and details of each entrance.

### 4. Classification of Entrances

The classification of an entrance cannot change, nor the entrance be used for any other purpose, without the entrance being reclassified by obtaining an Entrance Permit through the application process. All entrances shall be classed into one of the following classes:

#### Field Entrance

- Provides access to agricultural fields.

#### Farm Entrance

- Provides access to farm buildings and agricultural fields. Where a farm entrance also provides access to a farm residence it shall be classified as a residential entrance.

#### Residential Entrance

- Provides access to residential facilities of four (4) units or less.

#### Commercial/Industrial /Institutional Entrance

- Provides access to a business where goods or services are manufactured, sold, or distributed.

#### Temporary Entrance

- Provides access to properties for a limited period, not to exceed one (1) year, for the purpose of construction, repairs or improvements on that property or to facilitate staged development. If an extension is required, the owner must apply for a new permit prior to the expiration of the existing one.

A temporary permit shall specify:

- The expiry date
- The extent and nature of the works to be done on the property
- The owner's responsibility to clean up mud or debris from the road in a timely fashion.

#### Emergency Entrance

- Provides access to subdivision developments for emergency vehicles only, if the main entrance to the development is not passable. Adequate measures are to be incorporated to prevent use by residents or for delivery vehicles.

## Public Entrance

- Provides access onto a Municipal Road from a registered subdivision by means of a public street.

## Private Road

- Private roads provide access to the following:
  - Access to residential units of five (5) or more units
  - Into townhouse condominium developments
  - Roads into public facilities such as landfill sites, parks public institutions etc.
  - Private roads into resort areas providing access to several lots

## 5. General Policies

### a. Number of Entrances per Lot of Record

The following numbers of entrances per property shall be restricted to:

#### Field Entrances

- A minimum of one (1) per farm with additional field entrances where natural obstructions within the field prevent reasonable access across the field.

#### Farm

- One (1) per farm for farm buildings

#### Residential

- One (1) per property

#### Commercial/Industrial/Institutional

- Maximum of two (2) with a minimum spacing of 30 metres between entrances

### b. Alternative Access

Access shall be gained from a Municipal right-of-way where it can reasonably be achieved.

### c. Existing Lots of Record

Each lot which is legally in existence is entitled to a residential entrance onto a Municipal Road, if no alternative access exists.

### d. Infilling

Infilling refers to the development of vacant lots with existing buildings on both sides in urban areas where the pattern of development and the building line are already established. Extension of an existing built-up area is not considered infilling.

Infilling will be permitted due to the minimal effect on the operation of the road. Reduced setbacks shall be considered if they are in line with existing development.

**e. Service Roads**

In order to provide access to lots adjacent to a Municipal Road, a service road may be built parallel and adjacent to the Municipal Road. It shall be under local jurisdiction or privately owned. Setbacks shall be calculated from the service road property line.

**6. Policies Related to Safety**

**a. Minimum Stopping Sight distance**

Sight distances are measured from a point 3 metres from the outer edge of the traffic lane at an eye level of 1.05 metres above the edge of the traffic lane to an object 0.38 metres in height above the roadway surface in the centre of all lanes affected by the entering vehicle. For example, on a two (2) lane road the distance is measured to the centre of the lanes in both directions. A sight distance verification report and plan prepared by an Ontario Land Surveyor may be requested by the Municipality.

The Public Works Foreman and/or Designate have the authority to reduce the Sight Distance, including grade corrections, if they deem necessary to ensure the safety of Municipal residents, following the guidelines of the Transportation Association of Canada (TAC). Design Speed is set at 10 km/h over posted speed limits for use in this policy instead of the standard 85<sup>th</sup> percentile speed.

**Field, Farm, Residential and Temporary Entrances**

- o New entrances, for field, farm, residential and temporary entrances must meet the following minimum sight distances. The table below is based on wet conditions, which is common practice.

Posted Speed (km/hr)	Design Speed (km/hr)	Minimum Sight Distance (metres)	Correction for stopping sight distance (metres)					
			Decrease for Upgrades			Increase for Down Grades		
			3%	6%	9%	3%	6%	9%
100	110	240	10	20	-	15	30	-
90	110	220	0	20	25	10	20	40
80	90	200	10	15	20	10	15	30
70	80	180	5	10	15	5	10	20
60	70	165	5	5	10	5	10	15
50	60	135	5	5	10	-	5	10
40	50	125	-	-	5	-	-	-

## Commercial Entrances

- All commercial entrances must meet all of the following minimum requirements:

Speed Limit (km/hr)	Sight Distance (metres)	Horizontal Curve (metres)	Grade (%)
40	140	300	6
50	160	300	6
60	180	600	5
70	200	600	5
80	230	1,200	4
90	250	1,200	4
100	270	1,200	4

### Notes:

- In urban areas where the speed limit is significantly lower than the design speed the sight distance may be reduced.
- Commercial entrances must be constructed and approved before the establishment is open for business.

## b. Minimum Visibility Requirements at Structures

The minimum sight distance requirements of entrances adjacent to bridges shall be applied.

## c. Requirements for Visibility Triangles at Intersections

Visibility triangles are defined by (X), the distance measured along the property line on the Municipal Road and (Y), the distance measured along the property line on the side road (i.e.) these distances are measured from the intersection of the two right-of-way lines.

Posted Speed (km/hr)	Visibility Triangle X & Y Municipality Road Right of Way					
	20 metre		30 metre		45 metre	
	X	Y	X	Y	X	Y
40	8	7	2	2	-	-
50	15	10	7	5	-	-
60	22	11	12	6	-	-
70	29	12	17	7	-	-
80	32	2	19	7	-	-
90	39	14	24	8	2	1

**d. Requirements for Spacing from Side Road Intersections**

Entrances onto the sight line of the visibility triangle are not permitted. The following table is based on a right-of-way of 20 metres and gives the minimum distances from the centerline of the intersecting road to the closest side of the proposed entrance. The requirements for other widths of rights-of-way will be provided.

Posted Speed (km/hr)	Distance on Municipality Road (metres)	Distance on side road (metres)
40	30	25
50	40	25
60	50	25
70	60	25
80	65	25
90	75	25
100	85	25

**7. Policies Related to Road Operation**

**a. Location of Intersections**

Where intersections occur, they shall be located opposite each other to line up with an entrance on the other side of the road.

**b. Truck Climbing Lanes, Deceleration Lanes and Acceleration Lanes**

No access will be permitted on truck climbing, acceleration, or deceleration lanes.

**c. Guide Rails**

No access will be permitted which requires crossing through existing guide rails, guideposts, steel beam guide rail or three (3) cable guide cable.

**ENTRANCE STANDARDS:**

Not following these requirements could result in damage to entrance during grading operations and the Municipality will NOT assume responsibility for such damage.

**1. Location of Entrances**

The Municipality may restrict the placement of an access onto a Municipal Road in the interest of public safety. New entrances must be located, in the opinion of the Foreman, so that there are favourable vision, grade and alignment conditions for all traffic using the proposed entrance and the Municipal Road.

- Minimum entrance distances from side property line to centerline of entrance:
  - Private, Field and Residential Entrance – 9 metres
  - Farm Entrance – 14 metres
  - Commercial, Industrial, Institutional Entrance – 20 metres
- Ingress and egress to and from the required parking spaces and areas shall be provided by means of unobstructed driveways or passageways at least 3.0 metres but not more than 12.0 metres in perpendicular width;
- The maximum width of any joint ingress and egress driveway ramp measured along the street line shall be 9.0 metres;
- The minimum distance between any two (2) driveways on one (1) lot or between a driveway and an intersection of street lines measured along the street line intersected by such driveway shall be 9.0 metres; and
- The minimum angle of intersection between a driveway and a street line shall be 60 degrees.

## **2. Commercial/Industrial/Institutional Entrances and Public and Private Roads**

Designs for commercial/industrial/institutional entrances and public and private roads must be submitted for approval as part of the Entrance Permit application procedure. The design shall be site specific, having regard for the number and type of vehicles expected to utilize the entrance. The entrance must be constructed and approved (including paving where required by this policy) before the establishment or the public or private road is open for business or use. The design shall provide for the entrance to be surfaced with asphalt to the property line.

## **3. Entrance Grades**

The finish grade of the entrance must drop away from the edge of the driving lane surface to the edge for the shoulder at the same rate as the shoulder. For 5.0 metres beyond the edge of the shoulder the slope shall not exceed 3%.

Maximum gradients shall be 6% for residential entrances and 10% for farm and field entrances. Slope shall be 3H:1V or flatter when specified and must slope centre line of ditch and not be higher than grade of road where they meet.

For entrances on a steep slope or where earth cut or fill is required, Grading Plans showing existing and proposed features along with existing and proposed elevations will be required and to be submitted to the Municipality for approvals. Refer to Schedule A for further specifications.

## **4. Field Entrances**

Field entrances must have an entrance width of 6.0 metres and a 5.0 metre radius. If entrance will be used for farm equipment than the radius must be 8.0 metres. Surface must be at least 150 mm (6") of pit run or granular A.



Where a culvert is required, its length shall be sufficient to provide a 3H:1V up from the ditch to an entrance width of 6.0 metres. Driveway must slope centre line of ditch and not be higher than grade of road where they meet. Not following these requirements could result in damage to driveway during grading operations and the Municipality will NOT assume responsibility for such damage. A minimum cover on the culvert shall be 300 mm. Refer to Schedule A for further specification.

## **5. Farm Entrances**

Farm entrances must have an entrance width of 6.0 metres and an 8.0 metre radius. Surface must be at least 150 mm (6") of pit run or granular A.

Where a culvert is required, its length shall be sufficient to provide a 3H:1V up from the ditch to an entrance width of 6.0 metres. Driveway must slope centre line of ditch and not be higher than grade of road where they meet. Not following these requirements could result in damage to driveway during grading operations and the Municipality will NOT assume responsibility for such damage. A minimum cover on the culvert shall be 300 mm. Refer to Schedule A for further specification.

## **6. Residential Entrances**

Residential entrances must have an entrance width of 6.0 metres. Surface must be at least 150 mm (6") of pit run or granular A.

Where a culvert is required, its length shall be sufficient to provide a 3H:1V up from the ditch to an entrance width of metres. Driveway must slope centre line of ditch and not be higher than grade of road where they meet. Not following these requirements could result in damage to driveway during grading operations and the Municipality will NOT assume responsibility for such damage. A minimum cover on the culvert shall be 300 mm. Refer to Schedule A for further specifications.

## **7. Culvert**

Where a culvert is required, the landowners must purchase and install their own culvert under the supervision of the Public Works Foreman and/or Designate. Culverts shall be installed in accordance with the following Municipal standards:

- All new or altered entrances must have signed installation acceptance before acceptance will be issued by the Municipality.
- Culvert must be a new, galvanized, Corrugated Steel Pipe (C.S.P.), thickness as per Schedule B (b) or a new High Density Polyethylene Pipe (HDPE) that is double walled, thickness as per Schedule B(c). Culverts must conform to OPSS 1801 specifications or double walled plastic that meets the 182.8 Canadian Standards

Association (C.S.A.) storm sewer pipe specifications and be installed as per manufacturer's specifications.

- Culverts must have a minimum diameter of 400 mm and a minimum length of 6.0 metres. The Public Works Foreman or Engineer may demand a larger and/or longer culvert if necessary to maintain Municipality standards and safety.
- The culvert must be sufficient to provide a slope of 3H:1V or flatter when specified.
- No concrete is allowed at the ends of culverts. The culvert must be exposed a minimum of 300 mm (1 foot) at both ends.
- The culvert bed shall be compacted and shaped to receive the bottom of the culvert.
- A minimum of 300 mm of Granular A or Granular B must be placed around the culvert, including underneath, in order to prevent frost action. Height of fill is measured from the finished surface to the top of the culvert.
  - Where the frost penetration line is below the bedding grade, frost tapers shall start at bedding grade.
  - Where the frost penetration line is between the top of culvert and bedding grade the frost treatment shall be symmetrical about the centerline of culvert. Frost tapers shall start at the intersection of the 1H:1V or 3A:1V slope and the frost penetration line.
- Condition of excavation is symmetrical about centerline of culvert.
- Granular material placed in the haunch area shall be compacted prior to placing and compacting the remainder of the embedment material. Refer to Schedule B (c).
- Refer to Schedule B (b) and (c) for height of fill requirements.
- A minimum of 150 mm (6 in) Granular "A" must be placed above the culvert.
- A minimum cover on the culvert shall be 300 mm. Refer to Schedule B (a).
- All lengthening of existing culverts must be installed at same standards as a new entrance.
- The Municipality will no longer restore driveways beyond a Granular A surface within the municipal right of way due to culvert replacement or maintenance of entrance. The Municipality reserves the right to change or alter any entrance at any time. Any finished work, i.e., interlocking brick, paving, clear stone will be the responsibility of the landowner (As per By-Law 2010-16, effective January 1, 2010).

## **8. Surface Water**

Each entrance shall be designed, installed and maintained in a manner that will prevent surface water runoff from the entrance or from the adjoining property from being discharged onto the travelled portion of the road or the shoulder of the road. Water shall be directed into the roadside ditches. Rip rap of entrance ditches may be necessary to prevent siltation of the roadside ditches.

## **9. Curb and Gutter**

Where curb and gutter exist at the location of a proposed entrance, the applicant shall be required to construct a drop curb at the entrance location. The existing curb shall be cut or removed and replaced using materials and construction methods acceptable to the Municipality.

The area behind the curb and sidewalk is to be paved with hot mix asphalt, concrete paving stones, or topsoil and sod, in accordance with the Municipality's requirements to 2 metres behind the curb.

## **10. Temporary/Emergency Entrances**

The design and construction details of temporary/emergency accesses must be submitted to and approved by the Municipality.

### **MAINTENANCE OF ENTRANCES:**

- If the surface of an approved entrance is gravel, the Municipality will maintain the surface of an approved entrance from the edge of the travelled lane of the road to the outer edge of the shoulder.
- If the surface of an approved entrance is hard topped, the Municipality will not maintain the surface.
- After the initial installation of the culvert any subsequent replacement or repair, (but not widening), shall be done by the Municipality at its expense.
- Curbs and or headwalls will not be built, maintained or replaced by the Municipality. No curb or headwall shall extend above the surface of the shoulder.

### **STANDARD DRAWINGS:**

The following standard drawings shall apply:

OPSD 301.010 – RURAL ENTRANCES TO ROADS ON FILL

OPSD 301.020 – RURAL ENTRANCES TO ROADS IN EARTH CUT

OPSD 301.030 – RURAL ENTRANCE ROCK CUT

OPSD 310.050 – CONCRETE SIDEWALK DRIVEWAY ENTRANCE DETAILS

OPSD 350.010 – URBAN INDUSTRIAL, COMMERCIAL AND APARTMENT ENTRANCES

OPSD 351.010 – URBAN RESIDENTIAL ENTRANCE

OPSD 802.010 – FLEXIBLE PIPE EMBEDMENT AND BACKFILL EARTH EXCAVATION

OPSD 805.010 – HEIGHT OF FILL TABLE – Corrugated steel pipe

OPSD 806.020 – HEIGHT OF FILL TABLE – Corrugated polyethylene gravity sewer pipe

## **PROCEDURES:**

### **1. Requests for New or Reclassified Entrances**

All requests for an Entrance Permit for new installations, or reclassifications of existing entrances, shall be applied for by the property owner or an agent on forms supplied by the Municipality.

The Municipality shall determine the location, length, and diameter of a culvert, if required, and any conditions that must be met, financial or otherwise, prior to, or as part of the installation.

### **2. Application**

The proposed entrance location shall be clearly illustrated on a sketch, which is to accompany the application. The sketch must provide enough information to enable Municipal staff to locate it at the property, with dimensions to buildings and/or landmarks such as fences, hedgerows, tree lines, etc. The applicant must also place flags or stakes at the property to indicate the proposed location of the entrance.

A non-refundable application fee shall be payable to the Municipality with the application. The application fee is \$120.00. The application must be properly filled out in order to be approved.

### **3. Entrance Permit**

If approved, an Entrance Permit will be issued after a refundable deposit is made to the Municipality. The cost for the permit shall be included in the application fee.

### **4. Change of Ownership of Property**

Should the ownership of the property change after the date of the application, the new owner shall become the applicant.

### **5. Refundable Deposit**

Refundable deposits in the amounts identified by the Municipality, payable to the Municipality of Powassan, shall be collected prior to the Municipality issuing a permit. The deposit will be refunded to the applicant upon acceptance of the installation by the Municipality, less any amounts expended by the Municipality to bring the entrance installation to Municipality standards.

### **6. Installation of the Entrance**

The entrance shall be installed by the applicant, at the applicant's expense, to the specifications outlined on the permit and in accordance with Municipality standards.

## **7. Inspection of the Entrance**

The installation of the entrance will be inspected by the Municipality after completion by the applicant. It shall be the applicant's responsibility to call the Municipality for an inspection of the entrance installation, once it has been completed.

## **8. Adjustments Required**

Should any adjustments be required, they must be made within ten (10) days of notification by the Municipality.

## **9. Cancellation of Permit**

Where the entrance has not been constructed and accepted by the Municipality within six (6) months of the date of the permit, the permit shall be cancelled, and the refundable deposit shall be forfeited.

## **10. Renewal of Permit**

An entrance permit may be renewed for an additional six (6) month period. An application shall be filled out for the renewal and another application fee paid to the Municipality. A second permit will be issued. The deposit fee shall be carried forward to the second permit.

## **11. No Permit Required**

There will be no Entrance Permit required by the Municipality, or fee payable for an entrance onto a provincial highway. A copy of the Ministry of Transportation Permit must be submitted to the Municipality.

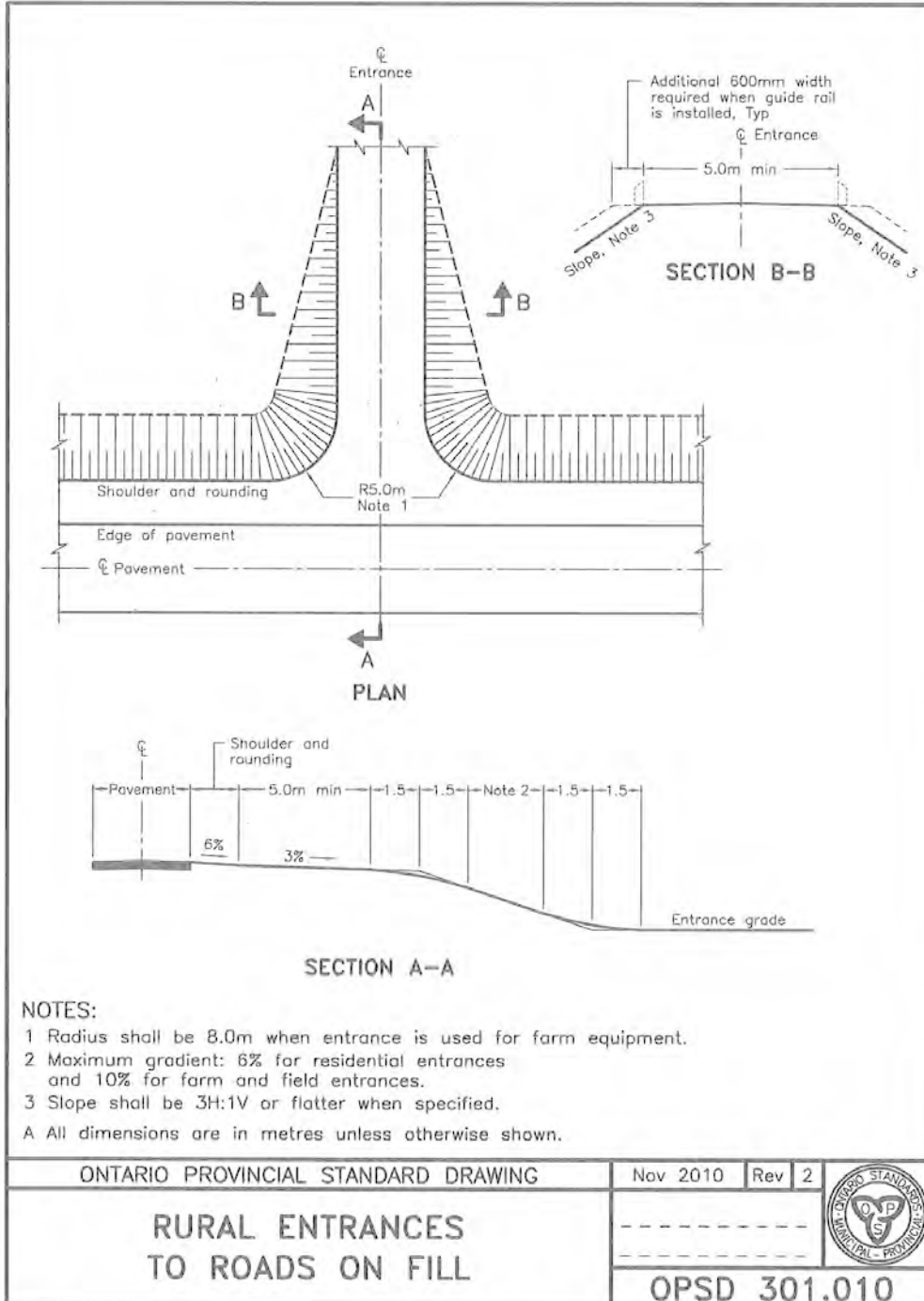
## **12. Opinion of Entrance**

An opinion on the availability of an entrance can be obtained by providing the necessary fee (no deposit) and application forms. This process is helpful during a severance application and can be provided by Municipal staff. The Municipality would not issue a permit, only give an opinion on the likelihood of success in obtaining an entrance permit.

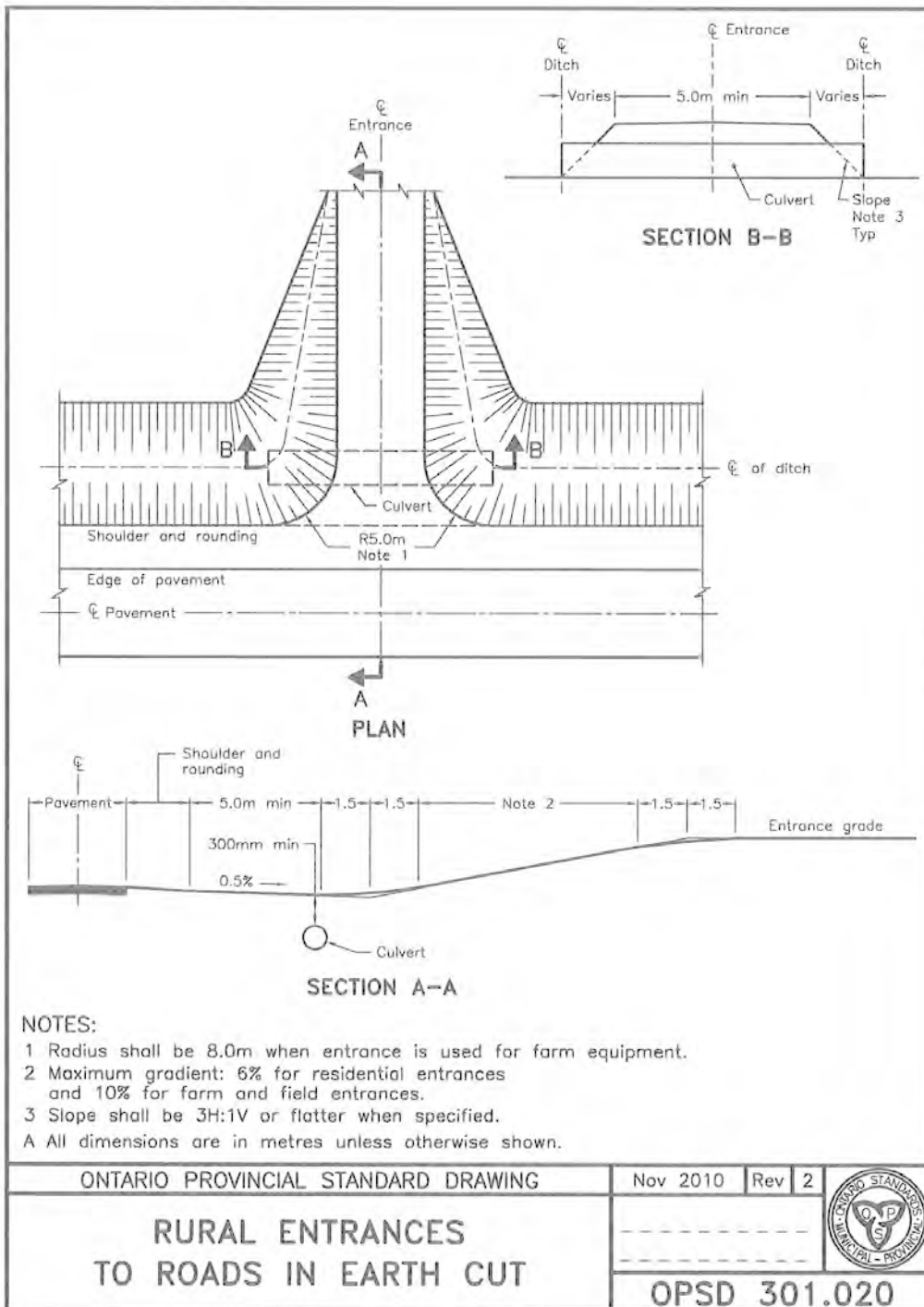
If the applicant decides to proceed with the entrance permit application, the entrance application will be updated, and the refundable portion collected. If the owner does not apply for the entrance permit within twelve months of the opinion, a new permit process will be required.

# SCHEDULE A - ENTRANCES

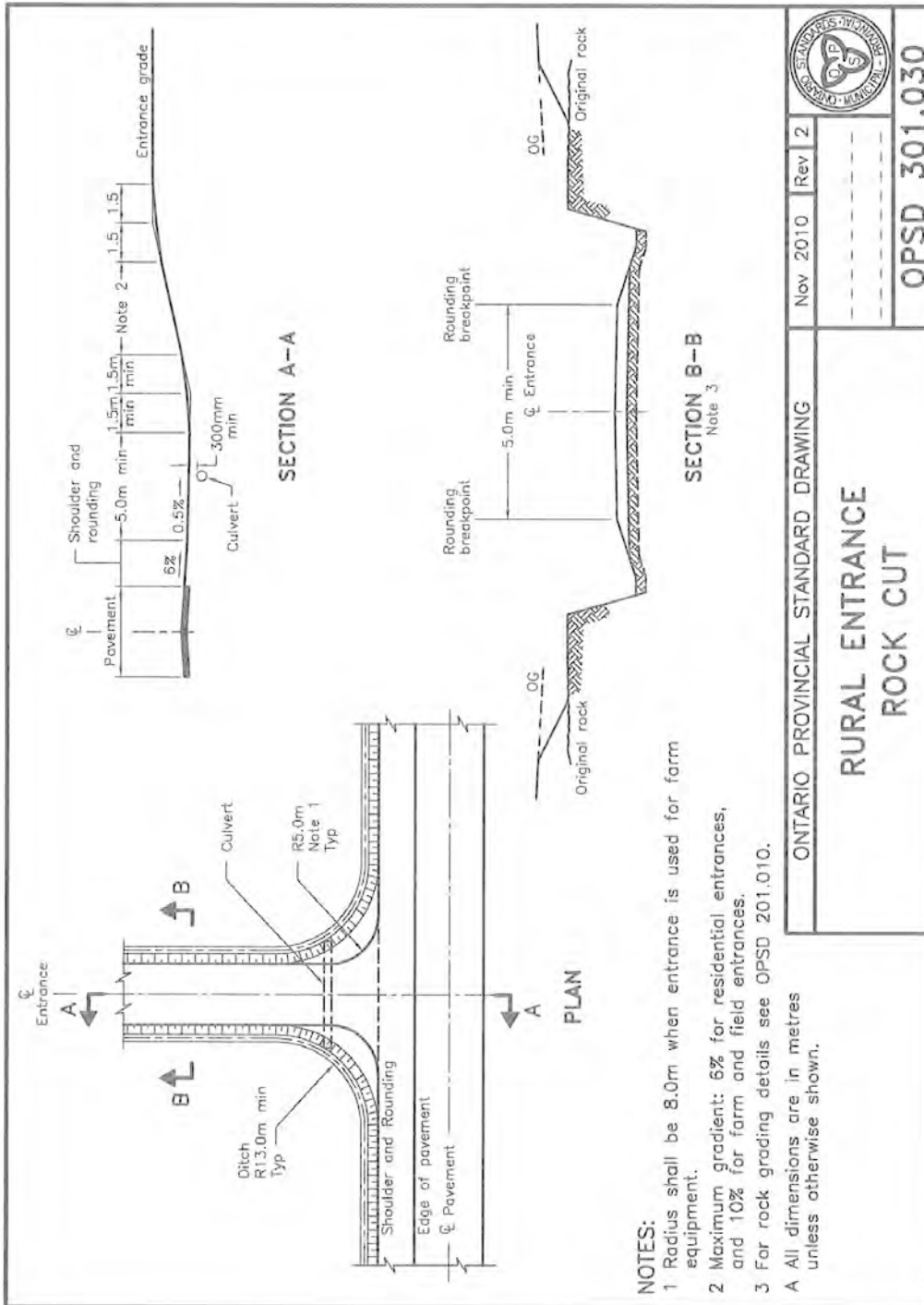
## a. OPSD 301.010 – RURAL ENTRANCES TO ROADS ON FILL



**b. OPSD 301.020 – RURAL ENTRANCES TO ROADS IN EARTH CUT**



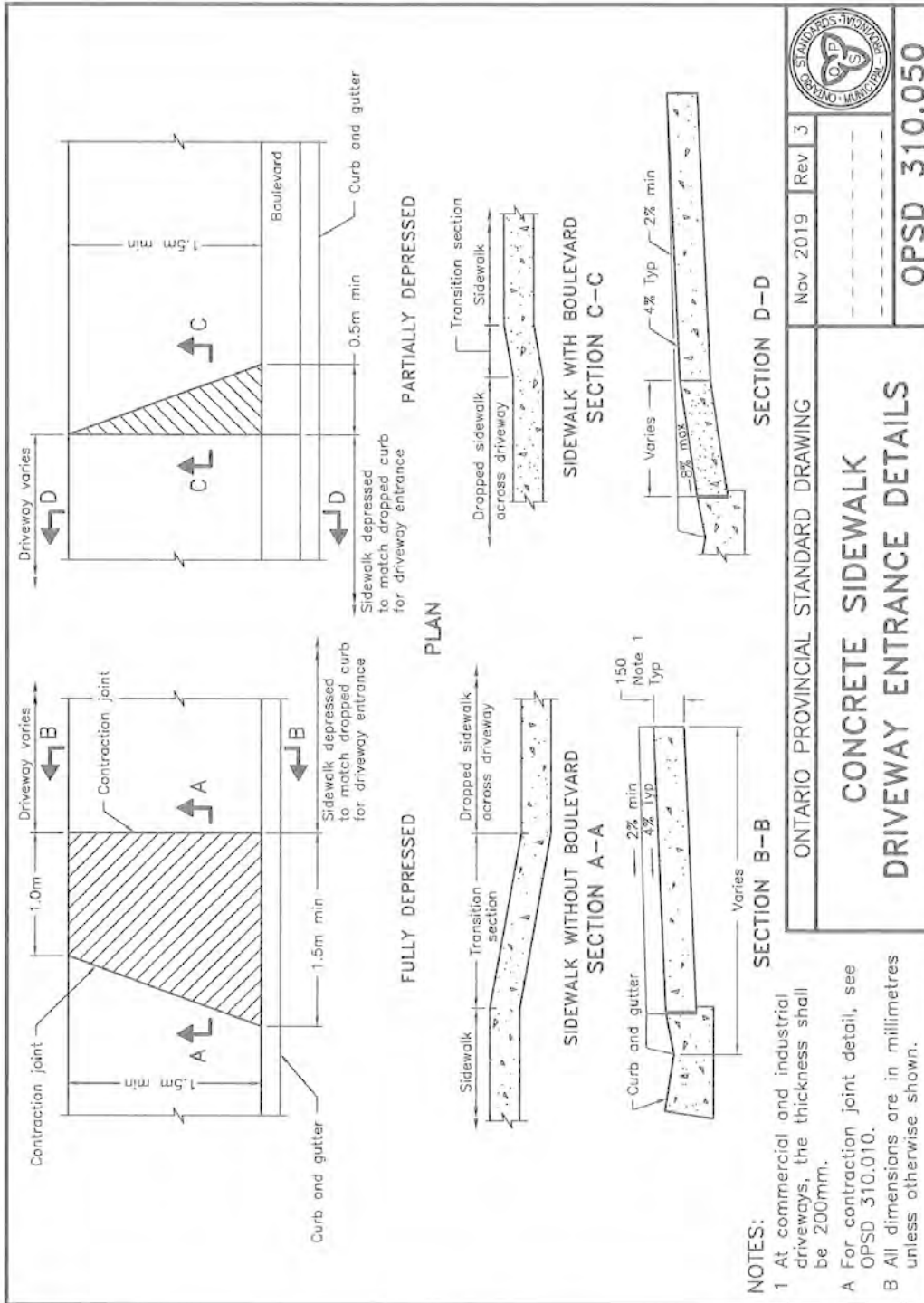
c. OPSD 301.030 – RURAL ENTRANCE ROCK CUT



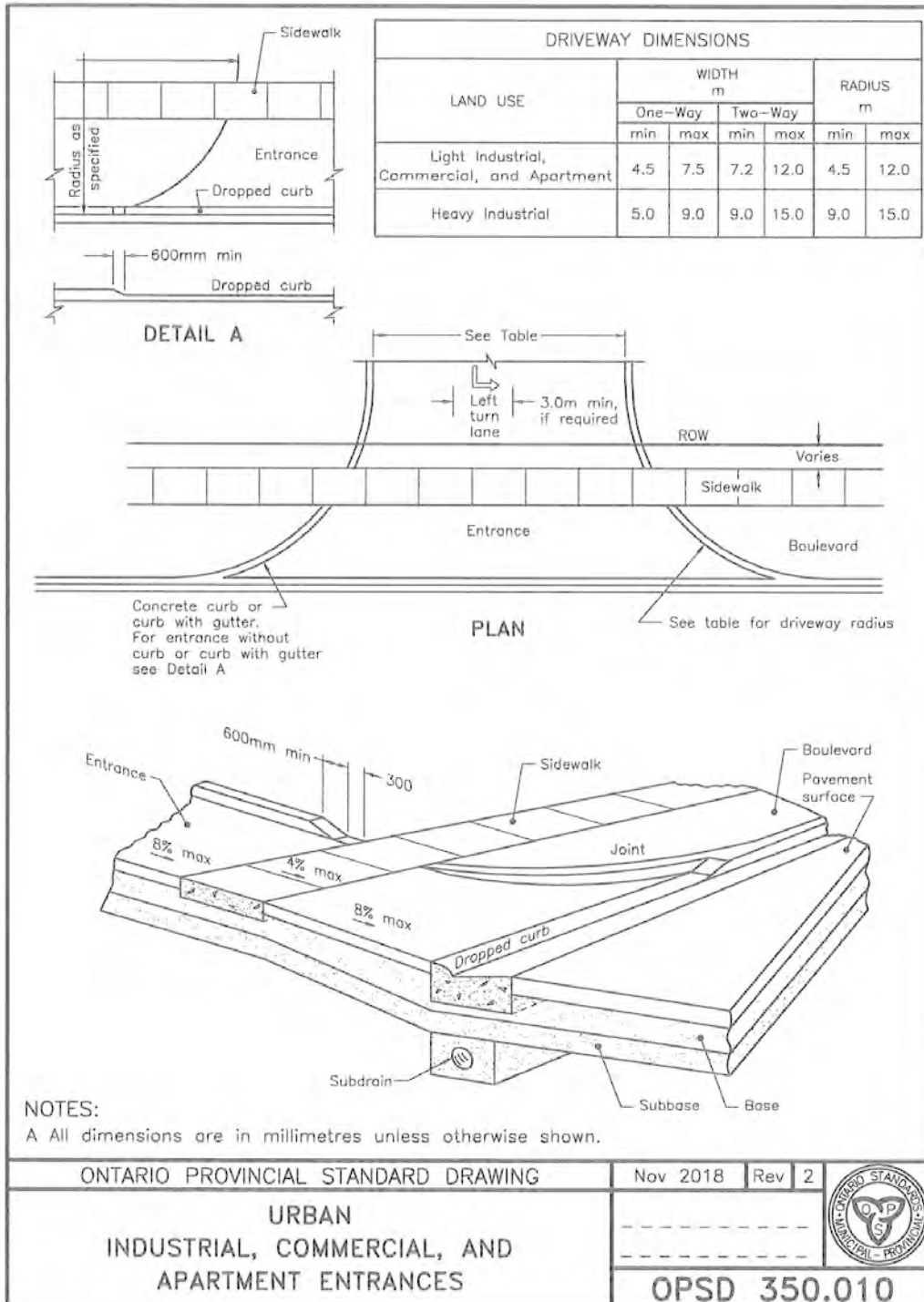
	Nov 2010	Rev 2
	<b>RURAL ENTRANCE ROCK CUT</b>	
<b>OPSD 301.030</b>		



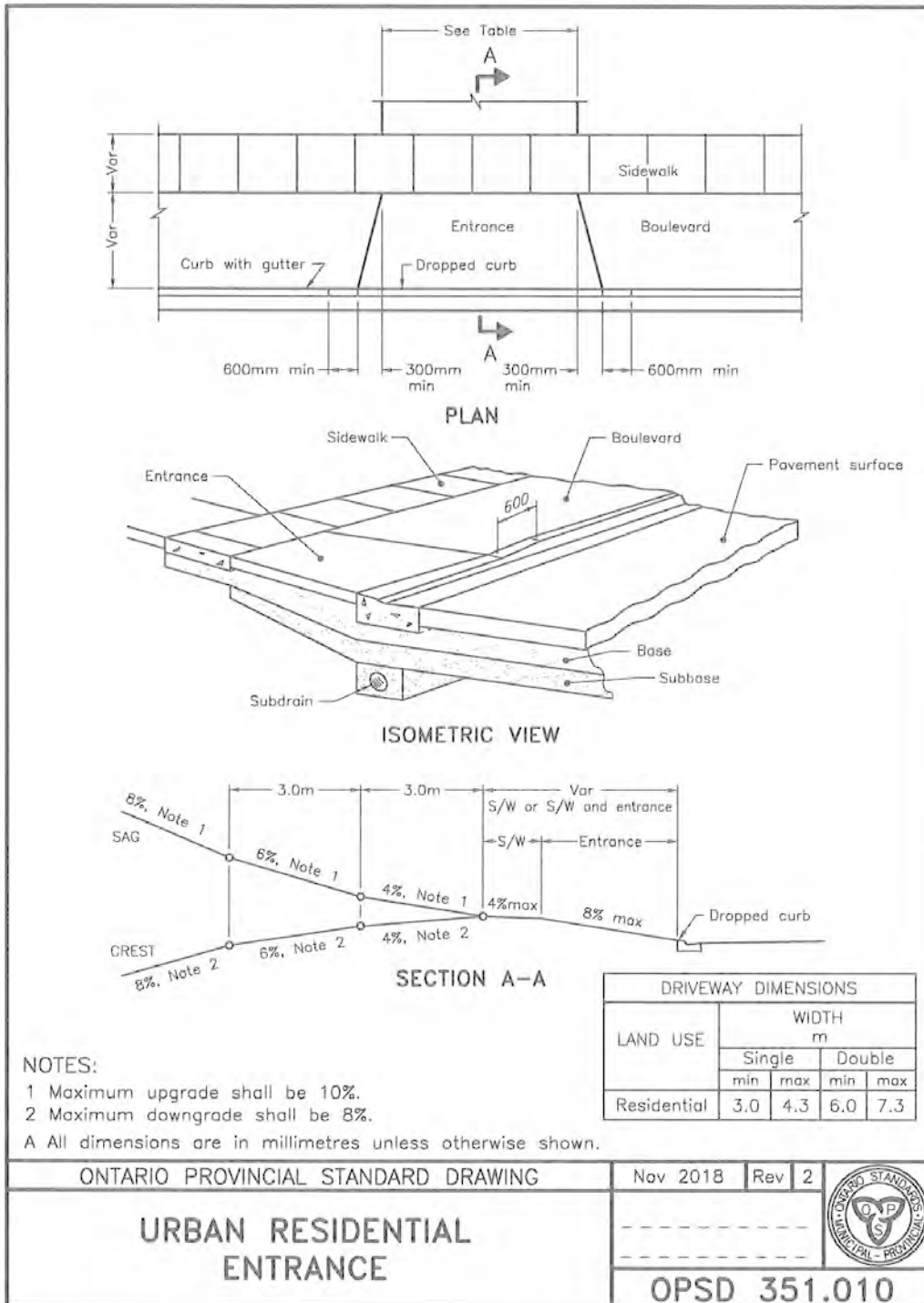
**d. OPSD 310.050 – CONCRETE SIDEWALK DRIVEWAY ENTRANCE DETAILS**



e. OPSD 350.010 – URBAN INDUSTRIAL, COMMERCIAL AND APARTMENT ENTRANCES

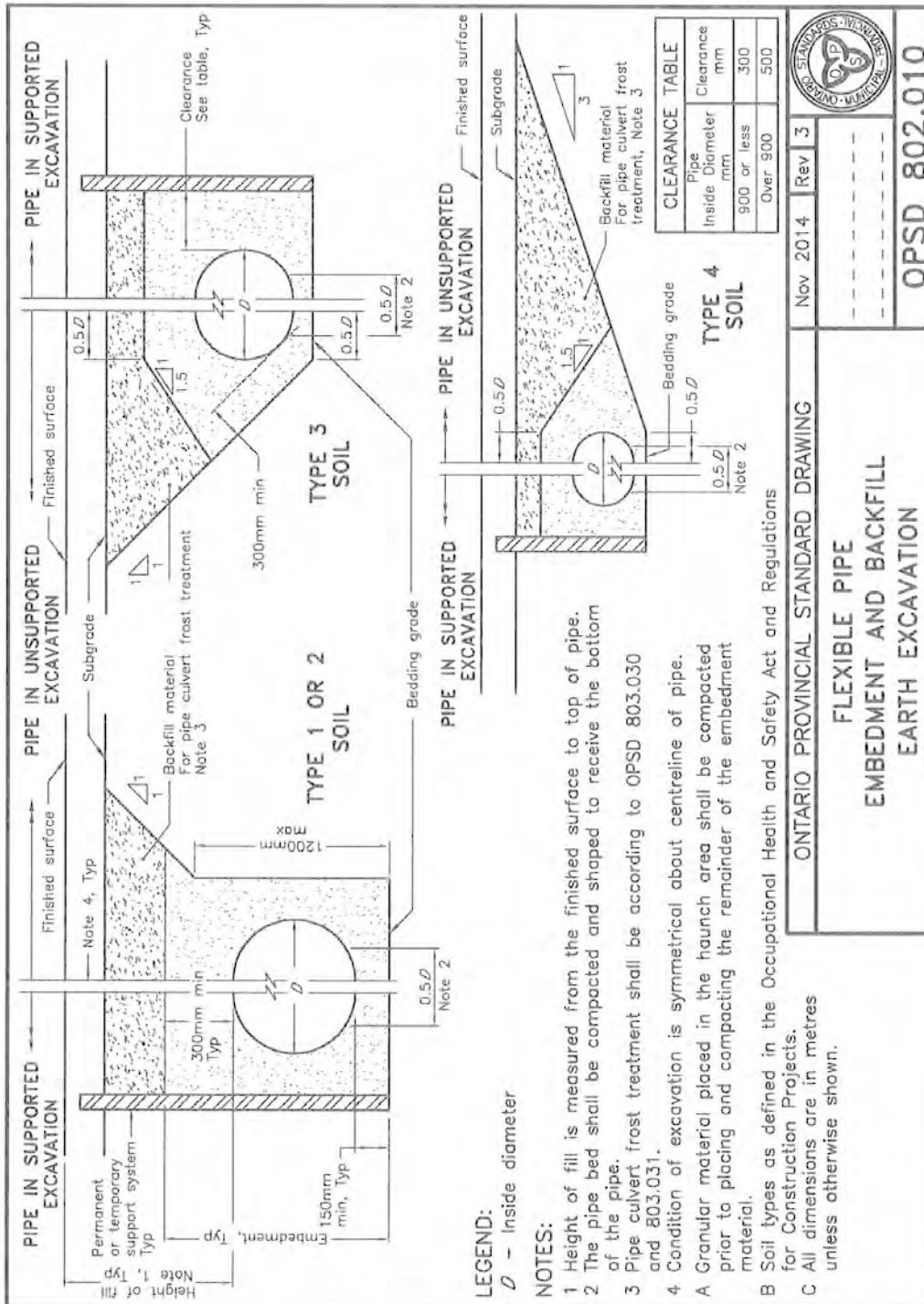


**f. OPSD 351.010 – URBAN RESIDENTIAL ENTRANCE**



# SCHEDULE B – CULVERTS

## a. OPSD 802.010 – FLEXIBLE PIPE EMBEDMENT AND BACKFILL EARTH EXCAVATION



**b. OPSD 805.010 – HEIGHT OF FILL TABLE – Round corrugated steel pipe and structural plate corrugated steel pipe**

Pipe Type	Corrugation Profile	Diameter	Min. Height of Fill	Area m <sup>2</sup>	Metal Thickness																					
					Corrugated Steel Pipe			Structural Plate																		
					1.6	2.0	2.8	3.5	4.2	3.0	4.0	5.0	6.0	7.0												
					Maximum Height of Fill Over Pipe m																					
Round Corrugated Steel Pipe (Note 1)	68 x 13mm	300	300	0.07	61.3	79.7																				
		400	300	0.13	45.9	59.7																				
		450	300	0.16	40.8	53.1																				
		500	300	0.20	36.8	47.8	69.3																			
		600	300	0.28	30.6	39.8	57.8																			
		700	300	0.38	26.2	34.1	49.5																			
		750	300	0.44	24.5	31.9	46.5																			
		800	300	0.50	23.0	29.9	43.3																			
		900	300	0.64	20.4	26.5	38.5	48.9																		
		1000	300	0.79	18.4	23.9	34.7	44.0	53.6																	
		1200	300	1.13		19.9	28.9	36.7	44.7																	
		1400	300	1.54			23.8	30.3	37.0																	
	1500	300	1.77			21.3	27.2	33.2																		
	1600	300	2.01			19.1	24.4	29.8																		
	1800	300	2.54				19.5	23.9																		
	2000	350	3.14					18.9																		
		125 x 25mm	1200	300	1.13		20.4	29.6	37.6	45.8																
			1400	300	1.54		17.5	25.4	32.2	39.2																
			1500	300	1.77		16.3	23.7	30.1	36.6																
			1600	300	2.01		15.3	22.2	28.2	34.3																
			1800	300	2.54		13.6	19.7	25.0	30.5																
			2000	350	3.14		12.2	17.7	22.5	27.5																
			2200	400	3.80		11.1	16.1	20.5	25.0																
			2400	400	4.52		10.0	14.8	18.8	22.9																
	2700	450	5.73			13.1	16.7	20.3																		
	3000	500	7.07			11.3	14.4	17.5																		
Round Structural Plate Corrugated Steel Pipe	152 x 51mm	1500	300	1.77						26.2	39.1	49.8	60.5	70.6												
		1650	300	2.16						23.7	35.3	45.0	54.6	63.8												
		1810	350	2.58						21.7	32.4	41.3	50.1	58.5												
		1970	350	3.04						19.9	29.8	37.9	46.0	53.8												
		2120	400	3.54						18.5	27.7	35.3	42.8	50.0												
		2280	400	4.07						17.2	25.7	32.8	39.8	46.4												
		2430	450	4.65						16.1	24.1	30.8	37.3	43.6												
		2590	450	5.26						15.1	22.6	28.8	35.0	40.9												
	2740	500	5.91						14.3	21.4	27.3	33.1	38.6													

**NOTES:**  
 1 Refer to manufacturer for non-standard sizes. For non-standard sizes, use the next larger standard diameter for estimating maximum height of fill over pipe.  
 A The table based on backfill density of 2243 kg/m<sup>3</sup>.  
 B This OPSD shall be read in conjunction with OPSD 802.010, 802.013, and 802.014.  
 C Sizes greater than 3000mm are available subject to design by Canadian Highway Bridge Design Code (CHBDC CSA 56).  
 D All dimensions are in millimetres unless otherwise shown.

**c. OPSD 806.020 – HEIGHT OF FILL TABLE – Dual wall corrugated polyethylene gravity sewer pipe – 320 kPa and RSC 160**

PIPE DIA mm	TRENCH WIDTH	MAXIMUM HEIGHT OF FILL				MINIMUM HEIGHT OF FILL	
		320 kPa		RSC 160		All Pipe Classes	
		Granular A (Type I and II)	Granular B (Type I and II)	Granular A (Type I and II)	Granular B (Type I and II)	Granular B (Type I and II)	
100	0.5	9.8	6.7	-	-	0.3	
150	0.6	9.8	7.6	-	-	0.3	
200	0.7	8.5	5.8	-	-	0.3	
250	0.7	10.1	6.7	-	-	0.3	
300	0.8	11.0	7.3	-	-	0.3	
375	0.9	9.8	6.4	-	-	0.3	
450	1.0	10.1	6.7	-	-	0.3	
525	1.1	9.1	6.1	-	-	0.3	
600	1.2	10.7	7.0	-	-	0.3	
750	1.4	9.8	6.4	-	-	0.3	
900	1.6	8.8	6.1	-	-	0.3	
1050	1.8	-	-	6.1	4.3	0.3	
1200	2.0	-	-	6.4	4.6	0.3	
1500	2.4	-	-	6.4	4.3	0.6	

**NOTES:**

- A The table applies to dual wall corrugated polyethylene gravity sewer pipe according to CSA B182.6 and CSA B182.8.
- B Pipe diameters 1050 to 1500mm are listed with a constant RSC 160 value for convenience. Minimum pipe stiffness values are listed in Table 3 of CSA B182.8.
- C Trench width is based on Class I compacted material for Granular A and Class II compacted material to 95% of the maximum dry density for Granular B.
- D The table based on backfill density of 2243 kg/m<sup>3</sup>.
- E The table presumes groundwater is at or below the springline of the pipe.
- F Minimum height of fill over the pipe is measured from bottom of flexible pavement or top of rigid pavement.
- G Maximum height of fill is measured from the finished surface to top of pipe.
- H This OPSD shall be read in conjunction with OPSD 802.010, 802.013 and 802.014.
- I For height of fill and/or pipe sizes greater than shown, or for other design conditions, the values shall be calculated from first principles.
- J All dimensions are in metres unless otherwise shown.



Nov 2018 Rev 3

ONTARIO PROVINCIAL STANDARD DRAWING

**HEIGHT OF FILL TABLE**

DUAL WALL CORRUGATED POLYETHYLENE GRAVITY SEWER PIPE – 320 kPa and RSC 160

OPSD 806.020

## APPLICATION FOR ENTRANCE PERMIT

Permit Number (For Office Use):

*Work must not begin until this application has been approved and an entrance specification issued.*

### APPLICANT CONTACT INFORMATION:

Name of Property Owner:	
Name of Authorized Agent/Solicitor representing Property Owner (if applicable):	
If Commercial Business, Please Provide Name of Principal Contact Person:	
Mailing Address (Including Postal Code):	
Telephone Number:	
Fax Number:	
Email:	

### APPLICATION FOR:

- |                                                                                 |                                                                 |
|---------------------------------------------------------------------------------|-----------------------------------------------------------------|
| <input type="checkbox"/> Construction of New Entrance                           | <input type="checkbox"/> Construction of Secondary Entrance     |
| <input type="checkbox"/> Changing Design of Existing Entrance                   | <input type="checkbox"/> Changing Location of Existing Entrance |
| <input type="checkbox"/> Changing the Use of Existing Entrance (Classification) | <input type="checkbox"/> Construction of Temporary Entrance     |
| <input type="checkbox"/> Paving of Existing Entrance                            |                                                                 |

### ***Are you proposing to sever/subdivide land?***

- |                                                        |                                                            |
|--------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Severance/Subdivision Related | <input type="checkbox"/> NOT Severance/Subdivision Related |
|--------------------------------------------------------|------------------------------------------------------------|

Reason for Entrance Permit Application:

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**TYPE OF PROPOSED ENTRANCE:**

Please check the classification of entrance required.

Residential Entrance     
  Field Entrance     
  Farm Entrance     
  Temporary Entrance  
 Commercial Entrance     
  Industrial Entrance     
  Institutional Entrance     
  Emergency Entrance  
 Public Entrance     
  Private Road

---

If there is an existing entrance, please choose the current surface type:

Grass     
  Gravel/Stone     
  Paved

Do you plan to pave the surface of the entrance in the future?   
 Yes     
 No

**LOCATION OF PROPOSED ENTRANCE:**

Street Name:	
Side of Road:	<input type="checkbox"/> North <input type="checkbox"/> South <input type="checkbox"/> East <input type="checkbox"/> West
Civic Address # (if already assigned):	
Civic Address of Properties on Either Side of Proposed Entrance:	
Assessment Roll Number:	
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">Lot #: _____</div> <div style="width: 45%;">Concession: _____</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;">Registered Plan: _____</div> <div style="width: 45%;">Part Number(s): _____</div> </div>	

**DESCRIPTION OF PROPERTY THAT ENTRANCE WILL PROVIDE ACCESS TO:**

Measurements Are in:  Metres  Feet | Lot Frontage: \_\_\_\_\_ Lot Depth: \_\_\_\_\_ Lot Area: \_\_\_\_\_

Existing Use of Property: \_\_\_\_\_

Proposed Use of Property: \_\_\_\_\_

Existing Buildings/Structures: \_\_\_\_\_

Proposed Buildings/Structures: \_\_\_\_\_

If this entrance is related to a severance, will it provide access to:   
 Proposed Severed Lot   
 Retained Lands



**ENTRANCE WIDTH:**

Minimum allowable entrance widths for Residential, Field and Farm Entrances is 6.0 metres; all others are site specific. Any requests for an Entrance wider than standard are subject to approval by the Municipality.

Finished Entrance Width:

Standard       Wider \_\_\_\_\_ Metres

Indicate Reason for Non-Standard Width: \_\_\_\_\_

**TRAFFIC SIGHT LINES:**

The Municipality has the authority to reduce the Sight Distance, including grade corrections, if they deem necessary to ensure the safety of residents, following the guidelines of the Transportation Association of Canada.

Approximate Distance Approaching Traffic is Visible from the Point of Entrance to the Roadway/Highway (Feet):  
\_\_\_\_\_

**COMMERCIAL/INDUSTRIAL/INSTITUTIONAL/MULTI-RESIDENTIAL ENTRANCES:**

Type of Commercial Activity: \_\_\_\_\_

Proposed Hours of Operation: From \_\_\_\_\_ To \_\_\_\_\_

Year-Round Operation     Seasonal – Please specify season \_\_\_\_\_

Anticipated Daily Traffic Volume of Proposed Entrance: \_\_\_\_\_ vehicles per day

What Percentage of Daily Traffic Volume Will Be Heavy Truck Traffic: \_\_\_\_\_%

If Multi-Residential Entrance Specify the Number of Residential Dwellings: \_\_\_\_\_

**TEMPORARY ENTRANCES (Maximum term is one year):**

State the Purpose of the Temporary Entrance: \_\_\_\_\_

Dates Entrance is Required: From \_\_\_\_\_ To \_\_\_\_\_

**CULVERTS:**

If a culvert is deemed necessary:

Length of Culvert: \_\_\_\_\_ Size of Culvert: \_\_\_\_\_

Indicate which, if any, of the following will be affected:

- |                                                  |                                     |
|--------------------------------------------------|-------------------------------------|
| <input type="checkbox"/> Highway/road drainage   | <input type="checkbox"/> Signs      |
| <input type="checkbox"/> Trees, Shrubs, Planting | <input type="checkbox"/> Guide Rail |

**STAKING THE PROPOSED ENTRANCE LOCATION:**

The proposed entrance location MUST be staked in a way that makes it clear to Municipal staff where the entrance is being requested. Stakes MUST be put on either side of the proposed entrance, in a way that does not hinder sight lines, traffic or pedestrians.

**AUTHORIZATION OF OWNER FOR AGENT:**

If the applicant is not the owner(s) of the land that is subject of this application, the owner(s) MUST complete the following authorization:

Authorization of Owner for Agent to make the Application and to provide Personal Information

I/We \_\_\_\_\_ being the registered owner(s) of the lands subject of this application for entrance hereby authorizes \_\_\_\_\_ to prepare and submit this application on my/our behalf and, for the purposes of the Freedom of Information and Protection of Privacy Act, to provide any of my/our personal information that will be included in this application or collected during the process of the application.

\_\_\_\_\_  
Signature of Owner Date

\_\_\_\_\_  
Signature of Owner Date

**WAIVER – CONFIDENTIAL INFORMATION:**

The applicant/owner hereby acknowledges that this application is a public document and all information provided in the application and with the application will be available for public review and scrutiny except for that portion of the application identified as confidential.

Acknowledged

**WAIVER – ACCESS TO PROPERTY:**

The owner hereby authorizes representatives or employees of the Corporation of the Municipality of Powassan to enter onto the lands that are subject to this application during business hours of the Municipality of Powassan for the purpose of inspecting, evaluating, and recording information about the site, relevant to the application.

Acknowledged

**SUBMIT APPLICATION TO:**

Municipality of Powassan  
Attn: Public Works Foreman or Designate  
PO Box 175  
250 Clark Street, Powassan ON P0H 1Z0

**SUBMIT PAYMENT TO:**

Fees can be paid by cash, debit or cheque payable to the Municipality of Powassan.

**FINAL INSPECTION – PUBLIC WORKS AND ENGINEERING DEPARTMENT TO COMPLETE**

**FINAL INSPECTION APPROVAL**

Approved By:

Print Name : \_\_\_\_\_ Date : \_\_\_\_\_

Signature : \_\_\_\_\_

**PERMIT APPROVAL**

Approved

Not Approved

Referred to Council

Foreman's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SKETCH

The Entrance Permit MUST be accompanied by a sketch. This page may be used for the sketch, or one can be attached with the application. Be sure all information required is included.

- Sketch property showing any adjacent roads
- Indicate approximate total length of road frontage across the property
- Show any buildings on the property (specify)
- Show any existing entrances to the property or adjacent properties
- Indicate distances between existing and proposed entrances (on the property and nearby)
- Indicate the 911 address numbers (green civic number) for the property or neighbouring properties
- Indicate where the proposed new entrance



Entrance Permits are subject to the following conditions and to any supplementary conditions established by the Municipality at the time of issue:

1. This entrance is subject to all municipal By-Laws. If during the life of this permit, any acts are passed or regulations adopted which affect the rights and privileges herein granted, the said acts or regulations shall be applicable to this permit from the date in which they come into force.
2. Work on the construction or alteration of an entrance must not be started before an entrance permit inspection has taken place and you have received written documentation of approval from the Municipality.
3. This permit must not be assigned or transferred from one owner to another. Each new permit is subject to the conditions applying at the time of issue.
4. If the entrance has not been constructed and accepted by the Municipality within six (6) months of the date of the initial inspection, the permit shall be null and void with the permit fee being retained for administrative costs.
5. If the entrance permit is not submitted for final inspection within one (1) year of the initial inspection, then the permit fee will be retained by the Municipality.
6. If this permit expires and is not renewed for any reason, all work constructed, maintained, or operated under this permit shall, if the Municipality so requests, be removed without expense to the Municipality and the Municipal Road shall be left in as good condition as it was before the said work was installed.
7. All works related to or forming a part of an entrance shall be carried out in accordance with the approved plans and specifications, subject to the approval of the Municipality. The owner of the property shall bear all expenses related thereto.
8. Trees, shrubs, etc., on the right-of-way of a Municipal Road must not be cut or trimmed without the written permission of the Municipality and such cutting or trimming may only be done under the supervision of the Municipality or its authorized agent.
9. The owner of a property served by an entrance shall maintain each entrance to their property in accordance with the requirements of the Municipality.
10. Each entrance must be designed, constructed, and maintained in a manner that prevents surface water from the entrance way and/or the adjoining property from being discharged via the entrance onto the roadway.
11. The owner is responsible for the construction, marking and maintenance of any detours required, and for maintaining safety measures for the protection of the public during the construction of any works in respect to an entrance.
12. The design and specifications of an entrance must not be changed without the approval of the Municipality. If the owner of a property desires to change the design of an entrance, notice to the Municipality must be submitted for approval.
13. The use or purpose of an entrance must not be changed in a manner that changes the classification of an entrance. Improper use of an entrance may result in cancellation of the permit. If the owner of a property desires to change the classification of an entrance, a written notice to do so must be submitted to the Municipality for approval.
14. An entrance permit may be cancelled at any time for breach of the regulations or conditions of the permit or for such reason the Public Works Foreman or Designate sees fit.
15. Approval of this entrance permit does not guarantee approval of any other permit, including Municipal Building Permits.

To: Council  
From: Treasurer/Director of Corporate Services  
Re: Q2 Budget Variance Report

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#### **RECOMMENDATION:**

That the staff report regarding the budget variance update as of June 30, 2023, be received.

#### **ANALYSIS:**

Attached to this report please find a budget variance update as of June 30, 2023. Please note that, as the timing of this report is in advance of the true month-end, not all transactions which occurred in Q2 are reflected therein. For example, debt repayments for June were not posted as of this writing, nor have the e-transfer funds been brought into revenue. This notwithstanding, the figures provided reflect a reasonably accurate snapshot of the Municipality's financial position midway through the 2023 fiscal year.

There are few substantial variances to note at this stage. With respect to revenues, we are tracking slightly above pace on non-taxation operating revenues, having recorded approximately 57.5% of budgeted revenues to date. This is largely driven by the success of our recreational programming, as reflected in the 250 Clark Programming Revenues (10-12-57042), Recreation Activities Revenue (10-55-57490), and TC Carnival (10-75-53810).

A few other items of note:

- Investment income (10-45-53520) appears to be substantially over budget; however, it should be noted that approximately 40% of this amount is tied to reserve funds and will be eliminated from the revenue account by the end of the year.
- MTO revenues (10-15-55040) are also substantially higher than budget, due to an unusually high call volume of MVCs.
- Building permits (10-45-55000) are tracking lower than budget and recent historic averages; we have achieved only 29% of budget as of June 30 (\$20,289), compared to an average of \$41,906 for the preceding two years.
- There has been a slowdown in revenues received from property transactions, as both tax certificates (10-10-54010) and zoning compliance letters (10-45-55010) are on pace for the lowest totals in nearly a decade.

From an expenditure perspective, there are again few substantial deviations to note. Approximately 45.8% of the budgeted total operating expenditures have been spent to date, although this is slightly misleading due to a few significant expenditures (e.g., insurance, fire honorariums, hardtop maintenance, and landfill grinding) not having been incurred.

The following are a few items to consider:

- There were two substantial tax write-offs incurred to date, alone resulting in approximately \$40,000 in recorded expenditures (10-10-61670). This has been partially offset by new taxation from assessment growth of ~\$16,200 (10-10-51000).
- Metering issues and a change in rates have led to a significant increase in natural gas expenditures at the Sportsplex (10-80-61620).

As can be expected, there are a number of small deviations from budget across the board. However, in aggregate, a substantial variance from budget is not anticipated to exist at year end.

ACCOUNT	DESCRIPTION	2023 BUDGET	2023 YTD (06/30)	NOTES
	<b>TAXATION REVENUE</b>			
10-10-51000	Residential & Farm Taxes	(4,055,920)	(4,072,133)	
10-10-51010	Commercial & Industrial Taxes	-	-	
10-10-51030	Railway	(6,856)	-	
10-10-51160	Grants in Lieu - Power Dams	(50,652)	-	
	<b>Total Taxation Revenues</b>	<b>(4,113,428)</b>	<b>(4,072,133)</b>	
	<b>Operating Grant Revenue</b>			
10-10-51950	Province of Ontario	-	-	
10-10-52020	Province of Ontario - OMPF	(1,051,600)	(525,800)	
10-10-52025	Federal Grants	-	-	
10-10-52035	Grants, Donations, Fundraising	(1,000)	-	
	<b>Total Operating Grant Revenues</b>	<b>(1,052,600)</b>	<b>(525,800)</b>	
	<b>Licenses</b>			
10-50-53000	Animal Licenses	(1,100)	(640)	3-year average
10-10-53010	Lottery Licenses	(3,000)	(429)	3-year average
10-10-53015	Marriage Licencing & Officiating Rev.	(13,000)	(4,565)	3-year average
	<b>Total Licenses</b>	<b>(17,100)</b>	<b>(5,634)</b>	
	<b>Service Charges</b>			
10-45-53500	Interest & Tax Penalties	(74,400)	(43,080)	Average of 11.6% of prior year arrears collected as interest
10-45-53510	NSF Cheque Fees	(200)	(165)	
10-45-53520	Interest Earned	(25,000)	(34,209)	Interest on bank accounts
10-10-53530	Eides Interest Earned-Ministry of Health Fund	(162)	(162)	
10-50-53550	Provincial Offences	-	(900)	
10-50-53560	Policing Detachment Revenues	(10,000)	(1,731)	pending notification
10-50-53655	Parking Tickets/Court Fees	(500)	-	
	<b>Total Service Charges</b>	<b>(110,262)</b>	<b>(80,247)</b>	
	<b>General Government</b>			
10-10-54000	Administration Funds	(16,000)	(18,022)	MFIPPA requests, tax sale fees, other misc
10-65-57700	Municipal Logo Merchandise	(200)	(621)	logo merchandise/bags
10-10-54010	Tax Certificates	(4,200)	(950)	3-year average
10-10-54030	Photocopies & Faxes & Oaths	(1,600)	(1,365)	3-year average
	<b>Total General Government</b>	<b>(22,000)</b>	<b>(20,958)</b>	
	<b>250 Clark Street</b>			
10-12-57040	250 Clark-Sponsorships and Donations	(2,500)	(75)	
10-12-57041	250 Clark-Space/Room Rental	(20,800)	(13,313)	planning bd, agilis, EMS, other
10-12-57042	250 Clark-Program and Event Revenue	(25,000)	(24,584)	
10-12-57045	Fitness Centre @ 250 Clark	(35,000)	(18,324)	
10-12-57580	GAP Program Revenue	(28,800)	(9,820)	
	<b>Total 250 Clark</b>	<b>(112,100)</b>	<b>(66,115)</b>	
	<b>Protection to Persons and Property</b>			
10-15-53030	Fire - Fees	(11,600)	(7,804)	3-year average
10-15-55040	Fire- MTO Calls	(9,800)	(24,491)	
10-15-55030	Fire- Letters and Inspections	(500)	-	3-year average
10-45-54550	911 Service	(800)	(120)	3-year average
10-15-54600	Nipissing Twp -fire agreement	(600)	(1,143)	
	<b>Total Protection Services</b>	<b>(23,300)</b>	<b>(33,558)</b>	
	<b>Building</b>			
10-45-55000	Building Permits	(70,000)	(20,289)	per Mark's estimate
10-45-55010	Building - Zoning Letters	(2,000)	(130)	3-year average
10-45-55020	Building - Work Orders	(1,200)	(1,164)	3-year average
	<b>Total Building</b>	<b>(73,200)</b>	<b>(21,583)</b>	
	<b>Transportation</b>			
10-20-55500	Transportation	(23,000)	(9,682)	aggregate pmt, misc
	<b>Total Transportation</b>	<b>(23,000)</b>	<b>(9,682)</b>	
	<b>Environment</b>			
10-25-56200	Enviro-Lift Charges	(25,100)	(4,131)	commercial pick-ups
10-25-56210	Enviro-Blue Boxes	(50)	-	
10-25-56220	Enviro - Tags	(1,100)	(707)	3-year average
10-25-56230	Enviro - Gate Receipts	(36,900)	(22,988)	3-year average

ACCOUNT	DESCRIPTION	2023 BUDGET	2023 YTD (06/30)	NOTES
10-25-56240	Enviro - Billings	(65,600)	(45,983)	3-year average
10-25-56260	WDO Rebates	(52,000)	(13,163)	
10-25-56268	Electronic Stewardship Rebates	(1,000)	-	
<b>Total Environment</b>		<b>(181,750)</b>	<b>(86,972)</b>	
<b>Health Services</b>				
10-60-56500	Medical Centre Rent	(18,000)	(18,000)	
<b>Total Health Services</b>		<b>(18,000)</b>	<b>(18,000)</b>	
<b>Cemetery</b>				
10-85-56530	Cemetery - Service Revenue	(21,200)	(13,675)	3-year average
10-85-56540	Cemetery - Interest Income - C&M	(3,800)	(2,793)	
<b>Total Cemetery</b>		<b>(25,000)</b>	<b>(16,467)</b>	
<b>Social &amp; Family Services</b>				
10-65-57020	Trout Creek Seniors Hall	(1)	-	
10-65-57030	Legion-Revenue	(1)	-	
<b>Total Social &amp; Family Services</b>		<b>(2)</b>	<b>-</b>	
<b>Recreation and Cultural Services</b>				
10-55-52000	Province of Ontario - Recreation	-	(5,000)	celebrate Canada grant
10-55-57490	Recreation Activities	(20,000)	(16,802)	
10-55-57510	Pool Revenue	(16,500)	-	
10-55-57550	Maple Syrup Festival	(17,100)	(31,668)	per amended draft budget
10-55-57570	Donations	(5,000)	(1,300)	
<b>Total Recreation &amp; Cultural Services</b>		<b>(58,600)</b>	<b>(54,770)</b>	
<b>Trout Creek Community Centre</b>				
10-75-53700	Ice Rentals	(44,000)	(30,531)	
10-75-53710	Hall Rentals	(3,100)	(2,546)	
10-75-53740	Canteen Proceeds-Downstairs	(400)	-	rent
10-75-53750	Sign Rentals	(2,700)	(100)	
10-75-53810	Socials Revenue	(3,000)	(30,551)	
10-75-53815	Bar Revenues	(5,000)	(405)	
<b>Total TCCC Revenues</b>		<b>(58,200)</b>	<b>(64,133)</b>	
<b>Sportsplex</b>				
10-80-53700	Ice Rentals	(130,000)	(88,869)	
10-80-53710	Hall Rentals	(500)	(398)	
10-80-53750	Sign Rentals	-	-	
10-80-53720	Booth Rental	(2,500)	(1,627)	current lease \$400/month
10-80-53850	Curling Club	(19,500)	(9,760)	full year rent
10-80-53856	Donations	(1,000)	-	
10-80-53786	Bar Revenue-Sportsplex	(11,900)	(13,955)	
<b>Total Sportsplex Revenues</b>		<b>(165,400)</b>	<b>(114,609)</b>	
<b>Planning &amp; Economic Development</b>				
10-70-58000	Planning Fees	(10,000)	(2,050)	
<b>Total Planning and Economic Development</b>		<b>(10,000)</b>	<b>(2,050)</b>	
Total Non-Tax Operating Revenues		(1,950,514)	(1,120,578)	
<b>TOTAL OPERATING REVENUES</b>		<b>(6,063,942)</b>	<b>(5,192,711)</b>	
<b>General Government</b>				
10-10-61000	Council Salaries	41,250	20,072	
10-10-61020	Council - Other Expenses	5,300	3,959	mileage, courses, conference, etc
10-10-61030	Donations	2,500	200	
10-10-61050	Advertising	5,000	-	
10-10-61500	Administration Salaries	494,300	259,555	
10-10-61510	Admin-Benefits	33,100	14,994	
10-10-61520	Admin-RRSP/OMERS	45,100	21,974	
10-10-61530	Admin-Convention, Training	5,700	2,270	
10-10-61540	Admin-Office Supplies, Copies	12,400	4,543	
10-10-61545	Marriage Licencing & Officiating Exp.	4,500	1,008	cost of marriage licence forms
10-10-61550	Admin-Telephones, cells, internet	5,600	2,439	cell phones and internet
10-10-61560	Admin-Audit & Legal	36,900	27,263	3-year average
10-10-61570	Admin-Computers	85,800	39,741	IT support, licencing fees
10-10-61600	Admin-Postage/Courier/Copier	25,000	14,542	
10-10-61610	Admin-Heat & Hydro	9,200	5,165	
10-10-61640	Admin-Office & Equipment Maint	2,000	349	



ACCOUNT	DESCRIPTION	2023 BUDGET	2023 YTD (06/30)	NOTES
10-10-61650	Admin-Insurance	15,500	-	
10-10-61660	Admin-Bank Charges & Interest	10,000	3,303	
10-10-61670	Admin-Financial - Taxes Written Off	7,850	51,603	Taxes on municipally-owned properties
10-10-61675	Uncollectable Debt	2,000	-	
10-10-61690	MPAC	53,754	26,877	per levy notification
10-10-61730	Memberships & Association Dues	6,200	3,237	AMCTO, AMO, OGRA, MFOA
10-10-68410	B.I.A. - Material/Supplies	3,100	889	
<b>Total General Government Expenses</b>		<b>912,054</b>	<b>503,984</b>	
<b>250 Clark</b>				
10-12-61500	250 Clark-Labour	96,500	51,099	
10-12-61525	250 Clark-Janitorial Expense	12,500	6,385	
10-12-61641	250 Clark-Building Maintenance	25,000	18,451	
10-12-61650	250 Clark-Insurance	23,200	-	
10-12-61753	250 Clark-Utilities	38,900	9,056	
10-12-61754	250 Clark- Program Expenses	25,000	17,540	
10-12-61755	250 Clark-Sponsored Program Expenses	1,000	215	
10-12-61757	Fitness Centre @ 250 Clark expense	4,800	1,301	
10-12-67510	GAP Program Labour	23,300	-	
10-12-67520	GAP Program Expense	2,500	-	
<b>Total 250 Clark Expenses</b>		<b>252,700</b>	<b>104,046</b>	
<b>Fire Department</b>				
10-15-61500	Fire Wages	73,100	36,167	per detailed calculation
10-15-62000	Fire Dept. - Answering Service	4,400	4,717	
10-15-62010	Fire Dept.- Maintenance	56,500	27,273	
10-15-62020	Fire Department - Insurance	31,600	-	
10-15-62030	Fire Dept. - Trucks	12,000	2,379	fuel, repairs, licenses etc.
10-15-62040	Fire Dept. - Equipment	11,600	11,143	bunker gear, gloves, coveralls, lights, nozzles, foam
10-15-62050	Fire Dept.- Gratuity/Wardens	50,000	-	
10-15-62060	Fire Prevention	3,000	761	
10-15-62061	Fire Dept- Training	15,000	4,080	
10-15-62064	Fire hydrants & maintenance & water usage	15,000	51	hydrant maintenance, metered water
<b>Total Fire Department Expenses</b>		<b>272,200</b>	<b>86,571</b>	
<b>Protection to Persons and Property</b>				
10-50-62500	Policing - OPP	481,030	200,430	per levy notification
10-50-62510	Police Services Board	2,000	-	
10-50-62555	911 and Signage	1,000	127	
10-50-61500	Emergency Management- CEMC	102,800	55,557	per detailed calculation
10-50-62600	Animal Control	5,000	3,160	
10-50-62585	By-Law/Property Standards Expense	2,000	1,420	
10-45-62700	Building Inspector	125,600	66,160	per detailed calculation
10-45-62710	Building Inspector - Mat/Supplies	4,600	1,291	training & conferences, forms etc
10-45-62715	CBO/Office Vehicle Expense	3,000	1,609	cbo/office vehicle-gas, maintenance
<b>Total Protection Expenses</b>		<b>727,030</b>	<b>329,754</b>	
<b>Transportation Services</b>				
10-20-63000	Street Lighting-Labour/Cont.Serv.	39,800	19,714	contract price
10-20-63010	Street Lighting - Mat/Supplies	6,500	-	
10-20-63020	Street Lighting - Power	16,700	6,836	inflationary increase over actuals
10-20-63040	Public Works - Training & Development	15,000	7,712	incl health & safety training, driver training, OGRA, CRS
10-20-61500	Public Works - Labour Expenses	667,900	319,499	per detailed calculation
10-20-63060	Public Works - Mat/Supplies	68,850	13,838	insurance, other miscellaneous
10-20-63062	Public Works Buildings Utilities	16,800	11,986	inflationary increase over actuals
10-20-63065	Public Works Admin. Mat/Supplies	8,700	2,685	
10-20-63070	Public Works-Health and Safety supplies	5,000	2,194	
10-20-63075	Public Works- Fuel	121,900	54,656	previously budgeted with vehicles
10-20-63110	Sidewalks - Mat/Supplies	15,000	-	maintenance & rehabilitation
10-20-63210	Bridges & Culverts - Mat/Supplies	17,000	2,315	replacement of culverts 15k, beaver trapping 2k
10-20-63230	Brushing - Materials/Supplies	17,000	-	roadside mowing 7k, brushing 10k
10-20-63270	Roadside Maintenance - Mat/Supplies	22,500	12,027	ditching, signage, other
10-20-63320	Hardtop Maintenance - Mat/Supplies	55,000	-	cold patching 13k, sweeping 35k, pulverizing 7k
10-20-63370	Loose Top Maintenance-Mat/Supplies	114,400	74,035	dust control (3 more loads, inflation)
10-20-63420	Winter Control - Mat/Supplies	99,100	33,130	salt, sand, plowing

ACCOUNT	DESCRIPTION	2023 BUDGET	2023 YTD (06/30)	NOTES
10-20-63470	Safety Devices/CN - Mat/Supplies	18,150	11,687	reg monthly fees
10-20-63520	2011 Freightliner - Mat/Supplies	14,000	3,292	
10-20-63540	2015 GMC 4X4 Truck -mat /supplies	3,500	-	
10-20-63560	2013 Freightliner Truck - Mat/Supp	21,000	17,529	
10-20-63580	2019 3/4 ton GMC-Mat/supp	1,500	244	
10-20-63600	2015 GMC Truck - Mat/Supp	3,000	-	
10-20-63626	Backhoe-CAT 420-material/supplies	10,000	3,742	needs new tires
10-20-63640	96 Backhoe - Materials/Supplies	2,500	639	
10-20-63660	99 Grader Champion - Mat/Supplies	10,000	2,278	
10-20-63700	Steamer - Materials/Supplies	2,000	-	
10-20-63720	Trackless - sidewalk sander- Mat/Supplies	5,300	2,104	
10-20-63740	Lawn Equipment - Material/Supplies	3,000	1,444	
10-20-63760	Other Equipment - Mat/Supplies	3,000	-	
10-20-63780	2014 Freightliner - Mat/Supplies	18,000	8,106	
10-20-63820	Downtown - Materials/Supplies	1,000	-	flower baskets, signs
10-50-63900	Crossing Guard - Labour / Benefits	4,750	-	
<b>Total Transportation Services</b>		<b>1,427,850</b>	<b>611,692</b>	
<b>Environmental Services</b>				
10-50-64730	NB Mattawa Conservation Levy	360	397	pending notification from NBMCA
10-25-64810	Garbage Collection - Mat/Supplies	2,000	681	
10-25-64830	Garbage Vehicle Expense	21,000	7,812	2022 rebuilt transmission
10-25-64910	Landfill Site - Material/Supplies	46,500	3,785	grinding, glass bin
10-25-64920	Landfill Site Equipment Expenses	30,800	10,380	compactor costs
10-20-63620	710 Backhoe - Material/Supplies	15,000	17,567	
10-25-64930	Hazardous Waste	2,500	2,487	per levy notification
10-25-64940	Recycling Program	123,600	65,987	approx \$10,300 per month
10-25-64965	Landfill Site Maintenance as per C of A	79,400	26,980	Knight Piesold, SGS
<b>Total Environmental Services</b>		<b>321,160</b>	<b>136,075</b>	
<b>Health Services</b>				
10-60-65000	Health Unit	107,686	54,182	per levy notification
10-60-65220	Land - Ambulance	116,989	58,495	per levy notification
10-70-68045	Medical Centre -Powassan Town Square	77,300	40,526	
10-60-65350	North Bay Regional Health Centre	37,359	-	
10-60-65360	Sudbury Health Center	-	-	2022 final year
10-85-65110	Cemetery - Service Materials-Interment	5,700	7,912	
10-85-65130	Cemetery- Maintenance Material	3,000	705	
<b>Total Health Services</b>		<b>348,034</b>	<b>161,819</b>	
<b>Social &amp; Family Services</b>				
10-60-66100	District Social Services DSSAB	152,011	76,006	per levy notification
10-60-66200	Eastholme - Levy	122,581	61,291	per levy notification
<b>Total Social &amp; Family Services</b>		<b>274,592</b>	<b>137,296</b>	
<b>Recreation &amp; Cultural Services</b>				
10-55-67005	Playground Inspection Expense	500	-	
10-55-67010	Parks - Material/Supplies	9,000	5,417	
10-55-67020	Parks - Canada Day	-	4,760	
10-55-67030	Playground Equipment	2,000	-	
10-55-67100	Pool - Labour	33,500	2,737	
10-55-67110	Pool - Material and Supplies	15,000	2,689	
10-55-67112	Pool Utilities	12,000	95	phone, hydro, gas, water/sewer
10-55-67115	Pool Chemicals	8,000	-	
10-55-67210	Outdoor Rink - Materials/Supplies	2,000	-	rink boards; funds from donation
10-55-67310	Beach - Material/Supplies	3,000	-	dock; funds from donation
10-55-67410	S.H.C.C. Materials/Supplies	6,600	2,609	misc costs
10-55-67500	Recreation - Fund Raising	500	-	
10-55-67610	Recreation - General Exp.- Mat/Supplies	2,000	3,210	includes training fees
10-55-67650	Recreation Buildings. - Repair & Maint	3,000	-	
10-55-67920	Recreation-Activities Expenses	10,200	6,106	
10-65-66030	TC Seniors Hall	8,500	6,898	floor repairs; other misc
10-55-61055	Maple Syrup Festival expenses	17,100	14,706	per draft budget
10-65-67800	Library Levy	103,388	68,925	per draft budget
10-65-67680	Legion Building Labour/Mat/Supplies	23,900	8,405	insurance, gas, hydro
10-65-61725	Municipal Logo Merchandise expense	500	-	
<b>Total Recreation &amp; Cultural Services</b>		<b>260,688</b>	<b>126,557</b>	
<b>Trout Creek Community Centre</b>				
10-75-61500	TCCC Salaries	-	-	budgeted with Sportsplex
10-75-61510	TCCC Benefits	-	-	

ACCOUNT	DESCRIPTION	2023 BUDGET	2023 YTD (06/30)	NOTES
10-75-61516	Bar & Catering Labour TCCC	2,000	-	
10-75-61800	Supplies	3,000	1,699	
10-75-61820	Maintenance	27,000	10,900	Olympia conditioner/transmission/ brakes
10-75-61610	Hydro	27,400	20,034	
10-75-61620	Natural Gas	6,900	5,237	
10-75-61550	Telephone	3,100	1,500	
10-75-61650	TCCC Insurance	12,950	-	
10-75-61840	Socials Expense - Spring	3,000	9,670	
10-75-61865	Bar Expenses	5,000	1,687	
10-75-61870	Fees	1,000	-	
<b>Total TCCC Expenses</b>		<b>91,350</b>	<b>50,727</b>	
<b>Sportsplex</b>				
10-80-61500	Salaries	181,800	85,277	
10-80-61510	Benefits	7,400	2,506	
10-80-61910	Clothing Allowance	1,000	-	
10-80-61610	Hydro	102,600	41,601	
10-80-61620	Heat-Natural Gas	19,800	20,634	
10-80-61920	Water and Sewer	8,300	2,122	
10-80-61930	Zamboni-Repairs & Maintenance	15,000	1,764	
10-80-61940	Equipment Repairs and Maintenance	25,000	9,810	
10-80-61945	Equipment Supplies	3,000	1,850	
10-80-61950	Building-Repairs and Maintenance	30,000	9,606	
10-80-61960	Building-supplies	2,500	1,546	
10-80-61650	Insurance	28,100	-	
10-80-61970	Mat Rentals	500	288	
10-80-61982	Bar supplies /expenses	8,000	6,211	
10-80-61550	Telephone	500	351	
10-80-61555	Office Expenses	6,000	2,566	
10-80-61985	Staff training	2,500	-	
<b>Total Sportsplex Expenses</b>		<b>442,000</b>	<b>186,131</b>	
<b>Planning &amp; Economic Development</b>				
10-70-68005	Planning Consultants	10,000	1,038	
10-70-68010	Planning & Development - Mat/Supp	17,600	8,514	CGIS \$16,600; public notices, training, other misc \$1,000
10-70-68020	Green Plan	300	395	LAS Energy Planning tool
<b>Total Planning &amp; Economic Development</b>		<b>27,900</b>	<b>9,947</b>	
<b>Debt Repayment</b>				
10-10-61875	Term Loan- Principal	71,424	29,760	Final payment October 2028
10-10-61876	Term Loan- Interest	27,610	11,996	
10-10-61775	OSIFA Capital Loan Principal	86,338	42,932	Final payment 2036
10-10-61780	OSIFA Capital Loan Interest	29,750	15,468	
10-12-61756	250 Clark Loan Payments- Principal	54,980	24,706	Final payment 2048
10-12-61751	250 Clark Loan Payments- Interest	80,036	36,866	
10-15-62072	Fire Hall Loan Payment- Principal	33,318	17,809	Final payment 2048
10-15-62073	Fire Hall Loan Payment- Interest	49,381	26,696	
10-15-62075	Fire Rescue Loan- Principal	30,000	12,500	Final payment July 2026
10-15-62076	Fire Rescue Loan- Interest	7,203	3,205	
10-20-63800	2019 Chevy Silverado Principal	8,487	5,610	Final payment August 2023
10-20-63805	2019 Chevy Silverado Interest	112	99	
10-20-63815	2022 Grader Loan Principal	50,110	20,571	Final payment September 2029
10-20-63816	2022 Grader Loan Interest	23,821	10,233	
10-25-64880	Compactor Loan- Principal	19,762	8,234	Final payment May 2026
10-25-64885	Compactor Loan- Interest	4,490	2,004	
10-75-61883	RINC Project-Loan Principal Expense	8,534	3,527	Final payment October 2024
10-75-61884	RINC Project-Loan Interest Expense	469	224	
10-80-61990	Zamboni Loan Principal	13,152	7,300	Final payment September 2023
10-80-61991	Zamboni Loan Interest	423	331	
10-80-61883	Construction Loan Principal	34,135	14,108	Final payment October 2024
10-80-61884	Construction Loan Interest	1,875	896	
<b>Total Debt Repayment</b>		<b>635,410</b>	<b>295,076</b>	
<b>TOTAL OPERATING EXPENDITURES</b>		<b>5,992,968</b>	<b>2,739,677</b>	
<b>NET OPERATING REVENUE- AVAILABLE FOR CAPITAL</b>		<b>(70,974)</b>	<b>(2,453,034)</b>	MINIMUM SPEND: \$516,941
<b>Capital Revenues</b>				
10-10-99999	Prior Year Deficit (Surplus)	-	-	

ACCOUNT	DESCRIPTION	2023 BUDGET	2023 YTD (06/30)	NOTES
10-10-51950	Province of Ontario	(325,801)	-	OCIF 53,900; MMP 59,100; NORDS 203,961; ICIP 8,840
10-10-52025	Federal Grants	(35,360)	-	ICIP 35,360
10-20-52040	Federal Grants - Infrastructure-Gas Tax	(344,000)	-	
10-10-53650	Loan Proceeds- General Government	-	-	no new debt in 2023
10-10-54060	Sale of Equipment	-	(1,768)	
10-10-54510	Transfer From Reserves	(15,000)	-	Total expensed in 10-10-61685
<b>Total Capital Revenues</b>		<b>(720,161)</b>	<b>(1,768)</b>	
<b>Capital Projects</b>				
10-10-61055	Grant Expenses-modernization & efficiencies	78,800	56,219	MMP Intake 3 (75/25 cost share)
10-10-61680	Admin-Office Capital	5,000	-	
10-10-61685	Reorganization Expenses	15,000	5,724	
10-70-68140	Official Plan Development	14,000	-	per estimate received
<b>250 Clark</b>				
10-12-61680	250 Clark-Building Capital	-	-	
10-12-61758	Fitness Centre- Equipment Capital	-	-	
<b>Fire Department</b>				
10-15-62070	Capital - Fire Department	7,000	1,171	roof, lighting
<b>Transportation</b>				
10-20-63240	Capital- Bridges & Culverts	20,000	-	butterfield guiderail replacement 20k (OCIF grant)
10-20-63375	Loose Top Maintenance- Gravel Resurfacing	261,000	-	Funded through Gas Tax
10-20-63860	Capital - Materials/Supplies	231,600	-	memorial park culvert (NORDS/OCIF)
10-20-63890	Capital	-	-	
10-20-63895	Capital-Gas Tax Projects	89,200	11,915	forestry road (balance from OCIF)
<b>Environmental Services</b>				
10-25-64840	Garbage - Capital	-	-	
10-25-64860	Landfill- Capital	-	-	
<b>Recreation Services</b>				
10-55-67900	Recreation-Major Projects	44,200	134	Trail remediation 44,200
10-75-61880	TCCC Capital	10,000	-	capital projects
10-80-61880	Sportsplex Capital	15,000	-	bleachers, other misc capital
<b>Total Capital Projects</b>		<b>790,800</b>	<b>75,162</b>	
<b>Net Reserve Transfers</b>				
10-15-62080	Fire Dept.- Transfer to Reserve	-	-	
10-10-61710	Transfer to Reserve-General Funds	335	-	budget balancing figure
10-20-63880	Transfer to Reserve -Working Capital	-	-	
10-20-63885	Transfer to Reserve -Accrued Pit Closure Costs	-	-	
10-10-63850	Transfer to Reserve- Election	-	-	
10-25-64950	Landfill - Accrued Closure Costs	-	-	
10-80-99999	Surplus/Deficit Account	-	-	
<b>Total Reserve Transfers</b>		<b>335</b>	<b>-</b>	
<b>NET CAPITAL EXPENDITURES</b>		<b>70,974</b>	<b>73,395</b>	
<b>BALANCE</b>		<b>-</b>	<b>(2,379,639)</b>	

**To: Council**  
**From: Acting Clerk, A. Quinn**  
**Re: Health and Wellness Policy**

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**RECOMMENDATIONS:**

That council adopts the Health and Wellness Policy as presented.

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**ANALYSIS:**

Health Units throughout the province suggest municipalities create a Health and Wellness Policy to be proactive in supporting employees in their physical and mental wellbeing. After discussions with staff members, it was agreed that there is a need to focus more on a balanced lifestyle. With this policy in place the Municipality can be progressive in focusing on the physical and mental wellbeing of employees and councillors.

There is no financial cost with this policy. It will be distributed to all employees and become part of the Human Resource Manual.

<b>POLICY:</b> Health and Wellness Policy	<b>RESOLUTION NUMBER:</b>	<b>DATE PASSED:</b>
<b>EFFECTIVE DATE:</b>	<b>REVIEW DATE:</b>	<b>AUTHORITY:</b>

## POLICY STATEMENT

The Municipality of Powassan (the Municipality) is committed to the protection and promotion of the health and wellbeing of all employees. Good physical and mental health are fundamental for individuals to cope with the normal stresses of life, to work productively and to make contributions to their workplace and community. The role of the workplace in promotion of physical and mental health and the prevention of physical and mental illness is vital to the community.

### 1. PURPOSE

The purpose of this policy is to:

- a) Improve understanding of workplace issues that impact the health and wellbeing of municipal employees and Council;
- b) Provide a work environment that will foster employee health and wellbeing;
- c) Build the knowledge, skills, and ability of employees to take control over their wellbeing by helping individuals become actively involved in improving their personal health.

### 2. SCOPE

This policy applies to all employees and Council of the Municipality of Powassan.

### 3. DEFINITIONS

The following terms referenced in this Policy are defined as:

- a) **Health Practices:** refers to individual lifestyle practices that affect health such as physical activity, eating habits, sleeping habits, as well as smoking, alcohol, and drug/substance use;
- b) **Mental Health:** refers to a state of well-being in which the individual realizes their own potential, can cope with the normal stresses of life, can work productively and fruitfully, and is able to make a contribution to their own community;
- c) **Personal Resources:** refers to the means by which individuals cope with stress, the sense of control they have over their work and health, and the perception there is support available during times of illness, distress or unhappiness;

- d) Physical Environment (workplace): refers to health, comfort, and safety factors of a workplace such as noise levels, toxic substances, air quality, light levels, equipment and design of workspace;
- e) Physical Health: refers to the condition of the individual's body. This includes whether the individual has an illness, injury, or health condition;
- f) Social Environment: refers to psychosocial factors of a workplace that affect health and employee stress levels such as reasonableness of deadlines, organization, and design of work, opportunities to influence how tasks are done, adequacy of training and development and the interplay of home and work responsibilities.

## 4. POLICY GUIDELINES

4.1 The Municipality recognizes that its ability to achieve its goals and objectives is dependent upon the wellbeing of employees and Council, and that employee physical and mental health and wellbeing is a key consideration in decision making.

4.2 The Municipality acknowledges that the key elements of a healthy workplace include the physical environment, health practices, social environment, and personal resources. It is also recognized that these broad-based factors are interdependent and must be considered as part of a healthy workplace and employee wellbeing.

4.3 The Municipality will strive to eliminate the stigma in the workplace associated with poor mental and physical health and illness.

4.4 The Municipality will promote physical and mental health throughout the organization by establishing and maintaining processes that are grounded on evidence-based best practices and enhance physical and mental health and wellbeing.

4.5 The Municipality will strive to improve employee mental health and create a positive culture for the organization by identifying, eliminating, isolating, or minimizing all harmful processes, procedures, and behaviours that may cause psychological harm or illness to Municipal employees.

4.6 The Municipality will regularly review and evaluate its health and well-being strategies and programs.

4.7 Sensitive employee information will remain confidential unless disclosure is required by law.

4.8 Full-time municipal employees and Council are encouraged to participate in the following, many of which are part of programming at Events at 250 Clark:

- a) structured exercise classes;

- b) healthy eating;

- c) tobacco cessation programs;
- d) team or individual sports.

4.9 Full time employees and Council are eligible to receive annual fitness memberships for the Fitness Centre @250 Clark. A fitness application must be completed by all employees wishing to utilize this program to improve wellness.

4.10 The Municipality of Powassan Fire Department is eligible to receive 10 fitness memberships to be shared among their volunteer members. All members wishing to utilize this wellness program must fill out a fitness application.

## **5. RESPONSIBILITIES**

The following positions and/or departments are responsible for fulfilling the responsibilities detailed in this Policy as follows:

### **5.1 Senior Management**

- a) Reinforce the development and sustainability of a mentally healthy and supportive environment based on a foundation of the Municipality's ethics, culture, and values;
- b) Support all management/supervisors and employees in the implementation of the policy's principles;
- c) Establish key objectives for continual improvement;
- d) Lead and influence organizational culture in a positive way;
- e) Ensure psychological health and safety is part of decision making processes;
- f) Encourage employee participation in workplace health initiatives by providing time and resources and identifying and removing barriers to participation.

### **5.2 Employees**

- a) Support and contribute to the Municipality's aim of providing a physically and mentally healthy and supportive environment for all employees;
- b) Take reasonable care of their own health and wellbeing;
- c) Ensure that their actions do not affect the health and safety of others in the workplace;
- d) Seek clarification of this policy when required;



- e) Consider this policy while completing work-related duties and at any time while representing the Municipality;
- f) Support and contribute to the Municipality's aim of providing a healthy and supportive environment for all employees by reinforcing the Policy in everyday activities and being an active representative of the Policy's principles;
- g) Actively work with and engage all employees through regular communication;
- h) Engage in policy development, data generation, and planning.

## 5.3 Supervisors

- a) Ensure that all employees are made aware of this policy;
- b) Actively support and contribute to the implementation of this policy;
- c) Support employees who require assistance by providing information on Employee benefits and other programs and supports.

## 5.4 Human Resource Representative and/or Municipal CAO

- a) Review this policy on an annual basis;
- b) Consult with relevant stakeholders to determine and evaluate the effectiveness of policy;
- c) Ensure effective communication and promotion of the policy;
- d) Solicit feedback from employees;
- e) Ensure the policy is accessible;
- f) Notify employees of any changes to policy;
- g) Ensure effective communication of policy.

## **6. COMMUNICATION, TRAINING, AND IMPLEMENTATION:**

6.1. A healthy workplace policy requires department-wide participation. Employee participation can include developing, implementing, and reviewing health actions and policies, involvement in

planning lifestyle health promotion programs at work, identifying problems, devising solutions, and then implementing and evaluating these solutions.

6.2 Employees are encouraged to participate in any or all programs that are made available to them and that help them meet their individual and collective wellness needs.

6.3 Any workplace wellness initiatives will be communicated through email and departmental promotion.

## **7. COMPLIANCE**

Any employee who fails to comply with this policy through the promotion of practices that negatively impact physical and/or mental health and wellbeing may face disciplinary action, up to and including termination.

DRAFT

To: Council  
From: Treasurer/Director of Corporate Services  
Re: Waste Collection Bylaw

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**RECOMMENDATION:**

That the staff report regarding the draft Waste Collection Bylaw be received.

**ANALYSIS:**

As mentioned in a previous staff report regarding the updated User Fees By-law, there are a number of By-laws and policies to be worked on concurrently with the update to better clarify the purpose of, and establish rules and procedures surrounding, the fees contained therein.

The primary objective of the Waste Collection By-law is to clarify some of the concerns raised last summer surrounding our commercial garbage collection system. To summarize these, the following are some of the more noteworthy points included in this By-law:

- A "bag" of garbage has been defined as one with dimensions not exceeding 30" x 36", with a capacity of 90 litres and not exceeding 40 pounds in weight.
- A "Residential Dwelling Unit" has been defined to limit the number of bags allocated to an individual property owner.
- The allocation of Untagged Bags to certain Multi-Residential properties with in excess of twelve distinct units is eliminated.
- Untagged Bag allocations are specified to be provided on a weekly basis, with unused allocations not being carried forward to subsequent weeks.
- Any waste brought to the landfill is stated not to count towards a residential or commercial user's Untagged Bag allocation.
- The Untagged Bag allocation for Commercial Users with properties exempt from taxation has been eliminated.

Finally, the By-law prescribes that unpaid commercial garbage invoices will be added to the tax roll, and service terminated for any businesses which fail to make payment of the amounts owing.

Staff are hoping to have this By-law in effect on August 1, concurrent with the planned in-effect date for the updated User Fees By-law. To that end, Council is being asked to return comments on the draft By-law enclosed herein by July 15, such that a final amended version can be brought forward to the August 1 regular meeting.

# THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

## BY-LAW # XX-23

### **Being a by-law for establishing and maintaining a system for the collection, removal, and disposal of garbage, recyclable materials, yard waste, and other refuse.**

**WHEREAS**, Section 11 (2) of the Municipal Act, 2001, as amended, gives municipalities the authority to pass bylaws respecting matters within the spheres of jurisdiction as described in the Table to this Section.

**AND WHEREAS**, the Table in Section 11 (2) of the Municipal Act, 2001, lists waste management as a "sphere of jurisdiction" for single tier municipalities.

**AND WHEREAS**, the Council of the Corporation of the Municipality of Powassan deems it necessary to establish rules and regulations governing policies relating to the disposal of garbage and to implement tipping fees to cover costs associated with the disposal of garbage and other refuse.

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Powassan enacts as follows:

#### **1. SECTION 1- DEFINITIONS**

- 1.1. "Bag" shall mean a non-returnable plastic bag which is for Residential and Commercial use; bag dimensions not greater than 30" x 33", with a maximum volume of 90 litres and weighing not more than 40 pounds.
- 1.2. "Biomedical Waste" shall mean whether solid or liquid, including but not limited to any animal or human organ or part thereof, bone, muscle, or animal or human tissue or part thereof, used bandages, poultices, dressings, vials or any other similar material or substance which contains or may contain pathogenic micro-organisms, or which may be hazardous or dangerous.
- 1.3. "Commercial User" shall mean an owner/operator of an Industrial or Commercial facility or business, as determined where the assessed value of said facility or business is at least 40% in a Commercial or Industrial property tax class.
- 1.4. "Council" shall mean the Council of the Corporation of the Municipality of Powassan.
- 1.5. "Domestic Waste" shall mean the waste produced by residents in their homes.
- 1.6. "Household Hazardous Waste" shall mean waste requiring special care as itemized in Schedule 'A' of this Bylaw;
- 1.7. "IC&I Waste" shall mean waste produced by the industrial or commercial sector.
- 1.8. "Mixed Use" shall mean a property which contains both a primary dwelling unit and meets the criteria to be classified as a Commercial User.
- 1.9. "Multi-Residential" shall mean complexes that contain three or more residential units.
- 1.10. "Municipality" shall mean the Corporation of the Municipality of Powassan.
- 1.11. "Non-Collection Waste" shall mean the materials as described in Schedule 'B' that will not be picked up at the curbside.

- 1.12. "Privacy Bag" shall mean an opaque bag no larger than a grocery bag, that provides an adequate method to enable residents to shield material they would prefer not to be exposed for view such as sanitary products, diapers, or incontinence products.
- 1.13. "Recyclable" shall mean those classifications of waste capable of being diverted from the normal waste stream as specified in Schedule 'D'.
- 1.14. "Refuse" shall mean the same as "waste".
- 1.15. "Residential Dwelling Unit" shall mean any single parcel of land containing a primary residential dwelling, or group of adjoining parcels of land which have at least one (1) mutually shared owner.
- 1.16. "Salvaging" shall mean the process of finding items for the purpose of reuse.
- 1.17. "Special Area" shall mean an area at the Landfill/Recycling site, designated for a particular purpose.
- 1.18. "Unacceptable Waste" shall mean waste not accepted at the waste site as itemized in Schedule 'E' to this By-law.
- 1.19. "Untagged Bags" shall mean bags for which payment is subsidized through property tax levy, and for which additional charges will not apply.
- 1.20. "User" shall mean an owner of a residence or multi residential property, or a tenant of a residence or multi residential property entitled to place refuse and recyclables at the curbside for collection or to dispose of them at the Landfill/Recycling Site.
- 1.21. "Waste" shall include domestic and solid non-hazardous, non-recyclable refuse and other wastes as designated and as approved by the Ministry of the Environment.

## **2. SECTION 2- RESIDENTIAL GARBAGE COLLECTION**

- 2.1. Users with a Residential Dwelling Unit located on a year-round maintained road will be provided with garbage collection at their curbside.
- 2.2. Users will be provided with two (2) Untagged Bags per week, per Residential Dwelling Unit for curbside collection.
- 2.3. Properties classified as Multi-Residential, with twelve (12) or fewer taxable units, shall be allocated two (2) Untagged Bags per week, per unit.
- 2.4. Properties classified as Multi-Residential, with greater than twelve (12) taxable units, will not receive a weekly allocation of Untagged Bags and will not receive curbside collection services.
- 2.5. Bags in excess of the amount allocated per week must be tagged at the curbside to be collected. Tags must be purchased at the Municipal Office, for a fee as per the governing User Fees By-law.
- 2.6. Payment must be made for all Bags which are brought by a resident to the Landfill/Recycling site. Users may not claim these bags as part of their weekly Untagged Bag allocation.
- 2.7. Any unused allocation in any given week is forfeited and does not carry forward to be credited against collection in any future week.
- 2.8. Vacant landowners are not classified as Users as defined in this Bylaw and will not be provided with curbside collection.

- 2.9. No waste other than Bags shall be collected at the curbside; all other waste shall be considered Non-Collection Waste and must be brought to the Landfill/Recycling site.
- 2.10. Tipping fees for all Non-Collection Waste shall be as per the User Fees Bylaw.

### **3. SECTION 3- COMMERCIAL GARBAGE COLLECTION**

- 3.1. Commercial Users may elect to receive curbside waste collection services, for a fee as per the User Fees Bylaw.
- 3.2. Commercial Users receiving curbside waste collection services will be allocated six (6) Untagged Bags per week. For greater clarity, the six (6) bag allocation is per Commercial User; a single Commercial User will not be assigned multiple Untagged Bag allocations.
- 3.3. Bags in excess of the amount allocated per week will be invoiced to the Commercial User quarterly. Invoices will be due within thirty (30) days.
- 3.4. Any unused allocation in any given week is forfeited and does not carry forward to be credited against collection in any future week.
- 3.5. Invoices that are outstanding after thirty (30) days will be added to the tax roll, and interest accumulated thereon at 1.25% per month.
- 3.6. Any Commercial User for which two (2) invoices are unpaid in full, will receive a suspension of services. Service will only be reinstated at the discretion of the lead Municipal Administrator, after all outstanding balances have been paid in full.
- 3.7. No Waste other than Bags shall be eligible for commercial waste collection services.
- 3.8. A Commercial User is not permitted to tag bags in excess of their Untagged Bag allocation.
- 3.9. Payment must be made for all Bags which are brought by a Commercial User to the Landfill/Recycling site. Commercial Users may not claim these bags as part of their weekly Untagged Bag allocation.
- 3.10. A property which is considered Mixed Use shall receive eight (8) Untagged Bags weekly.
- 3.11. A Commercial User whose property is classed as 'Exempt' for the purposes of taxation shall not receive any Untagged Bags.

### **4. SECTION 4- SITE OPERATION**

- 4.1. The Municipality operates a Landfill/Recycling site, described as follows:  
40 Proudfoot Road, Powassan; CON 7 PT LOT 15 PT PCL 4820
- 4.2. The Landfill/Recycling site shall be available for the depositing of waste produced within the Municipality of Powassan, in accordance with this Bylaw.
- 4.3. No person shall enter and/or leave the Landfill/Recycling site without showing proper identification to the Landfill/Recycling site attendant upon request that verifies residence within the Municipality of Powassan, or by otherwise verifying that the origin of the waste is within the Municipality.
- 4.4. The Landfill/Recycling site shall only be used when the Attendant is on duty, as outlined in Schedule 'C' of this Bylaw, or otherwise by written agreement with the Municipality.

- 4.5. All waste material shall be transported to the Landfill/Recycling site in a manner as to prevent scattering or losing of waste while enroute to the waste site.
- 4.6. All waste must be properly sorted and disposed of in the Designated Areas, upon payment of the applicable tipping fees as per the User Fee Bylaw.
- 4.7. Household Hazardous Waste as identified in Schedule 'A' of this Bylaw shall not be accepted at the Landfill/Recycling site. This waste must be disposed of at an external site as advertised by the Municipality.
- 4.8. Other Unacceptable Items as outlined in Schedule 'E' to this By-law will not be accepted at the Landfill/Recycling site.
- 4.9. Salvaging will not be permitted at the Landfill/Recycling site. This applies to the entire site and includes the scrap and white goods, electronics, and glass.
- 4.10. Regulations of the Ministry of Environment, the Environmental Protection Act, and Certificates of Approval shall be observed at all times.
- 4.11. The Municipality reserves the right to prohibit any individual, firm, or Corporation from accessing the Landfill/Recycling site.

## **5. SECTION 5- STORAGE AND CURBSIDE COLLECTION**

- 5.1. No person shall store waste on a property outside of a building that is not in a closed, animal resistant container and further, that said container shall not be stored in the front yard of that property.
- 5.2. Household Hazardous Waste as outlined in Schedule 'A' of this Bylaw shall not be collected as curbside waste and must be disposed of at an external site as advertised by the Municipality.
- 5.3. Other Unacceptable Items as outlined in Schedule 'E' of this Bylaw shall not be collected as curbside waste.
- 5.4. Scavenging of any kind will not be permitted.
- 5.5. Waste and recycling collection will be provided as per the schedule circulated annually by the Municipality. Waste and recycling must be to the curb by 7:00 a.m. of the collection day. The Municipality will not return to collect waste or recycling that was not brought to the curb on time.
- 5.6. Waste and recycling shall be placed as close as possible to the edge of the street adjacent to the owner's property but not so as to impede or interfere with the flow of traffic or maintenance of the roadway.
- 5.7. Collectible waste placed out for collection shall be properly tagged as specified in Sections 2.2 and 2.5 of this Bylaw.
- 5.8. Recycling shall be placed securely in a Blue Bin.
- 5.9. Tagged bags with large quantities of visible recycling (over 10%) will not be picked up.
- 5.10. Waste or recycling that does not comply with this Bylaw shall not be collected and will have a sticker affixed to it indicating why it was not collected. It is the User's responsibility to remove these materials from the curbside within twelve (12) hours and to store them as per Section 4.1 of this Bylaw until the following scheduled collection day, or to transport them to the Landfill/Recycling site for disposal.

5.11. Only recycling outlined in Schedule 'D' to this Bylaw will be collected.

**6. SECTION 6- ENFORCEMENT, REPEAL AND ENACTMENT**

- 6.1. That any person, firm, or Corporation who contravenes any of the provisions of this Bylaw or attempts to unlawfully dispose of garbage without the purchase or payment of applicable fees, will be guilty of an offence and upon conviction is liable to a fine not exceeding the sum of \$5,000.00, including costs for each offence and all such fines will be recoverable under the provisions of the Provincial Offences Act.
- 6.2. That all Schedules attached hereto form part of this Bylaw.
- 6.3. That all previous Bylaws and resolutions, and parts of Bylaws and resolutions, inconsistent with the provisions of this Bylaw are hereby repealed.
- 6.4. That this Bylaw shall come into force and effect on the 1<sup>st</sup> day of August 2023.

Read a FIRST, SECOND, and THIRD time and passed for the immediate benefit of the community this 1<sup>st</sup> day of August 2023.

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Mayor

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Clerk



## Schedule 'A'

### Household Hazardous Waste

Acetic acid- oxalic acid	Insecticide
Acid aerosols	Insulating foam
Anti-freeze	Kerosene/thinners
Antiseptic	Liquid waxes & polishes
Arsenicals	Liquid medication
Baking soda	Muriatic acid-pool chemicals
Barbecue lighter fluid	Nickel/cadmium/alkaline
Bleach	Oil filters
Botanicals	Oils/brake fluids/transmission oil
Bug killer	Organic bases
Caustic aerosols	Oven cleaners/disinfectants
Cell phones/games/flashlights, etc.	Petroleum distillates
Cement cleaner	Pharmaceuticals
Ceramic paints	Photo processing waste/boric acid
Chlorinated hydrocarbons	Power steering fluid
Degreaser	Propane cylinders
Driveway sealer	Rat poison
Elemental mercury	Roofing tar/calking tubes
Ethanol/methanol/toluene acetone	Rust remover
Expired medication (not liquid)	Shellac/resins/urethanes/varnish
Fertilizers	Silver polish
Fire extinguishers	Soaps/detergents
Fly sprays, flea sprays and collars	Spray paints
Fondue fuel/methyl hydrate	Stains/varnishes
Fungicide	Steel/aluminum cleaners/drain cleaner
Furniture polish	Sulfuric acid
Gas/oil mix	Toilet bowl cleaner
Gasoline/ diesel/naphtha gas	Varsol-paints
Glue/epoxy/adhesives	WD40
Herbicides	Window cleaners
Household paints	
Household cleaners	

## **Schedule 'B'**

### **Non-Collectible Waste**

Items which will not be picked up at the curb will include the following:

- a) Household Hazardous Waste- Schedule 'A'
- b) Items which require Tipping Fees as per the User Fees Bylaw
- c) Unacceptable Waste as per Schedule 'F'

**Schedule 'C'**  
**Landfill Hours**

Regular Operating Hours:

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Closed	Closed	Closed	8 a.m. – 12 p.m.	Closed	8 a.m. – 12 p.m.	8 a.m. – 4 p.m.

Closed on Holidays: New Years Day, Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Civic Holiday, Labour Day, National Day for Truth and Reconciliation, Thanksgiving Day, Remembrance Day, Christmas Day, and Boxing Day

## **Schedule 'D'**

### **Recyclable (Blue Box) Items**

- Cans (pop, soup, etc.)
- Plastic Bottles (water, pop, juice etc.)
- Plastic Tubs and Jugs (sour cream, yogurt, laundry detergent, etc.)
- Glass Bottles and Jars
- Empty, Dry Paint Cans (take lid off)
- Aerosols (empty health, beauty, food aerosols only)
- Grocery bags and Plastic film (newspaper bags, saran wrap etc.)
- Newspapers
- Coffee Cups
- Magazines/Catalogues/Phone Books
- Hard & Soft Covered Books
- Junk Mail and Office Paper
- Milk Cartons and TetraPaks
- Boxboard (cracker/cereal boxes etc.)
- Spiral Wound Tubes (Pringles, concentrated juice packages etc.)
- Corrugated Cardboard (breakdown no larger than 40"x40"x8" or 100cmx100cmx20cm).  
Loose cardboard must be bundled and tied together.

**Schedule 'E'**  
**Unacceptable Waste**

Items that are not acceptable at either the Hazardous Waste Days or the Landfill/Recycling Site include, but are not limited to:

- Stumps
- Automobiles
- Vehicle parts
- Recreational vehicles-snow machines, canoes, campers etc.
- Recreational vehicle parts
- Cement
- Asphalt
- Florescent bulbs

To: Council  
From: K. Bester, Deputy Clerk  
Date: June 20, 2023  
Re: Public Works Items Report

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Please see following details/updates on Public Works items:

**Sweezy Street Culvert –**

Public Works staff have completed the adjustment required on this culvert. Water is now running in the correct direction

**Poultry Processing Facility - A.** Quinn is coordinating the contract.

**Garbage Truck Rust Issue –**

Public Works staff confirmed that paint chipping is not covered under the warranty. Note – the rust is just on the surface on the metal. Public Works staff have painted area as a preventative measure.

**Additional Items –**

Discussion on using Purdon Line and Maple Hill for an interim solution for the snowmobile trail for the 2023/2024 season. We need to act ASAP to get it on this coming year's trail map.

PW Foreman T. Tennant to contact the contractor for the Hwy 522 construction and verify the sidewalk plans agreed to by the MTO are going to be completed for the old sidewalk replacement and the crosswalk west of the TCCC. This needs to be confirmed ASAP. – **No updates at this time.**

To: Council  
From: Treasurer/Director of Corporate Services  
Re: Facility Rental Policy

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**RECOMMENDATION:**

That the staff report and draft Facility Rental Policy be received; and further that staff be directed to draft a Community Affiliate Policy.

**ANALYSIS:**

As a further component of the Fees Bylaw update, enclosed please find a draft Facility Rental Policy for Council consideration.

There have been changes made to the structure of fees related to facility rentals, and the objective of this policy is primarily to clarify the process surrounding, fees for, and guidelines regarding the rental of Municipal facilities. The Policy is fairly generic, but assigns responsibility for setup and teardown of events, sets forth the insurance requirements, briefly describes the process for licensed events, and outlines the terms of payment.

Within the Policy, there is reference to a separate Community Affiliate Policy. Back when the Fees Bylaw update was first brought forward to Council, it was noted that one potential mechanism for ensuring that the Bylaw could be equitably applied to all user groups was to allow for certain groups meeting a specified set of criteria to apply for "Community Affiliate" status and, at the discretion of Council, receive discounted rental rates. Outside of Affiliates on that list, all other users would be required to pay the fees as outlined in the Bylaw. This process has been adopted in Callander, to some success.

Staff are recommending that a draft policy to this effect be brought forward to the August 1 Council meeting. With respect to the Facility Rental Policy, staff are requesting that comments be submitted by July 15, such that a final draft can also be brought to Council at the August 1 meeting.

<b>POLICY:</b> Facility Rentals Policy	<b>RESOLUTION NUMBER:</b>	<b>DATE PASSED:</b>
<b>EFFECTIVE DATE:</b>	<b>REVIEW DATE:</b>	<b>AUTHORITY:</b>

## Purpose

The Municipality of Powassan (“Municipality”) is committed to supporting recreational and community social activities that foster an active, engaged, and healthy community.

The purpose of the Policy is to establish the guidelines and procedures for all users of municipal facilities. The Policy is meant to promote the usage of municipal facilities in a manner which ensures that facilities are being operated in an equitable, secure, and financially sustainable manner.

## Scope

This Policy applies to all Municipally owned facilities which are available for public use, including but not limited to parks, arenas, community centres, recreation and sports fields, parking lots, and other special purpose buildings.

This Policy works in conjunction with the User Fees Bylaw and Community Affiliate Policy, as well as any related legislation and guidelines.

## Responsibility

The Director of Corporate Services and Facilities Manager are responsible for the administration of this policy.

## Definitions

“Municipality” shall mean the Corporation of the Municipality of Powassan.

“Non-Profit Organization” shall mean a club, society or association that was organized and operated exclusively for social welfare, civic improvement, pleasure, or recreation or for any other purpose except profit, no part of the income of which was payable to, or was otherwise available for the personal benefit of, any proprietor, member, or shareholder.

“Programs and Services” means all programs and services designed to enhance individuals’ health and well-being within the Municipality. Programs and services focus on meeting the needs of citizens and include the provision and/or supporting of:

- recreation activities (i.e., sports leagues, drop-in sports, etc.)
- settlement services



- children, youth, and vulnerable citizens services
- cultural and community events
- arts and heritage programs and services
- educational programs and services
- health, safety and prevention programs and services
- spiritual wellness
- volunteerism
- any other program or service not identified above.

“Rental” shall mean the sole right to use and enjoy the defined area of property in accordance with the terms, rules and regulations as defined in the Municipality’s rental agreement or contract.

“Renter” shall mean the individual designated by the society, organization, or group requesting the rental. The Renter shall have the legal authority on behalf of the society, organization, or group to act as the point of contact, issue payments, provide required documentation, and ensure all users/participants adhere to municipal, provincial, and federal rules and regulations.

“Resident” or “Residential” shall mean an individual that pays property taxes in the Municipality.

## **General Provisions**

1. In addition to this Policy, renters shall adhere to all Laws, Bylaws, and Regulations of the Municipality of Powassan, Province of Ontario, and Government of Canada.
2. All Facility rentals are coordinated through the Recreation and Facilities department. A rental agreement must be signed prior to the booking being confirmed.
3. Applicants assume full responsibility for their guests in case of injury, damage, theft, or disturbances during the booking.
4. Children under the age of 12 must be supervised by a parent/guardian.
5. It is the responsibility of the renter to ensure that all properties are returned to their previous condition at the end of their rental.
6. Rentals must conform to the capacity limits established by the Municipality and adhere fully to the Ontario Fire Code regulations.
7. A security deposit, as outlined in the User Fees Bylaw, is required in advance to secure the booking of the facility. This amount is refunded following the event, subject to the condition of the facility being rented.
8. In the event of cancellation by the renter, deposits will be refunded.
9. Booking requests should be submitted no less than seven (7) days in advance of the date being requested, or fourteen (14) days for licensed events. Shorter notice periods may be considered in the sole discretion of the Municipality.
10. Reservations are accepted up to one (1) year in advance.
11. Facility bookings are generally provided in the order in which a complete application has been received.

12. If a prospective renter wishes to view the facility in advance of booking, this must be coordinated with staff and occur during regular working hours.
13. All Municipal parks and facilities are smoke-free. Renters must abide by all Bylaws and signage posted at these facilities and stay within the designated area to smoke.
14. Access to the facility must be during the times specified on the agreement.
15. Rental keys or FOBs must be picked up from the Municipal Office at 250 Clark Street during regular operating hours.
16. Upon conclusion of the rental, keys must be returned to the Municipal Office, either during regular operating hours or by securing them in the drop box outside of the main doors. Failure to return keys will result in a fifty (\$50) dollar charge.
17. The Director of Corporate Services and/or Facilities Manager have the sole authority to cancel a facility rental in instances of an emergency response and/or when deemed in the best interest of residents.
18. The Municipality reserves the right to decline bookings for staffing, safety, and/or other reasons in its sole discretion.
19. Facility rentals will not be permitted for businesses, organizations, or individuals, in the sole discretion of the Director of Corporate Services and/or Facilities Manager, whose programs, services, or business activities do not align with the Municipality's values. Examples of unauthorized rentals would include those that:
  - Market or advertise the use of prohibited substances.
  - Promote derogatory, prejudicial, harmful, or intolerant beliefs towards any specific group or individual.
  - Create fiscal hardship for the Municipality and/or its residents.
  - Make the rental inappropriate for reasons not specified herein.

## **Facility Use**

The Municipality is not responsible for the set up and take down of events on behalf of a renter. However, upon request of the renter, the Municipality may assist with setup for a fee as per the User Fees Bylaw.

The renter is fully responsible for the complete cleanup of the rented facility. The facility is to be cleaned, free from garage and debris, and secured upon completion of the rental. Equipment, if rented from the Municipality, should be left as it was found. Any damage should be reported in writing to Municipal staff immediately. Renters may be subject to additional charges should the facility or equipment be damaged in any way, and/or if additional cleanup is required as a result of the rental. Charges may include staff time required to return the facility to its original condition and will be deducted from the security deposit provided and/or invoiced separately if inadequate funds are available.

The facility rental fees as outlined in the User Fees Bylaw provides for one (1) municipal staff member to be present throughout the rental. In the case of large group events, where multiple staff

members must be present, additional fees will be levied as per Schedule ‘N’ of the User Fees Bylaw.

## **Events with Alcohol**

In the case of an event which includes alcohol, the renter must obtain a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO) and provide it to the Municipality no less than fourteen (14) days in advance of the rental date.

Alternatively, the renter may request that the Municipality serve the alcohol for such an event. In that case, the applicable fees must be paid as per the User Fees Bylaw.

The renter must adhere to all applicable Federal and Provincial laws and regulations.

## **Equipment Rental**

Chairs and tables are provided for indoor use and are included in the cost of the facility rental for halls and rooms. Use of other Municipal equipment, such as AV equipment, shall be subject to additional fees and at the renter’s risk, and the renter should inspect the equipment to ensure it is in safe working condition. The equipment is to be left in the same condition as it was provided in.

## **Rates and Fees**

Rates and fees must generally be paid no less than seven (7) days in advance of the facility rental. Users renting a facility for specific, reoccurring times over a period of not less than six (6) months may make monthly payments, at the request of the renter and in the Municipality’s sole discretion. Failure to make any single payment will result in credit being revoked, and the rental agreement terminated.

The rates and fees for usage of Municipal facilities shall be as specified in the User Fees ByLaw.

## **Qualifying Groups, Organizations, and Individuals**

The Municipality may offer discounted rental fees for charities and for non-profit groups, organizations, and individuals that are resident in the Municipality and are renting a facility for the purpose of providing benefit to the Municipality’s residents and community.

Any rental of a facility by a group for the purpose of providing economic benefit solely to the user will not qualify for the discounted rental fee.

For more information on this, please refer to the Community Affiliate Policy.

## **Insurance**

The Lessee shall carry Commercial General Liability Insurance issued on an occurrence basis in the amount of no less than five million dollars (\$5,000,000) per occurrence and shall name “the Corporation of the Municipality of Powassan” as additional insured with a cross liability clause.

A Certificate of Insurance evidencing coverage including a fifteen (15) day notice of cancellation clause is required to be submitted to the Municipal Office a minimum of one (1) week prior to the rental of the facility. Failure to provide this documentation will result in cancellation of the booking. No refund will be issued.

Some events/programming may be covered under the Municipality's Facility User Coverage. The renter should request insurance coverage with their rental application, and staff will determine availability. If provided, the cost of insurance will be added onto the rental fee.

The Lessee shall indemnify and hold harmless the Corporation of the Municipality of Powassan and any of its officers, members of municipal Council, employees, servants, agents, contractors and volunteers from and against all claims, demands, loss, costs, damages, actions, liability or expenses arising out of the use and/or occupation of the property belonging to the Municipality by the user group and any of its officers, members of municipal Council, employees, agents, contractors, and volunteers, except to the extent that such loss arises from the independent negligence of the Municipality.

# THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

## BY-LAW NO. 2023-16

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### Being a By-law to impose fees or charges for services provided by the Corporation of the Municipality of Powassan

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WHEREAS the Municipal Act, 2001, Section 391 gives a municipality the authority to impose fees or charges for services or activities provided and for the use of its property;

AND WHEREAS the Municipal Act, 2001, Section 398 provides the municipality with the authority to add unpaid fees and charges, including any interest on the unpaid balance, to the tax roll for any real property within the municipality owned by the person responsible for paying the fees and charges, and the amount may be collected in the same manner as municipal taxes;

AND WHEREAS the Corporation of the Municipality of Powassan has provided adequate public notice;

AND WHEREAS the Corporation of the Municipality of Powassan deems it desirable to establish a by-law to impose and update existing fees or charges for services provided by the Municipality;

NOW THEREFORE THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:

1. That the fees and charges listed on the attached Schedules 'A' to 'O' of this by-law be adopted and hereby confirmed as being part of this by-law.
2. That if the provisions of this by-law conflict with any other by-law of the Corporation heretofore passed, then the provisions of this by-law shall prevail.
3. That this Bylaw shall be known as the "User Fees By-law".
4. That this Bylaw shall come into force and effect on the date of passing.
5. That Bylaw 2022-08 be repealed.

Read a FIRST and SECOND time July 4, 2023

Read a THIRD and FINAL time and adopted August 1, 2023

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Mayor

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Clerk



**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "B" TO BY-LAW 2023-16**  
**TREASURY FEES**

	2022	2023	2024	2025	2026	2027
Tax and Water Certificates (each)	\$65.00	\$65.00	\$65.00	\$70.00	\$70.00	\$70.00
NSF Payment Charge	\$35.00	\$45.00	\$46.00	\$47.00	\$48.00	\$49.00
Interest on Past Due Accounts- per month	1.25%					
Application of Fee to Tax Roll	-	\$45.00	\$46.00	\$47.00	\$48.00	\$49.00
Transfer Water/Sewer Balance to Tax Roll	-	\$45.00	\$46.00	\$47.00	\$48.00	\$49.00
Transfer of Ownership- where no tax certificate was purchased	-	\$65.00	\$65.00	\$70.00	\$70.00	\$70.00
<i>Tax Sale Fees</i>						
Upon Delivery to Solicitor	\$200.00*	\$205.00*	\$210.00*	\$215.00*	\$220.00*	\$225.00*
Registration of Tax Arrears Certificate	\$400.00*	\$410.00*	\$420.00*	\$430.00*	\$440.00*	\$450.00*
Processing of Final Notice	\$200.00*	\$205.00*	\$210.00*	\$215.00*	\$220.00*	\$225.00*
Processing of Cancellation Certificate	\$100.00*	\$100.00*	\$105.00*	\$105.00*	\$110.00*	\$110.00*
Entering into Extension Agreement	\$300.00*	\$305.00*	\$310.00*	\$320.00*	\$330.00*	\$340.00*
Upon Advertising for Sale	\$300.00*	\$305.00*	\$310.00*	\$320.00*	\$330.00*	\$340.00*
Tender Opening	\$300.00*	\$305.00*	\$310.00*	\$320.00*	\$330.00*	\$340.00*
Finalization of Process	\$500.00*	\$510.00*	\$520.00*	\$530.00*	\$540.00*	\$550.00*
Tax Sale Tender Information Package	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
<p>*Professional fees of a lawyer, planner, surveyor, or other professional consultant and their disbursements will be charged at their actual cost to the Municipality in addition to the Municipal administration fee.</p>						







**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "E" TO BY-LAW 2023-16**  
**PROPERTY STANDARDS FEES**

Description	2022	2023	2024	2025	2026	2027
Necessary Work Fee (any work undertaken by the Municipality as the result of an order issued by an Officer)	100% of the cost					
Administrative Fee (in addition to the necessary work fee)	Greater of \$100.00 or 25% of the necessary work fee					

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "F" TO BY-LAW 2023-16**  
**PUBLIC WORKS FEES**

Description	2022	2023	2024	2025	2026	2027
Public Works Staff (per hour)	cost recovery	\$35.00	\$36.00	\$37.00	\$38.00	\$39.00
Equipment Rates	as per OPSS 127					
Materials (sand, gravel, etc.)	full cost recovery					
Road Damage Reinstatement	full cost recovery					
Damage to Guiderails, signs, posts, hydrants, etc	full cost recovery					
Excess Weight Exemption Permit	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Oversize or Weight Exemption Permit	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
Road Occupancy Permit	\$120.00	\$120.00	\$120.00	\$130.00	\$130.00	\$130.00
Encroachment Permit*	\$250.00	\$300.00	\$300.00	\$325.00	\$325.00	\$325.00
Encroaching on Municipal Property Without Permit	full cost recovery for removal of materials from municipal property					
*applicant will assume all legal, engineering, and land survey fees						
<i>Engineering</i>						
Engineering review and approval	3% of the estimated work value, minimum of \$600.00					
Site Inspection	\$150.00	\$150.00	\$155.00	\$160.00	\$165.00	\$170.00
<i>Entrances</i>						
Residential Entrance Permit	\$120.00	\$120.00	\$120.00	\$130.00	\$130.00	\$130.00
Commercial Entrance Permit	\$400.00	\$400.00	\$410.00	\$410.00	\$420.00	\$420.00
Civic Address/911 Sign	\$120.00	\$120.00	\$120.00	\$130.00	\$130.00	\$130.00
<i>Water &amp; Sewer</i>						
Water and Sewer Offences	Per by-law 2009-12, 2021-18, or amending or superceding by-law					

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "G" TO BY-LAW 2023-16**  
**WASTE MANAGEMENT FEES**

Description	2022	2023	2024	2025	2026	2027
<i>Standard Waste</i>						
Household bags (per bag)	\$1.50	\$1.50	\$2.00	\$2.00	\$2.00	\$2.00
Commercial pick-up (per yd <sup>3</sup> )*	\$45.00	\$43.00	\$52.00	\$53.00	\$54.00	\$55.00
Commercial dropoff (per yd <sup>3</sup> )	\$24.00	\$24.00	\$32.00	\$32.00	\$32.00	\$32.00
Sorted shingles (per yd <sup>3</sup> )	\$20.00	\$20.00	\$40.00	\$40.00	\$40.00	\$40.00
Sorted wood (per yd <sup>3</sup> )	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Sorted compostables (per yd <sup>3</sup> )	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Sorted scrap metal (per yd <sup>3</sup> )	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Sorted masonry (per yd <sup>3</sup> )	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Mixed Load (per yd <sup>3</sup> )	\$30.00	\$30.00	\$40.00	\$40.00	\$40.00	\$40.00
Residential Waste (per yd <sup>3</sup> )	\$24.00	\$24.00	\$32.00	\$32.00	\$32.00	\$32.00
Contaminated Waste	\$40/yd <sup>3</sup> + landfill attendant					
Asbestos	\$40/yd <sup>3</sup> + landfill attendant					
<i>Recycling and Other Items</i>						
Large Appliances	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Medium Appliances	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00
Small Metal Items	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00	\$6.00
Untagged Appliances	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00
Dishwasher	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Mattress or Boxspring	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Small/Mid Sized Furniture	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00	\$7.00
Large Furniture	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Fiberglass Boat (per foot)	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Tires	No charge if dropped in tire pile					
Electronics/Batteries	No charge if dropped in electronics bin					
Boxes and Recyclables	No charge if dropped in recycling bin					
<i>Standard Load Sizes</i>						
Pickup Truck 6' Box	1.5 yd <sup>3</sup>					
Pickup Truck 8' Box	1.8 yd <sup>3</sup>					
One Ton Dump Truck	3.0 yd <sup>3</sup>					
Single/Tandem Trailer	1.5-2.0 yd <sup>3</sup>					
Dump Trailer	3.0 yd <sup>3</sup>					
Tri-Axle Dump Truck	16 yd <sup>3</sup>					
Tandem Dump Truck	12 yd <sup>3</sup>					

Roll-off	As per bin size					
<i>Standard Rates</i>						
Service Call	\$50.00 + landfill attendant					
Landfill Attendant (per hour)	\$25.00	\$30.00	\$31.00	\$32.00	\$33.00	\$34.00

\*for 2023, commercial garbage pickup fees are as follows:

Jan-Mar: 28.75/yd<sup>3</sup>

Apr-Jun: 33.50/yd<sup>3</sup>

Jul-Sept: 38.25/yd<sup>3</sup>

Oct-Dec: 43.00/yd<sup>3</sup>

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "H" TO BY-LAW 2023-16**  
**CEMETERY FEES**

Description	2022	2023	2024	2025	2026	2027
<i>Municipal Fees</i>						
Regular Plot	\$241.50	\$241.50	\$241.50	\$241.50	\$241.50	\$241.50
Cremation Plot	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
Regular Interment	\$350.00	\$440.00	\$450.00	\$460.00	\$470.00	\$480.00
Cremation Interment	\$150.00	\$165.00	\$170.00	\$175.00	\$180.00	\$185.00
Interment- Child's Casket	\$115.00	\$165.00	\$170.00	\$175.00	\$180.00	\$185.00
Monument Under 4' Upright	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
Pillow Monument	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00
Death Registration	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Vault (Participating Municipality)	\$115.00	\$115.00	\$115.00	\$115.00	\$115.00	\$115.00
Vault (Non-Participating Municipality)	\$172.50	\$172.50	\$172.50	\$172.50	\$172.50	\$172.50
All Burials- Weekend Burial Surcharge	-	\$105.00	\$108.00	\$111.00	\$114.00	\$117.00
Administrative Fee (Burial on Existing Plot)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
<i>Care and Maintenance Fund</i>						
Care and Maintenance Fund Fees	as per the BAO fee schedule					

\*where applicable, HST is in addition to the above fees

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "I" TO BY-LAW 2023-16**  
**PLANNING FEES**

Description	2022		2023-2024		2025-2027	
	Fee	Deposit	Fee	Deposit	Fee	Deposit
Official Plan Amendment	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,100.00	\$2,500.00
Zoning By-law Amendment	\$500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,100.00	\$2,500.00
Subdivision Review	\$1,000.00	\$0.00	\$2,500.00	\$5,000.00	\$2,500.00	\$5,000.00
Subdivision Agreement	\$500.00	\$2,000.00	\$1,000.00	\$5,000.00	\$1,000.00	\$5,000.00
In Lieu of Parkland for Subdivision Agreement	5% of vacant land value					
Site Plan Agreement	\$500.00	\$750.00	\$800.00	\$1,000.00	\$850.00	\$1,000.00
Minor Variance	\$500.00	\$500.00	\$600.00	\$1,000.00	\$650.00	\$1,000.00
Removal of Holding Symbol	\$50.00	\$0.00	\$50.00	\$0.00	\$60.00	\$0.00
Removal of Holding Zone Provision	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00
Deeming By-law	\$400.00	\$800.00	\$500.00	\$1,000.00	\$550.00	\$1,100.00
Pre-Consultation Fee	\$0.00	\$0.00	\$180.00	\$500.00	\$190.00	\$500.00
Reviewing Consent Applications	\$100.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00
Consent- Parkland Dedication Fee	5% of vacant land value					

\*where applicable, HST is in addition to the above fees

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "J" TO BY-LAW 2023-16**  
**250 CLARK FEES**

Description	2022	2023	2024	2025	2026	2027
<i>Rental Spaces</i>						
Gymnasium (Mon-Fri 8 a.m. - 5p.m.)- one hour	\$25.00	\$30.00	\$30.00	\$30.00	\$35.00	\$35.00
Gymnasium (Mon-Fri after 5p.m., weekends)- one hour	\$50.00	\$45.00	\$45.00	\$45.00	\$52.50	\$52.50
Gymnasium (Mon-Fri after 5p.m., weekends)- 3 hours	\$75.00	\$120.00	\$120.00	\$120.00	\$140.00	\$140.00
Gymnasium- day rental	-	\$240.00	\$240.00	\$240.00	\$280.00	\$280.00
Maple Room (room only)- per hour	\$25.00	\$30.00	\$30.00	\$30.00	\$35.00	\$35.00
Maple Room (room only)- half day	-	\$105.00	\$105.00	\$105.00	\$122.50	\$122.50
Maple Room (room only)- day rental	-	\$210.00	\$210.00	\$210.00	\$245.00	\$245.00
Maple Room (including kitchen)- per hour- two hour minimum	\$75.00	\$45.00	\$45.00	\$45.00	\$52.50	\$52.50
Maple Room (including kitchen)- half day rental	-	\$157.50	\$157.50	\$157.50	\$183.75	\$183.75
Maple Room (including kitchen)- day rental	-	\$315.00	\$315.00	\$315.00	\$367.50	\$367.50
Cedar/Elm Room (Meeting/Class)- per hour	\$15.00	\$15.00	\$16.00	\$17.00	\$18.00	\$19.00
Office Rentals- per square foot, per month	-	\$2.75	\$2.89	\$3.03	\$3.18	\$3.34
<i>Fitness Centre</i>						
Adult Membership- Annual	\$200.00	\$240.00	\$240.00	\$250.00	\$250.00	\$260.00
Youth Membership- Annual (16-18 years old, with adult supervision)	\$75.00	\$100.00	\$100.00	\$105.00	\$105.00	\$110.00
Monthly Membership	\$20.00	\$24.00	\$24.00	\$25.00	\$25.00	\$26.00
Replacement FOB- First Occurrence	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00
Replacement FOB- Second and each Subsequent Occurrence	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00

\*all public events require proof of insurance and a \$500 refundable security/cleaning deposit

\*gymnasium rental includes use of sports equipment

\*HST is additional to all fees outlined above



**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "K" TO BY-LAW 2023-16**  
**BUILDING FEES**

Description	2022	2023	2024	2025	2026	2027
Building/Zoning Certificate	\$65.00	\$105.00	\$105.00	\$105.00	\$113.00	\$113.00
Minimum Fee for Processing and Issuance of Permits (except as noted)	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
Minimum Fee for Construction (per \$1,000 construction cost)	\$9.00	\$9.00	\$10.00	\$10.00	\$11.00	\$11.00
Demolition Permit	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
Temporary Building	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
Swimming Pools	\$180.00	\$210.00	\$210.00	\$210.00	\$225.00	\$225.00
Outstanding Work Order	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
911 Signs	\$120.00	\$120.00	\$120.00	\$130.00	\$130.00	\$130.00
<i>Administrative Fees</i>						
Additional Plan Review (resubmission)	full cost recovery					
Additional Permit Fee (revision)	full cost recovery					
Change of Use Permit- Part 9	\$100.00	\$105.00	\$105.00	\$105.00	\$113.00	\$113.00
Change of Use Permit- Part 3	\$300.00	\$315.00	\$315.00	\$315.00	\$339.00	\$339.00
Conditional Permit Fee	based on proposals					
Permit Renewal Fee (per 12 months inactive)	\$60.00	\$70.00	\$70.00	\$70.00	\$75.00	\$75.00
Premature/Additional Inspections (per hour)	\$100.00	\$105.00	\$105.00	\$105.00	\$113.00	\$113.00
Transfer of Permit	\$120.00	\$140.00	\$140.00	\$140.00	\$150.00	\$150.00
Construction Without a Permit; Stop Work Orders	minimum \$300.00 plus 5% of construction costs, to a maximum of \$1,000.00					





**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "N" TO BY-LAW 2023-16**  
**RECREATION AND FACILITY FEES**

Description	2022	2023	2024	2025	2026	2027
<i>Fields</i>						
Field Tournament Rate- Per Weekend (up to three days)	\$235.00	\$355.00	\$364.00	\$373.00	\$382.00	\$392.00
Field- Day Rate	\$98.00	\$125.00	\$128.00	\$131.00	\$134.00	\$137.00
Field- League Game (per game)	-	\$35.00	\$36.00	\$37.00	\$38.00	\$39.00
<i>Facilities Rentals</i>						
Setup Fee- per hour	-	\$30.00	\$30.00	\$30.00	\$35.00	\$35.00
Tech Support- per hour	-	\$70.00	\$70.00	\$70.00	\$75.00	\$75.00
AV Equipment- per rental	-	\$250.00	\$256.00	\$262.00	\$269.00	\$276.00
Additional staff required- any facility rentals- per hour of staff time	-	\$35.00	\$36.00	\$37.00	\$38.00	\$39.00
All Facility Rentals- Failure to Return Key	-	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
All Facilities- if user group has exclusive access	full cost recovery- all operating costs					

\*where applicable, HST is in addition to the above fees

\*set-up services available for all facilities rentals, at the request of the renter. Above charges apply.

\*all rentals include the use of tables and chairs

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**  
**SCHEDULE "O" TO BY-LAW 2023-16**  
**POOL FEES**

Description	2022	2023	2024	2025	2026	2027
<i>10 Day Lessons</i>						
Parented Lessons (30 mins)	\$40.00	\$40.00	\$45.00	\$45.00	\$50.00	\$50.00
Preschool - Level 7 (30 mins)	\$50.00	\$50.00	\$56.00	\$56.00	\$63.00	\$63.00
Levels 8-9 (45 mins)	\$66.00	\$66.00	\$74.00	\$74.00	\$83.00	\$83.00
Semi-Private (30 mins)	\$83.00	\$100.00	\$103.00	\$106.00	\$109.00	\$112.00
Private (30 mins)	\$110.00	\$132.00	\$135.00	\$138.00	\$141.00	\$145.00
<i>Other Fees</i>						
Aquafitness	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00
Season Pass	\$95.00	\$115.00	\$118.00	\$121.00	\$124.00	\$127.00
Family Pass	\$215.00	\$265.00	\$272.00	\$279.00	\$286.00	\$293.00
Public Swimming	\$4.00	\$4.00	\$4.00	\$5.00	\$5.00	\$5.00
Private Rental (One Hour)	\$90.00	\$120.00	\$123.00	\$126.00	\$129.00	\$132.00
Private Rental (Two consecutive hours)	\$160.00	\$210.00	\$215.00	\$220.00	\$226.00	\$232.00



RECEIVED

JUN 30 2023

The Municipality of Powassan

June 19, 2023

Dear *Markus,*

Near North Crime Stoppers is very excited to announce the return of our popular *Gala* to *Celebrate our Community Champions*, people like you! Police, Fire, EMS, Military, Health services, Municipal leaders, and Business leaders, all contribute to making our communities safer.

You are cordially invited to attend this prestigious event, and fundraising endeavour for our program, that will take place *Saturday, September 23, 2023 at The Davedi* in North Bay.

Crime Stoppers is a charitable, community-based, volunteer program which partners with the media, the police, and citizens to help solve crime. Since our inception in 1988, 35 years ago, our efforts have resulted in over 22,000 TIPS, recovery of property, and cash, seizure of drugs totalling almost 62 million dollars, and \$218,238 in Rewards paid out. Funding for Crime Stoppers is secured through efforts, such as the Gala, along with private, corporate, and business donations. Proceeds go toward education, rewards, and promotion of our program.

We would be so honoured to have you and your family, colleagues or friends attend our Gala evening. Please contact our office at the number below to reserve your place at our Near North Crime Stoppers **GALA 2023**.

We look forward to hearing from you!

Sincerely,

*Mary*

Mary Houghton, Gala Chair cc. Kim Jones, Executive Director; Brandon Fenton, Chair

Simply complete this section, and mail to P.O. Box 382, North Bay, ON P1B 8H5, or email to: [admin@nearnorthcrimestoppers.com](mailto:admin@nearnorthcrimestoppers.com), or call 705.497.5555 Ext. 507

Contact Name/Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

#1: Table of 8 ~ \$800  
Business table marker  
Program recognition

#2: Individual Tickets \$110/each #\_\_\_ requested

If you are unable to attend, but would like to assist in our fundraising effort:

#3: Donation: \_\_\_\_\_  
Silent Auction Item: \_\_\_\_\_ Value: \_\_\_\_\_

Please join us!

NEAR NORTH  
**CRIME**   
**STOPPERS**

# GALA

CELEBRATING OUR COMMUNITY CHAMPIONS

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SATURDAY

SEPT | 23 | 2023

COCKTAILS AT 6PM

THE DAVEDI

313 AIRPORT ROAD, NORTH BAY, ON

Multiple Course Gourmet Meal  
Silent Auction, Dancing, and more  
Dress Uniform/Formal Attire

**\$800** for Table of 8, or **\$110** individual ticket

Reserve by contacting **Mary**  
[admin@nearnorthcrimestoppers.com](mailto:admin@nearnorthcrimestoppers.com)  
or 705-497-5555 #507

Proceeds will assist Near North Crime  
Stoppers work for a safer community!



John Osborn - 3711 Main St. Pouassan  
- 519-242-4146  
- john.osborn@hotmail.com

Presentation date - Aug 2023 - or sooner.

NO Trucks on Main St. From Clark St. N  
to Pine tree way. Residential area. Truck  
traffic has become dangerous. There is another  
route, #11 hwy. to Clark St. A petition  
is being sought to close truck traffic  
on Main St. North. Request ~~Council~~ close street  
to all truck traffic. Traffic calming (40kmh)  
has not worked. OPP says not an issue!  
Neighbours have had enough! We don't  
want a tragic end to this.

Thank you for your consideration in this  
matter.  
John Osborn June 12, 2023



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>									
8728	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY , ON, P1B 8G8								
7692	06/07/23 HST 5%		06/07/23	\$15.77	\$15.77	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
7692	06/07/23 HST recoverable		06/07/23	\$19.68	\$19.68	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				\$35.45					
8751	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0								
7479	06/07/23 HST 5%		06/07/23	\$90.00	\$90.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
7479	06/07/23 HST recoverable		06/07/23	\$112.32	\$112.32	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				\$202.32					
8763	G.F. PRESTON SALES & SERVICE, BOX 540, SUNDRIDGE , ON, P0A 1Z0								
853	06/07/23 HST 5%		06/07/23	\$13.92	\$13.92	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
853	06/07/23 HST recoverable		06/07/23	\$17.37	\$17.37	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				\$31.29					
8775	GIN-COR, , 5151 HWY 17 WEST, MATTAWA , ON, P0H 1V0								
78670	06/07/23 HST 5%		06/07/23	\$894.00	\$894.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
78670	06/07/23 HST recoverable		06/07/23	\$1,115.71	\$1,115.71	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
78670	06/07/23 SAND SPREADER GRANT		06/07/23	\$18,194.69	\$18,194.69	10-10-61055	GRANT EXPENSES-MO	\$78,800.00	\$77,165.54
				\$20,204.40					
8783	HAMELIN'S TURF EQUIPMENT, 24 LOOKOUT HEIGHTS PLACE, NORTH BAY, ON, P1C 1N2								
113742	06/07/23 HST 5%		06/07/23	\$7.37	\$7.37	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
113742	06/07/23 HST recoverable		06/07/23	\$9.20	\$9.20	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				\$16.57					
8797	INSERVUS MANAGEMENT SYSTEMS, 1971 BOND STREET, NORTH BAY , ON, P1B 4V7								
1600	06/07/23 HST 5%		06/07/23	\$61.93	\$61.93	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
1600	06/07/23 HST recoverable		06/07/23	\$77.29	\$77.29	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				\$139.22					
8799	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0								
18238	06/07/23 HST 5%		06/07/23	\$113.27	\$113.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
79935	06/07/23 HST 5%		06/07/23	\$1.29	\$1.29	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
18238	06/07/23 HST recoverable		06/07/23	\$141.36	\$141.36	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
79935	06/07/23 HST recoverable		06/07/23	\$1.61	\$1.61	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				\$257.53					
8807	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3								
14518	06/07/23 HST 8%		06/07/23	\$4.40	\$4.40	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
14519	06/07/23 HST 8%		06/07/23	\$0.88	\$0.88	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
14108	06/07/23 HST 5%		06/07/23	\$2.20	\$2.20	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
14312	06/07/23 HST 5%		06/07/23	\$7.35	\$7.35	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	14518	06/07/23	HST 5%	06/07/23	\$2.75	\$2.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	14519	06/07/23	HST 5%	06/07/23	\$0.55	\$0.55	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	14108	06/07/23	HST recoverable	06/07/23	\$2.75	\$2.75	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	14312	06/07/23	HST recoverable	06/07/23	\$9.17	\$9.17	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	14312	06/07/23	PAD LOCKS AND KEYS CUT	06/07/23	\$149.59	\$149.59	10-10-61540	OFFICE SUPPLIES	\$12,400.00	\$9,993.18
					\$179.64					
	8890		NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1							
	177635	06/07/23	HST 5%	06/07/23	\$0.27	\$0.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	177635	06/07/23	HST 5%	06/07/23	\$2.39	\$2.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	177636	06/07/23	HST 5%	06/07/23	\$0.86	\$0.86	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	177635	06/07/23	HST recoverable	06/07/23	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	177635	06/07/23	HST recoverable	06/07/23	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	177636	06/07/23	HST recoverable	06/07/23	\$1.08	\$1.08	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	177635	06/07/23	MAT RENTALS	06/07/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$2,000.00	\$1,715.32
					\$13.31					
	8897		NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY , ON, P3E 4Z6							
	599202	06/07/23	HST 5%	06/07/23	\$10.94	\$10.94	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	599202	06/07/23	HST recoverable	06/07/23	\$13.65	\$13.65	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
					\$24.59					
	8918		PETER MCISAAC, P.O. BOX 646, POWASSAN , ON, P0H 1Z0							
	CELL PROTECTO	06/07/23	HST 5%	06/07/23	\$14.33	\$14.33	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	CELL PROTECTO	06/07/23	HST recoverable	06/07/23	\$17.88	\$17.88	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	CELL PROTECTO	06/07/23	CELL PHONE PROTECTOR	06/07/23	\$291.56	\$291.56	10-10-61026	P.MCISAAC-MAYOR EX	\$0.00	(\$105.88)
					\$323.77					
	8922		POLLARD DISTRIBUTION INC., P.O. BOX 280, HARROW , ON, NOR 1G0							
	7678	06/07/23	HST 5%	06/07/23	\$1,037.31	\$1,037.31	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	7781	06/07/23	HST 5%	06/07/23	\$1,562.68	\$1,562.68	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	7835	06/07/23	HST 5%	06/07/23	\$524.33	\$524.33	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	7678	06/07/23	HST recoverable	06/07/23	\$1,294.56	\$1,294.56	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	7781	06/07/23	HST recoverable	06/07/23	\$1,950.23	\$1,950.23	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	7835	06/07/23	HST recoverable	06/07/23	\$654.36	\$654.36	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
					\$7,023.47					
	8927		POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0							
	70892	06/07/23	HST 8%	06/07/23	\$3.84	\$3.84	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
	70897	06/07/23	HST 8%	06/07/23	\$1.20	\$1.20	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
	71052	06/07/23	HST 8%	06/07/23	\$7.28	\$7.28	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
	70870	06/07/23	HST 5%	06/07/23	\$0.60	\$0.60	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	70874	06/07/23	HST 5%	06/07/23	\$2.15	\$2.15	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)

Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
70891	06/07/23	HST 5%	06/07/23	\$5.50	\$5.50	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
70892	06/07/23	HST 5%	06/07/23	\$2.40	\$2.40	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
70897	06/07/23	HST 5%	06/07/23	\$0.75	\$0.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
70900	06/07/23	HST 5%	06/07/23	\$1.01	\$1.01	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
70947	06/07/23	HST 5%	06/07/23	\$0.25	\$0.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71043	06/07/23	HST 5%	06/07/23	\$1.05	\$1.05	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71052	06/07/23	HST 5%	06/07/23	\$4.55	\$4.55	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71112	06/07/23	HST 5%	06/07/23	\$3.42	\$3.42	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71145	06/07/23	HST 5%	06/07/23	\$17.59	\$17.59	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71148	06/07/23	HST 5%	06/07/23	\$6.51	\$6.51	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71171	06/07/23	HST 5%	06/07/23	\$30.00	\$30.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71175	06/07/23	HST 5%	06/07/23	\$1.92	\$1.92	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71255	06/07/23	HST 5%	06/07/23	\$1.90	\$1.90	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71492	06/07/23	HST 5%	06/07/23	\$0.13	\$0.13	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71509	06/07/23	HST 5%	06/07/23	\$8.70	\$8.70	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71565	06/07/23	HST 5%	06/07/23	\$1.00	\$1.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71566	06/07/23	HST 5%	06/07/23	\$4.25	\$4.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
71592	06/07/23	HST 5%	06/07/23	\$1.44	\$1.44	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
70870	06/07/23	HST recoverable	06/07/23	\$0.75	\$0.75	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
70874	06/07/23	HST recoverable	06/07/23	\$2.68	\$2.68	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
70891	06/07/23	HST recoverable	06/07/23	\$6.86	\$6.86	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
70900	06/07/23	HST recoverable	06/07/23	\$1.26	\$1.26	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
70947	06/07/23	HST recoverable	06/07/23	\$0.31	\$0.31	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71043	06/07/23	HST recoverable	06/07/23	\$1.31	\$1.31	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71112	06/07/23	HST recoverable	06/07/23	\$4.27	\$4.27	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71145	06/07/23	HST recoverable	06/07/23	\$21.95	\$21.95	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71148	06/07/23	HST recoverable	06/07/23	\$8.12	\$8.12	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71171	06/07/23	HST recoverable	06/07/23	\$37.44	\$37.44	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71175	06/07/23	HST recoverable	06/07/23	\$2.40	\$2.40	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71255	06/07/23	HST recoverable	06/07/23	\$2.37	\$2.37	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71492	06/07/23	HST recoverable	06/07/23	\$0.16	\$0.16	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71509	06/07/23	HST recoverable	06/07/23	\$10.85	\$10.85	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71565	06/07/23	HST recoverable	06/07/23	\$1.25	\$1.25	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71566	06/07/23	HST recoverable	06/07/23	\$5.30	\$5.30	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
71592	06/07/23	HST recoverable	06/07/23	\$1.79	\$1.79	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
<b>\$216.51</b>									
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9								
2612823104	06/07/23	HST 8%	06/07/23	\$1.53	\$1.53	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
2625392147	06/07/23	HST 8%	06/07/23	\$1.52	\$1.52	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
2648098604	06/07/23	HST .8%	06/07/23	\$1.52	\$1.52	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)

Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	2648098604	06/07/23	HST 8%	06/07/23	\$1.52	\$1.52	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.97	\$0.97	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.96	\$0.96	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.99	\$0.99	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.97	\$0.97	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$1.46	\$1.46	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$14.21	\$14.21	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$3.39	\$3.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$2.56	\$2.56	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$1.20	\$1.20	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$2.49	\$2.49	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.96	\$0.96	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$2.60	\$2.60	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.24	\$0.24	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.96	\$0.96	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$4.09	\$4.09	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$2.87	\$2.87	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.97	\$0.97	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.24	\$0.24	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$1.17	\$1.17	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$2.69	\$2.69	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$5.98	\$5.98	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.94	\$0.94	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.98	\$0.98	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)

Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$2.52	\$2.52	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2625332147	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.98	\$0.98	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$1.20	\$1.20	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.98	\$0.98	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$2.59	\$2.59	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$2.49	\$2.49	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.97	\$0.97	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.24	\$0.24	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$2.60	\$2.60	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.04	\$0.04	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$2.51	\$2.51	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.96	\$0.96	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$2.16	\$2.16	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2648098604	06/07/23	HST 5%	06/07/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.19	\$1.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.21	\$1.21	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$3.11	\$3.11	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.23	\$1.23	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$3.20	\$3.20	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.50	\$1.50	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.19	\$1.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.21	\$1.21	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.82	\$1.82	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.19	\$1.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.19	\$1.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.19	\$1.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$4.23	\$4.23	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.19	\$1.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$0.30	\$0.30	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$3.24	\$3.24	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	HST recoverable	06/07/23	\$1.19	\$1.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)





**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	2648098604	06/07/23	HST recoverable	06/07/23	\$1.19	\$1.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2648098604	06/07/23	HST recoverable	06/07/23	\$3.23	\$3.23	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	2612823104	06/07/23	D PIEKARSKI CELL	06/07/23	\$19.39	\$19.39	10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	\$0.00
	2625332147	06/07/23	D PIEKARSKI CELL	06/07/23	\$19.07	\$19.07	10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	\$0.00
	2648098604	06/07/23	D PIEKARSKI CELL	06/07/23	\$19.39	\$19.39	10-10-61022	D.PIEKARSKI-COUNCIL	\$0.00	\$0.00
	2612823104	06/07/23	R HALL CELL	06/07/23	\$24.48	\$24.48	10-10-61023	R.HALL- COUNCIL EXP	\$0.00	(\$48.96)
	2625332147	06/07/23	R HALL CELL	06/07/23	\$19.42	\$19.42	10-10-61023	R.HALL- COUNCIL EXP	\$0.00	(\$48.96)
	2648098604	06/07/23	R HALL CELL	06/07/23	\$24.48	\$24.48	10-10-61023	R.HALL- COUNCIL EXP	\$0.00	(\$48.96)
	2612823104	06/07/23	P.MCISAAC - CELL	06/07/23	\$52.90	\$52.90	10-10-61026	P.MCISAAC-MAYOR EX	\$0.00	(\$105.88)
	2625332147	06/07/23	P.MCISAAC - CELL	06/07/23	\$58.38	\$58.38	10-10-61026	P.MCISAAC-MAYOR EX	\$0.00	(\$105.88)
	2648098604	06/07/23	P.MCISAAC - CELL	06/07/23	\$52.74	\$52.74	10-10-61026	P.MCISAAC-MAYOR EX	\$0.00	(\$105.88)
	2612823104	06/07/23	ROGERS CELL SERVICE MARCH 2023	06/07/23	\$289.30	\$289.30	10-10-61027	D.BRITTON- COUNCIL E	\$0.00	(\$39.15)
	2625332147	06/07/23	ROGERS CELL SERVICE APRIL 2023	06/07/23	\$121.73	\$121.73	10-10-61027	D.BRITTON- COUNCIL E	\$0.00	(\$39.15)
	2648098604	06/07/23	ROGERS CELL SERVICE may	06/07/23	\$19.83	\$19.83	10-10-61027	D.BRITTON- COUNCIL E	\$0.00	(\$39.15)
	2612823104	06/07/23	DEPUTY TREASURER CELL	06/07/23	\$20.10	\$20.10	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	2612823104	06/07/23	ROGERS CELL SERVICE MARCH 2023	06/07/23	\$68.94	\$68.94	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	2612823104	06/07/23	CAO CELL	06/07/23	\$19.39	\$19.39	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	2612823104	06/07/23	ROGERS CELL SERVICE MARCH 2023	06/07/23	\$19.41	\$19.41	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	2625332147	06/07/23	DEPUTY TREASURER CELL	06/07/23	\$19.99	\$19.99	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	2625332147	06/07/23	CAO CELL	06/07/23	\$19.42	\$19.42	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	2625332147	06/07/23	DEPUTY CLERK	06/07/23	\$19.41	\$19.41	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	2648098604	06/07/23	DEPUTY TREASURER CELL	06/07/23	\$51.00	\$51.00	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	2648098604	06/07/23	ROGERS CELL SERVICE may	06/07/23	\$19.39	\$19.39	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	2648098604	06/07/23	CAO CELL	06/07/23	\$43.88	\$43.88	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
						\$1,249.90				
	8972	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA , ON, L3V 6J3								
	73-104-014 5/23/2	06/07/23	GENERAL MATTERS MCDONALD ST	06/07/23	\$138.65	\$138.65	10-10-33050	A/P PLANNING DEPOSI	\$0.00	(\$3,675.64)
						\$138.65				
	8980	SLING-CHOKER MFG (NORTH BAY), 600 GORMANVILLE ROAD UNIT E, NORTH BAY , ON, P1B 9S7								
	99635	06/07/23	HST 5%	06/07/23	\$2.47	\$2.47	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	99844	06/07/23	HST 5%	06/07/23	\$7.65	\$7.65	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	99635	06/07/23	HST recoverable	06/07/23	\$3.09	\$3.09	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	99844	06/07/23	HST recoverable	06/07/23	\$9.55	\$9.55	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
						\$22.76				
	9059	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7								
	3361 523	06/07/23	HST 5%	06/07/23	\$4.69	\$4.69	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	3361 523	06/07/23	HST recoverable	06/07/23	\$5.85	\$5.85	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	9074	BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3								
						\$10.54				

**A/P Preliminary Cheque Run**  
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Vendor

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
767300/D	06/07/23	HST 5%	06/07/23	\$2.17	\$2.17	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
K67301/D	06/07/23	HST 5%	06/07/23	\$0.66	\$0.66	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
767300/D	06/07/23	HST recoverable	06/07/23	\$2.71	\$2.71	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
K67301/D	06/07/23	HST recoverable	06/07/23	\$0.82	\$0.82	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
<b>9123 MARKUS WAND, RR # 4, POWASSAN, ON, P0H 1Z0</b>									
2023 CELL PHON	06/07/23	HST 5%	06/07/23	\$10.62	\$10.62	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
2023 CELL PHON	06/07/23	HST recoverable	06/07/23	\$13.25	\$13.25	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
2023 CELL PHON	06/07/23	CELL PHONE ALLOWANCE	06/07/23	\$216.13	\$216.13	10-10-61028	MARKUS WAND COUN	\$0.00	\$0.00
<b>9165 BAY GRINDING INC, 69 COMMERCE CRESCENT, NORTH BAY, ON, P1A 0B3</b>									
156756	06/07/23	HST 5%	06/07/23	\$5.25	\$5.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
156756	06/07/23	HST recoverable	06/07/23	\$6.55	\$6.55	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
<b>9374 KRAUSE FARMS FOOD &amp; FEED, 357 CLARK STREET, BOX 159, POWASSAN, ON, P0H 1Z0</b>									
12086	06/07/23	HST 5%	06/07/23	\$0.83	\$0.83	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
12086	06/07/23	HST recoverable	06/07/23	\$1.03	\$1.03	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
<b>9720 TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4</b>									
2023028	06/07/23	HST 5%	06/07/23	\$264.70	\$264.70	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
2023028	06/07/23	HST recoverable	06/07/23	\$330.35	\$330.35	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
2023028	06/07/23	COMPUTER CONSULTING	06/07/23	\$5,387.17	\$5,387.17	10-10-61570	COMPUTERS	\$85,800.00	\$51,955.13
<b>9758 BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9</b>									
845520060017196	06/07/23	HST 8%	06/07/23	\$18.63	\$18.63	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
845520060017196	06/07/23	HST 5%	06/07/23	\$11.64	\$11.64	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
<b>9778 PPE SOLUTIONS, 905 DILLINGHAM ROAD, UNIT # 7, PICKERING, ON, L1W 3X3</b>									
10937	06/07/23	HST 5%	06/07/23	\$163.50	\$163.50	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
10937	06/07/23	HST recoverable	06/07/23	\$204.05	\$204.05	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
<b>9926 AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2</b>									
3111682 523	06/07/23	HST 8%	06/07/23	\$20.12	\$20.12	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
3116366 523	06/07/23	HST 8%	06/07/23	\$20.00	\$20.00	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$8,543.49)
3111682 523	06/07/23	HST 5%	06/07/23	\$12.58	\$12.58	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
3113358 523	06/07/23	HST 5%	06/07/23	\$12.15	\$12.15	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
3113358 523	06/07/23	HST 5%	06/07/23	\$12.15	\$12.15	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)



**Municipality of Powassan  
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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	3115764	06/07/23	HST 5%	06/07/23	\$11.22	\$11.22	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	3116364	06/07/23	HST 5%	06/07/23	\$7.55	\$7.55	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	3116364	06/07/23	HST 5%	06/07/23	\$2.52	\$2.52	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	3116366	06/07/23	HST 5%	06/07/23	\$12.50	\$12.50	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	3113358	06/07/23	HST recoverable	06/07/23	\$15.17	\$15.17	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	3113358	06/07/23	HST recoverable	06/07/23	\$15.17	\$15.17	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	3115764	06/07/23	HST recoverable	06/07/23	\$14.00	\$14.00	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	3116364	06/07/23	HST recoverable	06/07/23	\$9.42	\$9.42	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	3116364	06/07/23	HST recoverable	06/07/23	\$3.14	\$3.14	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	3113358	06/07/23	INTERNET	06/07/23	\$247.33	\$247.33	10-10-61550	TELEPHONE & FAX	\$5,600.00	\$3,963.22
	9927		ONTARIO TAX SALES INC., 17705B LESLIE STREET, SUITE 1A, NEWMARKET, ON, L3Y 3E3			\$415.02				
	3689	06/07/23	TAX SALE LAND DETAILS	06/07/23	\$536.75	\$536.75	10-10-33500	TAX SALE- HILTON	\$0.00	(\$29,041.25)
	3688	06/07/23	TAX SALE LAND DETAILS	06/07/23	\$536.75	\$536.75	10-10-33501	TAX SALE- GLASGOW	\$0.00	(\$26,944.04)
	3691	06/07/23	TAX SALE LAND DETAILS	06/07/23	\$536.75	\$536.75	10-10-33502	TAX SALE- LAROCQUE	\$0.00	(\$4,845.22)
	3692	06/07/23	TAX SALE LAND DETAILS	06/07/23	\$536.75	\$536.75	10-10-33503	TAX SALE- WEILER	\$0.00	(\$74,072.99)
	9999		ALLEN HARWOOD, , , ,			\$2,147.00				
	SOFTMOC	06/07/23	HST 5%	06/07/23	\$7.48	\$7.48	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	SOFTMOC	06/07/23	HST recoverable	06/07/23	\$9.33	\$9.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	10061		MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4			\$16.81				
	June 2023	06/07/23	LIBRARY LIFE/DISABILITY INS	06/07/23	\$246.27	\$246.27	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$1,774.40)
	May 2023	06/07/23	LIBRARY LIFE/DISABILITY INS	06/07/23	\$246.27	\$246.27	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$1,774.40)
	June 2023	06/07/23	OFFICE LIFE/DISABILITY INS	06/07/23	\$967.14	\$967.14	10-10-61510	BENEFITS	\$33,100.00	\$25,014.63
	May 2023	06/07/23	OFFICE LIFE/DISABILITY INS	06/07/23	\$858.37	\$858.37	10-10-61510	BENEFITS	\$33,100.00	\$25,014.63
	10063		POSTMEDIA NETWORK INC, P.O. BOX 7400, LONDON, ON, N5Y4X3			\$2,318.05				
	808635	06/07/23	TAX SALE ADS	06/07/23	\$625.81	\$625.81	10-10-33500	TAX SALE- HILTON	\$0.00	(\$29,041.25)
	808635	06/07/23	TAX SALE ADS	06/07/23	\$625.81	\$625.81	10-10-33501	TAX SALE- GLASGOW	\$0.00	(\$26,944.04)
	808635	06/07/23	TAX SALE ADS	06/07/23	\$625.81	\$625.81	10-10-33502	TAX SALE- LAROCQUE	\$0.00	(\$4,845.22)
	808635	06/07/23	TAX SALE ADS	06/07/23	\$625.84	\$625.84	10-10-33503	TAX SALE- WEILER	\$0.00	(\$74,072.99)
	10089		HELYX, P.O. BOX 343, CALLANDER, ON, P0H1H0			\$2,503.27				
	11022	06/07/23	HST 5%	06/07/23	\$117.76	\$117.76	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
	11022	06/07/23	HST recoverable	06/07/23	\$146.96	\$146.96	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
	10093		AKFIT, 797 BARRYDOWNE, SUDBURY, ON, P3A3T6			\$264.72				



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
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**Vendor**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
266539	06/07/23	HST 5%	06/07/23	\$20.58	\$20.58	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
266539	06/07/23	HST recoverable	06/07/23	\$25.68	\$25.68	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
266539	06/07/23	GENERAL LITIGATION MATTERS	06/07/23	\$418.74	\$418.74	10-10-61560	AUDIT & LEGAL	\$36 900.00	\$9,118.60
				<b>\$465.00</b>					
10593		BURNS 5STAR CONSTRUCTION, 301 SOPHIA ST, BOX 100, TROUT CREEK, ON, P0H 2L0							
128	06/07/23	HST 5%	06/07/23	\$113.75	\$113.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
128	06/07/23	HST recoverable	06/07/23	\$141.96	\$141.96	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				<b>\$255.71</b>					
10597		WASTE CONNECTIONS OF CANADA, P.O. BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7							
332044	06/07/23	HST 5%	06/07/23	\$18.65	\$18.65	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
332044	06/07/23	HST recoverable	06/07/23	\$23.27	\$23.27	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				<b>\$41.92</b>					
10626		MARCELLA KENNEDY, 77 TOWER LINE, POWASSAN, ON, P0H 1Z0							
MAKEUP EVENT	06/07/23	HST 5%	06/07/23	\$8.76	\$8.76	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
MAKEUP EVENT	06/07/23	HST recoverable	06/07/23	\$10.93	\$10.93	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				<b>\$19.69</b>					
10669		COOPER EQUIPMENT RENTALS, C/O TX4009C P.O. BOC 4590 STN A, TORONTO, ON, M5W 7B1							
87043775	06/07/23	HST 5%	06/07/23	\$185.85	\$185.85	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$34,522.31)
87043775	06/07/23	HST recoverable	06/07/23	\$231.95	\$231.95	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$36,419.72)
				<b>\$417.80</b>					
10670		CHRISTINE JARRETT, 624 LAKESHORE DRIVE, UNIT 45, NORTH BAY, ON, P1A 2E8							
TAX REF	06/07/23	TAX RETURN	06/07/23	\$428.44	\$428.44	10-10-27950	CURRENT TAXES REC	\$0.00	(\$614,241.84)
				<b>\$428.44</b>					
				<b>\$49,207.19</b>					
<b>Total GENERAL GOVERNMENT</b>									
<b>250 CLARK</b>									
8890		NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1							
177635	06/07/23	MAT RENTALS	06/07/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$12,500.00	\$7,500.07
				<b>\$48.62</b>					
8912		OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0							
273085	06/07/23	BEE NIGHT	06/07/23	\$8.58	\$8.58	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$11 047.20
				<b>\$8.58</b>					
8927		POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0							
71492	06/07/23	RETAINING RINGS	06/07/23	\$2.64	\$2.64	10-12-61641	250 CLARK-BUILDING M	\$25 000.00	\$9 425.84
71171	06/07/23	FOLDING TABLES 5	06/07/23	\$610.50	\$610.50	10-12-61754	250 CLARK-PROGRAM	\$25 000.00	\$11 047.20
71566	06/07/23	CAST GRIDDLE	06/07/23	\$86.49	\$86.49	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$11 047.20

**Municipality of Powassan  
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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
70874	06/07/23	CLEANING SUPPLIES	06/07/23	\$43.70	\$43.70	10-12-61757	FITNESS CENTRE@250	\$4,800.00	\$4,294.79
					<b>\$743.33</b>				
8962	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9								
2612823104	06/07/23	ROGERS CELL SERVICE MARCH 2023	06/07/23	\$19.39	\$19.39	10-12-61525	250 CLARK-JANITORIAL	\$12,500.00	\$7,500.07
2625332147	06/07/23	ROGERS CELL SERVICE APRIL 2023	06/07/23	\$19.39	\$19.39	10-12-61525	250 CLARK-JANITORIAL	\$12,500.00	\$7,500.07
2648098604	06/07/23	ROGERS CELL SERVICE may	06/07/23	\$19.39	\$19.39	10-12-61525	250 CLARK-JANITORIAL	\$12,500.00	\$7,500.07
2612823104	06/07/23	250 CLARK PROGRAM CELL	06/07/23	\$52.14	\$52.14	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$11,047.20
2625332147	06/07/23	250 CLARK PROGRAM CELL	06/07/23	\$54.82	\$54.82	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$11,047.20
2648098604	06/07/23	250 CLARK PROGRAM CELL	06/07/23	\$52.89	\$52.89	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$11,047.20
					<b>\$218.02</b>				
9926	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2								
3113358 523	06/07/23	TELECOM @ 250 CLARK	06/07/23	\$247.33	\$247.33	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$11,047.20
					<b>\$247.33</b>				
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4								
June 2023	06/07/23	250 CLARK LIFE/DISABILITY INS.	06/07/23	\$93.87	\$93.87	10-12-61500	SALARIES	\$96,500.00	\$53,983.42
May 2023	06/07/23	250 CLARK LIFE/DISABILITY INS.	06/07/23	\$93.87	\$93.87	10-12-61500	SALARIES	\$96,500.00	\$53,983.42
					<b>\$187.74</b>				
10093	AKFIT, 797 BARRYDOWNE, SUDBURY, ON, P3A3T6								
1228	06/07/23	ANNUAL MAINTENANCE	06/07/23	\$730.38	\$730.38	10-12-61757	FITNESS CENTRE@250	\$4,800.00	\$4,294.79
10563	KATIE BOUDREAU, 201 MAC PHERSON DRIVE, CORBEIL, ON, P0H 1K0								
april classes	06/07/23	FERMENTING CLASS	06/07/23	\$150.00	\$150.00	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$11,047.20
					<b>\$150.00</b>				
10626	MARCELLA KENNEDY, 77 TOWER LINE, POWASSAN, ON, P0H 1Z0								
MAKEUP EVENT	06/07/23	MAKEUP EVENT DECEMBER 2022	06/07/23	\$178.31	\$178.31	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$11,047.20
					<b>\$178.31</b>				
					<b>\$2,512.31</b>				
<b>Total 250 CLARK</b>									
<b>FIRE DEPARTMENT</b>									
8797	INSERVUS MANAGEMENT SYSTEMS, 1971 BOND STREET, NORTH BAY , ON, P1B 4V7								
1600	06/07/23	BUNKER GEAR CLEANING	06/07/23	\$1,260.38	\$1,260.38	10-15-62010	FIRE DEPT.-MAINTENA	\$56,500.00	\$35,685.45
8880	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3								
95574	06/07/23	TC FIRE HALL WATER TESTING	06/07/23	\$32.00	\$32.00	10-15-62010	FIRE DEPT.-MAINTENA	\$56,500.00	\$35,685.45
					<b>\$32.00</b>				

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8890	06/07/23	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	06/07/23	\$17.55	\$17.55	10-15-62010	FIRE DEPT -MAINTENA	\$56,500.00	\$35,685.45
177636	06/07/23	MAT RENTAL			\$17.55				
8927	06/07/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	06/07/23	\$12.20	\$12.20	10-15-62010	FIRE DEPT -MAINTENA	\$56,500.00	\$35,685.45
70870	06/07/23	TAPE			\$20.51				
70900	06/07/23	WIRE AND TERMINALS			\$38.64				
71255	06/07/23	ENGINE OIL			\$71.35				
8962	06/07/23	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	06/07/23	\$19.75	\$19.75	10-15-62020	FIRE DEPT -INSURANC	\$31,600.00	\$30,111.02
2612823104	06/07/23	B COX CELL			\$19.63				
2625332147	06/07/23	B COX CELL			\$19.54				
2648098604	06/07/23	B COX CELL			\$58.92				
9778	06/07/23	PPE SOLUTIONS, 905 DILLINGHAM ROAD, UNIT # 7, PICKERING, ON, L1W 3X3	06/07/23	\$3,327.55	\$3,327.55	10-15-62040	FIRE DEPT -EQUIPMEN	\$11,600.00	\$9,451.40
10937	06/07/23	WALL RACK FOR BUNKER GEAR			\$3,327.55				
9926	06/07/23	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/07/23	\$153.59	\$153.59	10-15-62020	FIRE DEPT -INSURANC	\$31,600.00	\$30,111.02
3116364 523	06/07/23	TC FIRE HALL PHONE AND INTERNET			\$153.59				
<b>Total FIRE DEPARTMENT</b>									
<b>PUBLIC WORKS</b>									
8763	06/07/23	G.F. PRESTON SALES & SERVICE, BOX 540, SUNDRIDGE, ON, P0A 1Z0	06/07/23	\$283.30	\$283.30	10-20-63740	LAWN EQUIPMENT-MA	\$3,000.00	\$2,081.86
853	06/07/23	TRIMMER LINE			\$283.30				
8783	06/07/23	HAMELIN'S TURF EQUIPMENT, 24 LOOKOUT HEIGHTS PLACE, NORTH BAY, ON, P1C 1N2	06/07/23	\$149.97	\$149.97	10-20-63740	LAWN EQUIPMENT-MA	\$3,000.00	\$2,081.86
113742	06/07/23	TRIMMER LINE			\$149.97				
8799	06/07/23	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	06/07/23	\$2,305.25	\$2,305.25	10-20-63626	BACKHOE CAT420 EXP	\$10,000.00	\$8,563.50
18238	06/07/23	410 BACKHOE REPAIRS			\$26.32				
79935	06/07/23	PRIMER BULB			\$2,331.57				
8897	06/07/23	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6	06/07/23	\$222.65	\$222.65	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
599202	06/07/23	PW UNIFORM RENTALS			\$222.65				

Municipality of Powassan  
A/P Preliminary Cheque Run  
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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8912	06/07/23	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0	06/07/23	\$144.37	\$144.37	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
27481		LUNCH ROOM SUPPLIES			\$144.37				
8922	06/07/23	POLLARD DISTRIBUTION INC., P.O. BOX 280, HARROW , ON, N0R 1G0	06/07/23	\$21,111.23	\$21,111.23	10-20-63370	LOOSETOP MAINTENA	\$114,400.00	\$114,400.00
7678	06/07/23	DUST CONTROL	06/07/23	\$21,111.23	\$21,111.23				
7781	06/07/23	DUST CONTROL	06/07/23	\$31,803.74	\$31,803.74	10-20-63370	LOOSETOP MAINTENA	\$114,400.00	\$114,400.00
7835	06/07/23	DUST CONTROL	06/07/23	\$10,671.18	\$10,671.18	10-20-63370	LOOSETOP MAINTENA	\$114,400.00	\$114,400.00
8927	06/07/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	06/07/23	\$5.08	\$5.08	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
70947	06/07/23	WING NUTS	06/07/23	\$5.08	\$5.08				
71145	06/07/23	MARKING TAPE AND GLOVES	06/07/23	\$357.95	\$357.95	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
71565	06/07/23	TAPE	06/07/23	\$20.34	\$20.34	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
8962	06/07/23	ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9	06/07/23	\$19.39	\$19.39	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
2612823104	06/07/23	PW ENGINEER CELL	06/07/23	\$19.39	\$19.39				
2625332147	06/07/23	PW ENGINEER CELL	06/07/23	\$19.39	\$19.39	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
2648098604	06/07/23	PW ENGINEER CELL	06/07/23	\$19.39	\$19.39	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
2612823104	06/07/23	PW CELL 497-6169	06/07/23	\$19.45	\$19.45	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2612823104	06/07/23	PW CELL 497-6164	06/07/23	\$19.70	\$19.70	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2612823104	06/07/23	PUBLIC WORKS SURFACE TABLET	06/07/23	\$19.39	\$19.39	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2612823104	06/07/23	PUBLIC WORKS CELL	06/07/23	\$19.39	\$19.39	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2625332147	06/07/23	PUBLIC WORKS CELL	06/07/23	\$19.78	\$19.78	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2625332147	06/07/23	PUBLIC WORKS SURFACE TABLET	06/07/23	\$19.39	\$19.39	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2625332147	06/07/23	PW CELL 497-6169	06/07/23	\$83.26	\$83.26	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2625332147	06/07/23	PW CELL 497-6164	06/07/23	\$19.39	\$19.39	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2648098604	06/07/23	PW CELL 497-6164	06/07/23	\$19.39	\$19.39	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2648098604	06/07/23	PUBLIC WORKS SURFACE TABLET	06/07/23	\$19.39	\$19.39	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2648098604	06/07/23	PUBLIC WORKS CELL	06/07/23	\$19.77	\$19.77	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
2648098604	06/07/23	PW CELL 497-6169	06/07/23	\$0.91	\$0.91	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
8980	06/07/23	SLING-CHOKER MFG (NORTH BAY), 600 GORMANVILLE ROAD UNIT E, NORTH BAY , ON, P1B 9S7	06/07/23	\$50.33	\$50.33	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
99635	06/07/23	ROUND SLING	06/07/23	\$50.33	\$50.33				
99844	06/07/23	STOP SIGNS	06/07/23	\$155.67	\$155.67	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
9074	06/07/23	BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD UNIT 201, NORTH BAY, ON, P1B 8J3	06/07/23	\$44.13	\$44.13	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
767300/D	06/07/23	COMPRESSOR FILTER	06/07/23	\$44.13	\$44.13				
K67301/D	06/07/23	AIR AND FLUID HANDLING	06/07/23	\$13.36	\$13.36	10-20-63060	PUBLIC WORKS-MATE	\$68,850.00	\$60,196.89
					\$57.49				



**Municipality of Powassan  
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9926	06/07/23	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/07/23	\$228.35	\$228.35	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,792.03
3115764 523	06/07/23	INTERNET			\$228.35				
9999	06/07/23	ALLEN HARWOOD, ...	06/07/23	\$152.19	\$152.19	10-20-63070	PUBLIC WORKS-SAFET	\$5,000.00	\$3,109.99
SOFTMOC	06/07/23	BOOT ALLOWANCE			\$152.19				
10061	06/07/23	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	06/07/23	\$943.59	\$943.59	10-20-63050	PUBLIC WORKS-LABOU	\$0.00	(\$6,997.32)
June 2023	06/07/23	PW LIFE/DISABILITY INS.			\$943.59				
May 2023	06/07/23	PW LIFE/DISABILITY INS.			\$943.59				(\$6,997.32)
10089	06/07/23	HELIX, P.O. BOX 343, CALLANDER, ON, P0H1H0	07/07/23	\$2,396.60	\$1,887.18	10-20-63270	ROADSIDE MAINTENAN	\$22,500.00	\$12,869.25
11022	06/07/23	SIGNS AND SUPPLIES			\$2,396.60				
10280	06/07/23	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1	06/07/23	\$1,025.74	\$1,025.74	10-20-63660	99 GRADER-MAT/SUPP	\$10,000.00	\$8,747.70
268765	06/07/23	PLOW BLADES			\$1,025.74				
10460	06/07/23	GREG JAMES, 202 YOUNG DRIVE, BOX 283, TROUT CREEK, ON, P0H 2L0	06/07/23	\$152.19	\$152.19	10-20-63070	PUBLIC WORKS-SAFET	\$5,000.00	\$3,109.99
DAWSON SHOES	06/07/23	BOOT ALLOWANCE			\$152.19				
10593	06/07/23	BURNS 5STAR CONSTRUCTION, 301 SOPHIA ST, BOX 100, TROUT CREEK, ON, P0H 2L0	06/07/23	\$2,315.04	\$2,315.04	10-20-63210	BRIDGES & CULVERTS-	\$17,000.00	\$17,000.00
128	06/07/23	TRUCK AND FLOAT EXCAVATOR			\$2,315.04				
<b>Total PUBLIC WORKS</b>									
									<b>\$75,859.54</b>
<b>ENVIRONMENT</b>									
8728	06/07/23	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY, ON, P1B 8G8	06/07/23	\$321.01	\$321.01	10-25-64810	GARBAGE COLLECTIO	\$2,000.00	\$1,961.34
7692	06/07/23	GARBAGE BAGS			\$321.01				
8751	06/07/23	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN, ON, P0H 1Z0	06/07/23	\$1,831.68	\$1,831.68	10-25-64920	LANDFILL SITE EQUIPM	\$30,800.00	\$22,252.16
7479	06/07/23	GARBAGE COMPACTING			\$1,831.68				
8927	06/07/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	06/07/23	\$39.14	\$39.14	10-25-64830	GARBAGE VEHICLE EX	\$21,000.00	\$15,214.91
71175	06/07/23	PAINTING SUPPLIES			\$39.14				
8962	06/07/23	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	06/07/23	\$39.14	\$39.14				

**Municipality of Powassan**  
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Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	2612823104	06/07/23	LANDFILL SITE-CELL	06/07/23	\$4.83	\$4.83	10-25-64910	LANDFILL SITE-MAT/SU	\$46,500.00	\$43,326.66
	2625332147	06/07/23	LANDFILL SITE-CELL	06/07/23	\$4.83	\$4.83	10-25-64910	LANDFILL SITE-MAT/SU	\$46,500.00	\$43,326.66
	2648098604	06/07/23	LANDFILL SITE-CELL	06/07/23	\$4.83	\$4.83	10-25-64910	LANDFILL SITE-MAT/SU	\$46,500.00	\$43,326.66
	9374		KRAUSE FARMS FOOD & FEED, 357 CLARK STREET, BOX 159, POWASSAN, ON, P0H 1Z0		\$14.49	\$14.49				
	12086	06/07/23	HINGE	06/07/23	\$16.78	\$16.78	10-25-64910	LANDFILL SITE-MAT/SU	\$46,500.00	\$43,326.66
	10061		MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4		\$16.78	\$16.78				
June 2023		06/07/23	MF LIFE/DISABILITY INS	06/07/23	\$80.68	\$80.68	10-25-64900	LANDFILL SITE-LABOU	\$0.00	\$0.00
May 2023		06/07/23	MF LIFE/DISABILITY INS	06/07/23	\$80.68	\$80.68	10-25-64900	LANDFILL SITE-LABOU	\$0.00	\$0.00
	10597		WASTE CONNECTIONS OF CANADA, P.O. BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P4L 1V7		\$161.36	\$161.36				
	332044	06/07/23	GLASS RECYCLING	06/07/23	\$379.47	\$379.47	10-25-64910	LANDFILL SITE-MAT/SU	\$46,500.00	\$43,326.66
					\$379.47	\$379.47				
					\$2,763.93	\$2,763.93				
<b>Total ENVIRONMENT</b>										
<b>WATER</b>										
	8927		POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0		\$21.35	\$21.35				
	71043	06/07/23	BATTERIES	06/07/23	\$21.35	\$21.35	10-30-64520	WATER DISTRIBUTION-	\$22,050.00	\$22,050.00
	10449		TULLOCH ENGINEERING INC., 200 MAIN ST, BOX 579, THESSALON, ON, P0R 1L0		\$21.35	\$21.35				
	1011818	06/07/23	QUEEN ST WATER SEWER CONSULTING	06/07/23	\$10,684.80	\$10,684.80	10-30-64715	WATER-CAPITAL MAT/	\$756,700.00	\$756,700.00
					\$10,684.80	\$10,684.80				
					\$10,706.15	\$10,706.15				
<b>Total WATER</b>										
<b>BUILDING DEPARTMENT</b>										
	8962		ROGERS AT&T, P.O. BOX 9100, DON MILLS , ON, M3C 3P9		\$29.70	\$29.70				
	2612823104	06/07/23	CBO CELL	06/07/23	\$29.70	\$29.70	10-45-62710	BUILDING INSPECTOR-	\$4,600.00	\$4,437.48
	2625332147	06/07/23	CBO CELL	06/07/23	\$23.84	\$23.84	10-45-62710	BUILDING INSPECTOR-	\$4,600.00	\$4,437.48
	2648098604	06/07/23	CBO CELL	06/07/23	\$19.92	\$19.92	10-45-62710	BUILDING INSPECTOR-	\$4,600.00	\$4,437.48
					\$73.46	\$73.46				
	10061		MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4		\$249.19	\$249.19				
June 2023		06/07/23	BUILDING INSPECTOR LIFE/DISABILITY INS	06/07/23	\$249.19	\$249.19	10-45-62700	BUILDING INSPECTOR	\$125,600.00	\$122,625.26
May 2023		06/07/23	BUILDING INSPECTOR LIFE/DISABILITY INS	06/07/23	\$249.19	\$249.19	10-45-62700	BUILDING INSPECTOR	\$125,600.00	\$122,625.26
					\$498.38	\$498.38				



**Municipality of Powassan  
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<b>Total BUILDING DEPARTMENT</b>										
<b>PROTECTION TO PERSONS &amp; PROPERTY</b>										
	8855	301505231011082	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3	06/07/23	\$40,086.00	\$40,086.00	10-50-62500	POLICING-OPP	\$481,030.00	\$320,686.00
	8962	2612823104	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	06/07/23	\$50.73	\$50.73	10-50-62580	BY-LAW ENFORCEMEN	\$0.00	(\$652.05)
		2625332147	MLEO CELL	06/07/23	\$51.25	\$51.25	10-50-62580	BY-LAW ENFORCEMEN	\$0.00	(\$652.05)
		2648098604	MLEO CELL	06/07/23	\$50.65	\$50.65	10-50-62580	BY-LAW ENFORCEMEN	\$0.00	(\$652.05)
	9123	7594	MARKUS WAND, RR # 4, POWASSAN, ON, P0H 1Z0	06/07/23	\$305.00	\$305.00	10-50-62600	ANIMAL CONTROL & V	\$5,000.00	\$2,250.17
	10061	June 2023	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	06/07/23	\$208.33	\$208.33	10-50-62580	BY-LAW ENFORCEMEN	\$0.00	(\$652.05)
		May 2023	MF LIFE/DISABILITY INS	06/07/23	\$208.33	\$208.33	10-50-62580	BY-LAW ENFORCEMEN	\$0.00	(\$652.05)
<b>Total PROTECTION TO PERSONS &amp; PROPERTY</b>										
<b>RECREATION</b>										
	8855	300805230802001	MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3	06/07/23	\$1,241.64	\$1,241.64	10-55-61052	MAPLE SYRUP FESTIV	\$17,100.00	\$3,156.66
	8880	95574	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3	06/07/23	\$0.00	\$0.00	10-55-67410	SHCC-MAT/SUPPLIES	\$6,600.00	\$4,355.32
	8927	71509	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	06/07/23	\$177.00	\$177.00	10-55-61052	MAPLE SYRUP FESTIV	\$17,100.00	\$3,156.66
		71592	SAFETY VESTS	06/07/23	\$29.25	\$29.25	10-55-61052	MAPLE SYRUP FESTIV	\$17,100.00	\$3,156.66
		71148	SPRAY PAINT	06/07/23	\$132.41	\$132.41	10-55-67010	PARKS-MAT/SUPPLIES	\$9,000.00	\$6,052.98
			PAINTING SUPPLIES	06/07/23	\$132.41	\$132.41				
	8962	2612823104	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	06/07/23	\$19.39	\$19.39	10-55-67610	RECREATION-ADMIN-G	\$2,000.00	(\$1,152.12)
		2625332147	REC/GAP CELL	06/07/23	\$19.39	\$19.39	10-55-67610	RECREATION-ADMIN-G	\$2,000.00	(\$1,152.12)

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	2648098604	06/07/23	REC/GAP CELL	06/07/23	\$19.39	\$19.39	10-55-67610	RECREATION-ADMIN-G	\$2,000.00	(\$1,152.12)
	9059	06/07/23	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	06/07/23	\$95.38	\$95.38	10-55-67112	POOL UTILITIES	\$12,000.00	\$12,000.00
	3361	06/07/23	POOL PHONE	06/07/23	\$95.38	\$95.38				
			<b>Total RECREATION</b>			<b>\$1,733.85</b>				
			<b>HISTORICAL &amp; CULTURE</b>							
	8925	06/07/23	POWASSAN & DIST. UNION LIBRARY, BOX 160, POWASSAN , ON, P0H 1Z0	06/07/23	\$34,462.55	\$34,462.55	10-65-67800	LIBRARY LEVY	\$103,388.00	\$68,925.45
	23-02	06/07/23	SECOND INSTALMENT LEVY	06/07/23	\$34,462.55	\$34,462.55				
	9926	06/07/23	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/07/23	\$51.19	\$51.19	10-65-66030	TROUT CREEK SENIOR	\$8,500.00	\$1,704.62
	3116364	06/07/23	TC SENIORS	06/07/23	\$51.19	\$51.19				
			<b>Total HISTORICAL &amp; CULTURE</b>			<b>\$34,513.74</b>				
			<b>PLANNING &amp; DEVELOPMENT</b>							
	10286	06/07/23	POWASSAN TOWN SQUARE INC, BOX 57, BOLTON, ON, L7E 5T1	06/07/23	\$13,508.64	\$13,508.64	10-70-68045	FAMILY HEALTH TEAM	\$77,300.00	\$50,282.72
	3RD Q 2023	06/07/23	MEDICAL CENTRE 3RD QUARTER	06/07/23	\$13,508.64	\$13,508.64				
			<b>Total PLANNING &amp; DEVELOPMENT</b>			<b>\$13,508.64</b>				
			<b>TROUT CREEK COMMUNITY CENTRE</b>							
	8807	06/07/23	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3	06/07/23	\$55.00	\$55.00	10-75-61820	MAINTENANCE	\$27,000.00	\$17,113.84
	14518	06/07/23	CUT KEYS FOR TCCC	06/07/23	\$55.00	\$55.00				
	8880	06/07/23	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3	06/07/23	\$0.00	\$0.00	10-75-61820	MAINTENANCE	\$27,000.00	\$17,113.84
	95574	06/07/23	TCCC WATER TESTING	06/07/23	\$0.00	\$0.00				
	8927	06/07/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	06/07/23	\$111.83	\$111.83	10-75-61820	MAINTENANCE	\$27,000.00	\$17,113.84
	70891	06/07/23	PAINT AND SUPPLIES	06/07/23	\$111.83	\$111.83				
	70897	06/07/23	RAKE HANDLE	06/07/23	\$14.99	\$14.99	10-75-61820	MAINTENANCE	\$27,000.00	\$17,113.84
	71052	06/07/23	SQUEEGEE, CLEANER	06/07/23	\$90.95	\$90.95	10-75-61820	MAINTENANCE	\$27,000.00	\$17,113.84
	71112	06/07/23	PAINTING SUPPLIES	06/07/23	\$69.68	\$69.68	10-75-61820	MAINTENANCE	\$27,000.00	\$17,113.84



**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	3111682 523	06/07/23	OFFICE EXPENSES	06/07/23	\$251.55	\$251.55	10-80-61555	OFFICE EXPENSES	\$6,000.00	\$4,176.88
	10233		LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0			\$251.55				
	1874	06/07/23	HEALTH AND SAFETY UPGRADES AND MAINTENANCE	06/07/23	\$750.88	\$750.88	10-80-61950	BUILDING REPAIRS &	\$30,000.00	\$22,138.53
	1877	06/07/23	electrical repairs and up grades	06/07/23	\$345.00	\$345.00	10-80-61950	BUILDING REPAIRS &	\$30,000.00	\$22,138.53
					\$1,095.88					
					\$1,741.27					
	<b>Total SPORTSPLEX</b>									
	<b><u>CEMETERIES</u></b>									
	10669		COOPER EQUIPMENT RENTALS, C/O TX4009C P.O. BOC 4590 STN A, TORONTO, ON, M5W 7B1							
	87043775	06/07/23	MINI EX RENTAL	06/07/23	\$3,782.50	\$3,782.50	10-85-65110	CEMETRY-SERVICE-MA	\$5,700.00	\$5,194.79
					\$3,782.50					
					\$3,782.50					
	<b>Total CEMETERIES</b>									
	<b>Total Bills To Pay:</b>									
					\$243,789.75					

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>									
8716 1ST Q 2023	06/28/23	CONSEIL SCOLAIRE CATHOLIQUE, FRANCO-NORD, 681-C CHIPPEWA OUEST, NORTH BAY , ON, P1B 6G8	06/28/23	\$13,830.37	\$13,830.37	10-10-69030	EDUCATION-FRENCH	\$0.00	(\$7,094.85)
8717 1ST Q 2023	06/28/23	CONSEIL SCOLAIRE PUBLIC DU, NORD-EST DE L'ONTARIO, P. O. BOX 3600, NORTH BAY , ON, P1B 9T5	06/28/23	\$6,323.14	\$13,830.37 \$6,323.14	10-10-69010	EDUCATION-FRENCH	\$0.00	(\$3,011.30)
8848 PR1207 PR1208	06/13/23 06/27/23	MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA , ON, L1H 8E9 Payroll from 5/28/2023 to 6/10/2023 Payroll from 6/11/2023 to 6/24/2023	06/13/23 06/27/23	\$986.81 \$1,062.47	\$986.81 \$1,062.47	10-10-33320 10-10-33320	A/P EHT A/P EHT	\$0.00 \$0.00	\$0.00 \$0.00
8879 2023 1ST Q	06/28/23	NEAR NORTH DSTR. SCHOOL BOARD, PO BOX 3110, 963 AIRPORT ROAD, NORTH BAY , ON, P1C 1A5	06/28/23	\$132,795.85	\$2,049.28 \$132,795.85	10-10-69000	EDUCATION-ENGLISH	\$0.00	(\$17,976.28)
8883 1ST Q 2023	06/28/23	NIPISSING-PARRY SOUND CATHOLIC DSTR. SCH. BRD., 1000 HIGH STREET, NORTH BAY , ON, P1B 6S6	06/28/23	\$31,463.45	\$132,795.85 \$31,463.45	10-10-69020	EDUCATION-ENGLISH	\$0.00	(\$7,352.21)
8890 170567	06/28/23	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	06/28/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$2,000.00	\$1,709.92
8903 PR1207 PR1208	06/13/23 06/27/23	OMERS, EY TOWER, 900-100 ADELAIDE ST W, TORONTO, ON, M5H 0E2 Payroll from 5/28/2023 to 6/10/2023 Payroll from 6/11/2023 to 6/24/2023	06/13/23 06/27/23	\$8,862.98 \$8,965.60	\$11.37 \$8,862.98 \$8,965.60	10-10-33310 10-10-33310	A/P OMERS A/P OMERS	\$0.00 \$0.00	\$386.56 \$386.56
8927 72791 72799	06/29/23 06/29/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 flower pot tools HOSE CONNECTORS	06/29/23 06/29/23	\$25.92 \$12.19	\$25.92 \$12.19	10-10-68410 10-10-68410	BIA-MAT/SUPPLIES BIA-MAT/SUPPLIES	\$3,100.00 \$3,100.00	\$2,248.83 \$2,248.83
8941 1618	06/28/23	PRICE SIGNS & DECALS, 1210 MAIN ST WEST, NORTH BAY , ON, P1B 2W6 ALL GENDER WASHROOM SIGN AND NAME PLATE	06/28/23	\$66.14	\$221.37 \$66.14	10-10-61540	OFFICE SUPPLIES	\$12,400.00	\$8,949.02
8945 453437063	06/28/23	PUROLATOR COURIER LIMITED, P.O. BOX 4800 STATION MAIN, CONCORD, ON, L4K 0K1	06/28/23	\$54.29	\$122.34 \$54.29	10-10-61600	POSTAGE/COURIER/COPI	\$25,000.00	\$13,280.04
8949 PR1207 PR1208	06/13/23 06/27/23	RECEIVER GENERAL, REV. CAN. TAXATION CENTRE, 1050 NOTRE DAME AVENUE, SUDBURY , ON, P3A 5C3 Payroll from 5/28/2023 to 6/10/2023 Payroll from 6/11/2023 to 6/24/2023	06/13/23 06/27/23	\$500.00 \$500.00	\$60.29 \$500.00 \$500.00	10-10-33300 10-10-33300	A/P PAYROLL A/P PAYROLL	\$0.00 \$0.00	\$0.00 \$0.00
8972 73-104-014	06/28/23	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA , ON, L3V 6J3 PLANNING AND TAX SALE INFO	06/28/23	\$614.84	\$1,000.00 \$614.84	10-10-61560	AUDIT & LEGAL	\$36,900.00	\$8,699.86



(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Total GENERAL GOVERNMENT</b>									
<b>250 CLARK</b>									
8890	06/28/23	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	06/28/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$12,500.00	\$7,393.28
170567		06/28/23 MAT RENTALS			\$48.62				
8927	06/29/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN	06/29/23	\$30.51	\$30.51	10-12-61525	250 CLARK-JANITORIAL	\$12,500.00	\$7,393.28
72070	06/29/23	PAINT	06/29/23	\$18.26	\$18.26	10-12-61525	250 CLARK-JANITORIAL	\$12,500.00	\$7,393.28
72147	06/29/23	SOAP	06/29/23	\$54.86	\$54.86	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$7,515.51
72077	06/29/23	BOLTS	06/29/23	\$21.53	\$21.53	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$7,515.51
72226	06/29/23	anchors	06/29/23	\$37.64	\$37.64	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$8,294.45
72342	06/29/23	PROPANE	06/29/23		\$162.80				
8941	06/28/23	PRICE SIGNS & DECALS, 1210 MAIN ST WEST, NORTH BAY, ON, P1B 2W6	06/28/23	\$50.88	\$50.88	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$7,515.51
1618		06/28/23 ALL GENDER WASHROOM SIGN AND NAME PLATE			\$50.88				
9176	06/28/23	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	06/28/23	\$139.43	\$139.43	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$8,294.45
3999179		06/28/23 PEST CONTROL			\$21.45		FITNESS CENTRE@250	\$4,800.00	\$3,520.71
3999179	06/28/23	06/28/23 PEST CONTROL	06/28/23	\$160.88	\$160.88				
9221	06/27/23	K & T PORT A JOHN, P.O. BOX 750, CALLANDER, ON, P0H 1H0	06/27/23	\$178.08	\$178.08	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$8,294.45
4920		06/27/23 HAND WASH STATION SIP AND SAVOUR			\$178.08				
9926	06/28/23	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/28/23	\$254.43	\$254.43	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$8,294.45
3113358 623		06/28/23 TELECOM @ 250 CLARK			\$254.43				
10082	06/28/23	BRAD'S JANITORIAL SERVICES, 3911 HWY 654, POWASSAN, ON, P0H1Z0	06/28/23	\$691.97	\$691.97	10-12-61525	250 CLARK-JANITORIAL	\$12,500.00	\$7,393.28
493119		06/28/23 250 clark st cleaning			\$488.45		250 CLARK-JANITORIAL	\$12,500.00	\$7,393.28
493124	06/28/23	250 CLARK ST CLEANING	06/28/23	\$1,180.42	\$1,180.42				
10122	06/28/23	LUC BERNARD, , , , ,	06/28/23	\$15.00	\$15.00	10-12-57042	250 CLARK-PROGRAM	\$25,000.00	\$401.43
JUNE 29 2023		06/28/23 REFUND COMMUNITY GARDEN			\$15.00				
10233	06/28/23	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	06/28/23	\$839.52	\$839.52	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$7,515.51
1868		06/28/23 REPLACE EMERGENCY LIGHTS 250 CLARK			\$839.52				
10675	06/27/23	A AND A ENTERTAINMENT, , , , ,	06/27/23	\$225.13	\$225.13	10-12-61754	250 CLARK-PROGRAM	\$25,000.00	\$8,294.45
JUNE 19 2023		06/27/23 DJ FOR SIP AND SAVOUR			\$225.13				
10676	06/28/23	LAURA FOLLIOT, 19 BIRCH ST, BOX 2, POWASSAN, ON, P0H 1Z0	06/28/23	\$20.00	\$20.00	10-12-57580	GAP PROGRAM REVENUE	\$28,800.00	\$18,960.00
SAM 6/28/23		06/28/23 OVER PAID GAP			\$20.00				
<b>Total 250 CLARK</b>									
									\$3,135.76



**Municipality of Powassan  
A/P Preliminary Cheque Run**

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>FIRE DEPARTMENT</b>									
8797	06/28/23	INSERVUS MANAGEMENT SYSTEMS, 1971 BOND STREET, NORTH BAY, ON, P1B 4V7	06/28/23	\$47.84	\$47.84	10-15-62010	FIRE DEPT.-MAINTENANCE	\$56,500.00	\$33,948.01
1623		06/28/23 BUNKER GEAR CLEANING		\$47.84					
8807	06/28/23	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3	06/28/23	\$30.53	\$30.53	10-15-62010	FIRE DEPT.-MAINTENANCE	\$56,500.00	\$33,948.01
15450		06/28/23 TC FIRE HALL KEYS		\$30.53					
8927	06/29/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	06/29/23	\$42.71	\$42.71	10-15-62010	FIRE DEPT.-MAINTENANCE	\$56,500.00	\$33,948.01
71991		06/29/23 OIL		\$9.15					
72524		06/29/23 CABLE TIES		\$106.59					
72295		06/29/23 BATTERIES,KEY CHAINS		\$158.45					
8941	06/28/23	PRICE SIGNS & DECALS, 1210 MAIN ST WEST, NORTH BAY, ON, P1B 2W6	06/28/23	\$391.78	\$391.78	10-15-62010	FIRE DEPT.-MAINTENANCE	\$56,500.00	\$33,948.01
1605		06/28/23 STATION 2 SIGN		\$391.78					
8982	06/28/23	SPECTRUM TELECOM GROUP LTD, 505 FROOD ROAD, SUDBURY, ON, P3C 5A2	06/28/23	\$2,340.48	\$2,340.48	10-15-62040	FIRE DEPT.-EQUIPMENT	\$11,600.00	\$6,123.85
23150-Z1R8		06/28/23 4 RADIOS		\$2,340.48					
9053	06/28/23	ANDERSON & ROSS LTD., 1350 FRANKLIN ST., NORTH BAY, ON, P1B 2M3	06/28/23	\$305.29	\$305.29	10-15-62010	FIRE DEPT.-MAINTENANCE	\$56,500.00	\$33,948.01
77729		06/28/23 DOOR REPAIRS		\$305.29					
9216	06/28/23	M & L SUPPLY, 14935 COUNTRY RD #2, P.O. BOX 269, INGLESIDE, ON, K0C 1M0	06/28/23	\$2,277.03	\$2,277.03	10-15-62040	FIRE DEPT.-EQUIPMENT	\$11,600.00	\$6,123.85
16961		06/28/23 BUNKER GEAR		\$2,277.03					
9378	06/28/23	BEATTY PRINTING, 661 CASSELLS STREET, NORTH BAY, ON, P1B 4A1	06/28/23	\$201.48	\$201.48	10-15-62060	FIRE PREVENTION	\$3,000.00	\$2,440.58
57217		06/28/23 FIRE PERMITS		\$201.48					
9926	06/28/23	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/28/23	\$155.17	\$155.17	10-15-62020	FIRE DEPT.-INSURANCE	\$31,600.00	\$28,060.79
3116364 623		06/28/23 TC FIRE HALL PHONE AND INTERNET		\$155.17					
10035	06/28/23	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	06/28/23	\$288.69	\$288.69	10-15-62040	FIRE DEPT.-EQUIPMENT	\$11,600.00	\$6,123.85
41125		06/28/23 COVERALLS		\$654.01					
42215		06/28/23 NOZZLE		\$942.70					
10605	06/28/23	UPS CANADA, PO BOX 4900, STN A, TORONTO, ON, M5W 0A7	06/28/23	\$199.52	\$199.52	10-15-62010	FIRE DEPT.-MAINTENANCE	\$56,500.00	\$33,948.01
5467250612		06/28/23 DOOR OPENERS CUSTOMS		\$199.52					
<b>Total FIRE DEPARTMENT</b>									
<b>PUBLIC WORKS</b>									
8775	06/29/23	GIN-COR., 5151 HWY 17 WEST, MATTAWA, ON, P0H 1V0	06/29/23	\$452.92	\$452.92	10-20-63560	2013 FREIGHTLINER	\$21,000.00	(\$32,465.36)
79621		06/29/23 LOCK HINGES		\$452.92		10-20-63780	2014 FREIGHTLINER	\$18,000.00	\$10,346.92
79621		06/29/23 LOCK HINGES		\$905.84					



# Municipality of Powassan A/P Preliminary Cheque Run

(Council Approval Report)

* InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8778	06/29/23	GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN, ON, P0H 1Z0	06/29/23	\$55.95	\$55.95	10-20-63060	PUBLIC WORKS-	\$68,850.00	\$59,124.84
513407	06/29/23	4X4 TIMBER		\$55.95	\$55.95				
8783	06/29/23	HAMELIN'S TURF EQUIPMENT, 24 LOOKOUT HEIGHTS PLACE, NORTH BAY, ON, P1C 1N2	06/29/23	\$66.09	\$66.09	10-20-63740	LAWN EQUIPMENT-	\$3,000.00	\$1,622.27
114122	06/29/23	TRIMMER LINE		\$66.09	\$66.09				
8806	06/28/23	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	06/28/23	\$131.72	\$131.72	10-20-63075	CLEAR DIESEL	\$121,900.00	\$74,784.20
623444	06/28/23	CLEAR DIESEL		\$131.72	\$131.72				
623446	06/28/23	DYED DIESEL		\$1,057.80	\$1,057.80	10-20-63075	CLEAR DIESEL	\$121,900.00	\$74,784.20
624323	06/28/23	CLEAR DIESEL		\$781.91	\$781.91	10-20-63075	CLEAR DIESEL	\$121,900.00	\$74,784.20
624324	06/28/23	DYED DIESEL		\$433.56	\$433.56	10-20-63075	CLEAR DIESEL	\$121,900.00	\$74,784.20
625165	06/28/23	CLEAR DIESEL		\$1,121.33	\$1,121.33	10-20-63075	CLEAR DIESEL	\$121,900.00	\$74,784.20
625167	06/28/23	DYED DIESEL		\$918.52	\$918.52	10-20-63075	CLEAR DIESEL	\$121,900.00	\$74,784.20
623445	06/28/23	2014 CHEV FUEL		\$669.48	\$669.48	10-20-63077	GASOLINE	\$0.00	(\$3,707.77)
624325	06/28/23	2014 CHEV FUEL		\$710.77	\$710.77	10-20-63077	GASOLINE	\$0.00	(\$3,707.77)
625166	06/28/23	2014 CHEV FUEL		\$962.56	\$962.56	10-20-63077	GASOLINE	\$0.00	(\$3,707.77)
8897	06/29/23	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6	06/29/23	\$222.65	\$222.65	10-20-63060	PUBLIC WORKS-	\$68,850.00	\$59,124.84
602708	06/29/23	PW UNIFORM RENTALS		\$222.65	\$222.65				
8922	06/29/23	POLLARD DISTRIBUTION INC., P.O. BOX 280, HARROW, ON, N0R 1G0	06/29/23	\$10,448.66	\$10,448.66	10-20-63370	LOOSETOP	\$114,400.00	\$50,813.85
7916	06/29/23	DUST CONTROL		\$10,448.66	\$10,448.66				
8927	06/29/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	06/29/23	\$21.35	\$21.35	10-20-63060	PUBLIC WORKS-	\$68,850.00	\$59,124.84
71643	06/29/23	GREASE		\$21.35	\$21.35				
71812	06/29/23	WIRE BRUSHES		\$43.73	\$43.73	10-20-63060	PUBLIC WORKS-	\$68,850.00	\$59,124.84
72813	06/29/23	PAINT BRUSH SET		\$15.76	\$15.76	10-20-63060	PUBLIC WORKS-	\$68,850.00	\$59,124.84
9256	06/29/23	LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1	06/29/23	\$102.51	\$102.51	10-20-63060	PUBLIC WORKS-	\$68,850.00	\$59,124.84
362144473	06/29/23	WELDING SUPPLIES		\$102.51	\$102.51				
9926	06/28/23	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	06/28/23	\$269.56	\$269.56	10-20-63065	PUBLIC WORKS MAT &	\$8,700.00	\$6,284.47
3115764 623	06/28/23	INTERNET		\$269.56	\$269.56				
10259	06/29/23	CODEY MUNSHAW, ...	06/29/23	\$219.06	\$219.06	10-20-63060	PUBLIC WORKS-	\$68,850.00	\$59,124.84
JUNE 26 2023	06/29/23	MILEAGE		\$219.06	\$219.06				
10333	06/29/23	NORTH ELEMENT INC, 35-55 GARNET ST., WALLACEBERG, ON, N8A 4L8	06/29/23	\$5,071.00	\$5,071.00	10-20-63420	WINTER CONTROL-	\$99,100.00	\$86,248.74
3154	06/29/23	BULK SALT		\$5,071.00	\$5,071.00				
3156	06/29/23	BULK SALT		\$5,053.76	\$5,053.76	10-20-63420	WINTER CONTROL-	\$99,100.00	\$86,248.74
3157	06/29/23	BULK SALT		\$5,042.26	\$5,042.26	10-20-63420	WINTER CONTROL-	\$99,100.00	\$86,248.74
3158	06/29/23	BULK SALT		\$5,111.25	\$5,111.25	10-20-63420	WINTER CONTROL-	\$99,100.00	\$86,248.74
10575	06/29/23	AVERY'S MOBILE SERVICES, 15 TILlicum BAY ROAD, CALLANDER, ON, P0H 1H0	06/29/23	\$480.31	\$480.31	10-20-63060	PUBLIC WORKS-	\$68,850.00	\$59,124.84
3229	06/29/23	REPAIR COMPRESSOR		\$480.31	\$480.31				

**Municipality of Powassan  
A/P Preliminary Cheque Run**

**(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10658	06/27/23	TATHAM ENGINEERING, 115 SANDFORD FLEMING DRIVING, SUITE 200, COLLINGWOOD, ON, L9Y 5A6	06/27/23	\$2,951.04	\$2,951.04	10-20-63060	PUBLIC WORKS-	\$68,850.00	\$59,124.84
84262	06/28/23	CULVERT ENGINEERING	06/28/23	\$4,234.23	\$4,234.23	10-20-63895	CAPITAL-GAS TAX	\$89,200.00	\$81,519.28
84856	06/28/23	CULVERT ENGINEERING	06/28/23	\$4,234.23	\$4,234.23				
				\$7,185.27					
				\$47,102.66					

**Total PUBLIC WORKS**

**ENVIRONMENT**

8728	06/28/23	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY, ON, P1B 8G8	06/28/23	\$321.01	\$321.01	10-25-64810	GARBAGE COLLECTION-	\$2,000.00	\$1,640.33
7701	06/28/23	GARBAGE BAGS	06/28/23	\$321.01	\$321.01				
9363	06/29/23	KNIGHT PIESOLD CONSULTING, 200-1164 DEVONSHIRE AVE, NORTH BAY, ON, P1B 6X7	06/29/23	\$13,880.21	\$13,880.21	10-25-64965	LANDFILL SITE-	\$79,400.00	\$66,300.37
16467	06/29/23	LANDFILL SITE-MAINTENANCE RE C OF A	06/29/23	\$13,880.21	\$13,880.21				
				\$13,880.21					
				\$14,201.22					

**Total ENVIRONMENT**

**WATER**

8907	06/29/23	ONTARIO CLEAN WATER AGENCY, 2085 HURONTARIO ST.	06/29/23	\$9,479.50	\$9,479.50	10-30-64720	WATER-OCWA	\$113,754.00	\$66,356.50
31731	06/29/23	WATER SERVICE	06/29/23	\$9,479.50	\$9,479.50				
9030	06/29/23	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	06/29/23	\$152.62	\$152.62	10-30-64510	WATER PUMPHOUSE-	\$25,000.00	\$18,962.26
510444 623	06/29/23	INTERNET	06/29/23	\$152.62	\$152.62				
10203	06/27/23	MUNICIPAL METERING SERVICES, 75 KARA LANE, TILLSONBURG, ON, N4G 5M2	06/27/23	\$29,995.50	\$29,995.50	10-30-64750	WATER METER CAP EXP	\$45,900.00	\$45,758.61
90055	06/27/23	REPLACEMENT WATER METERS	06/27/23	\$29,995.50	\$29,995.50				
				\$29,995.50					
				\$39,627.62					

**Total WATER**

**SEWER**

8907	06/29/23	ONTARIO CLEAN WATER AGENCY, 2085 HURONTARIO ST.	06/29/23	\$5,775.67	\$5,775.67	10-40-64120	SEWERS-OCWA	\$69,308.00	\$40,429.65
31731	06/29/23	WWT LAGOON	06/29/23	\$5,775.67	\$5,775.67				
				\$5,775.67					
				\$5,775.67					

**Total SEWER**

**PROTECTION TO PERSONS & PROPERTY**

9123	06/28/23	MARKUS WAND, RR # 4, POWASSAN, ON, P0H 1Z0	06/28/23	\$410.12	\$410.12	10-50-62600	ANIMAL CONTROL &	\$5,000.00	\$2,250.17
7708 7667	06/28/23	PREDATION CLAIM	06/28/23	\$410.12	\$410.12				
9194	06/28/23	NORTH BAY MATTAWA CONSERVATION AUTHORITY, 15 JANEY AVENUE, NORTH BAY, ON, P1C 1N1	06/28/23	\$203.00	\$203.00	10-50-64730	NORTH BAY-MATTAWA	\$360.00	\$360.00
4418	06/28/23	GENERAL LEVY	06/28/23	\$168.00	\$168.00	10-50-64730	NORTH BAY-MATTAWA	\$360.00	\$360.00
4430	06/28/23	CAPITAL LEVY	06/28/23	\$26.00	\$26.00	10-50-64730	NORTH BAY-MATTAWA	\$360.00	\$360.00
4440	06/28/23	CAPITAL LEVY ASK	06/28/23	\$26.00	\$26.00				
				\$397.00					
				\$807.12					

**Total PROTECTION TO PERSONS & PROPERTY**

**Municipality of Powassan  
A/P Preliminary Cheque Run**

**(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>RECREATION</b>									
8783 116015	06/29/23	HAMELIN'S TURF EQUIPMENT, 24 LOOKOUT HEIGHTS PLACE, NORTH BAY, ON, P1C 1N2 2 BRUSH CUTTERS	06/29/23	\$1,986.15	\$1,986.15	10-55-67010	PARKS-MAT/SUPPLIES	\$9,000.00	\$5,709.60
8927 72668	06/29/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 FENCING	06/29/23	\$140.38	\$140.38	10-55-67010	PARKS-MAT/SUPPLIES	\$9,000.00	\$5,709.60
9350 2023-INV-16	06/28/23	DISCOVERY ROUTES, 1375 SEYMOUR ST, P.O. BOX 747, NORTH BAY, ON, P1B 8J8 TRAIL DIRECTIONAL SIGNS	06/28/23	\$133.96	\$133.96	10-55-67900	RECREATION-MAJOR	\$44,200.00	\$44,200.00
10666 1552-2	06/28/23	CLIMB N FUN, 920 KRAFT CREEK RD, TIMMINS, ON, P4N 7C3 CANADA DAY CLIMING WALL	06/28/23	\$1,068.93	\$1,068.93	10-55-67020	PARKS-CANADA DAY	\$0.00	(\$3,691.21)
10674 JUNE 19 2023	06/27/23	MATTHEW SUSZTER, 137 OSPREY CRESCENT, CALLANDER, ON, P0H 1H0 POOL SUPPLIES	06/27/23	\$375.52	\$375.52	10-55-67110	POOL-MATERIAL &	\$15,000.00	\$12,686.97
<b>Total RECREATION</b>									
<b>HEALTH SERVICES</b>									
8736 2ND Q 2023	06/28/23	DIST. OF PARRY SOUND SOCIAL SERVICES ADMIN BOARD, 1 BEECHWOOD DRIVE, 2ND FLOOR, PARRY SOUND , ON, P2A 1J2 2ND QUARTER 2023 LEVY	06/28/23	\$38,002.76	\$38,002.76	10-60-66100	DISTRICT OF SOCIAL	\$152,011.00	\$114,008.24
8745 2ND Q 2023	06/28/23	EASTHOLME, BOX 400, POWASSAN , ON, P0H 1Z0 2ND QUARTER 2023 LEVY	06/28/23	\$30,645.25	\$30,645.25	10-60-66200	EASTHOLME LEVY	\$122,581.00	\$91,935.75
8886 2ND Q 23 LEVY	06/28/23	NORTH BAY PARRY SOUND DIST. HEALTH UNIT, 345 OAK ST W, NORTH BAY , ON, P1B 2T2 2ND QUARTER 2023 LEVY	06/28/23	\$26,752.20	\$26,752.20	10-60-65000	HEALTH UNIT	\$107,686.00	\$80,256.56
9007 21706	06/28/23	TOWN OF PARRY SOUND, 52 SEQUIN STREET, PARRY SOUND , ON, P2A 1B4 2ND QUARTER 2023 LEVY	06/28/23	\$29,067.33	\$29,067.33	10-60-65220	LAND AMBULANCE	\$116,989.00	\$87,561.67
<b>Total HEALTH SERVICES</b>									
<b>HISTORICAL &amp; CULTURE</b>									
8954 1034173 623	06/28/23	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8 WATER HEATER RENTAL	06/28/23	\$153.82	\$153.82	10-65-67680	POWASSAN LEGION	\$23,900.00	\$15,837.15
9176 3999188	06/28/23	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5 PEST CONTROL	06/28/23	\$188.37	\$188.37	10-65-67680	POWASSAN LEGION	\$23,900.00	\$15,837.15
9926 3116364 623	06/28/23	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2 TC SENIORS	06/28/23	\$51.72	\$51.72	10-65-66030	TROUT CREEK SENIOR	\$8,500.00	\$1,653.43

**Total PR**

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Total HISTORICAL &amp; CULTURE</b>									
<b>PLANNING &amp; DEVELOPMENT</b>									
8972	73-104-014	RUSSELL, CHRISTIE, LLP, 505 MEMORIAL AVENUE, BOX 158, ORILLIA, ON, L3V 6J3	06/28/23	\$335.81	\$335.81	10-70-68005	PLANNING	\$10,000.00	\$9,297.86
<b>Total PLANNING &amp; DEVELOPMENT</b>									
<b>TROUT CREEK COMMUNITY CENTRE</b>									
8927		POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0							
72348		06/29/23 CLEANER, GARBAGE BAGS	06/28/23	\$13.29	\$13.29	10-75-61800	SUPPLIES	\$3,000.00	\$1,314.35
71640		06/29/23 Painting supplies	06/29/23	\$237.40	\$237.40	10-75-61820	MAINTENANCE	\$27,000.00	\$16,664.54
71920		06/29/23 PAINTING SUPPLIES	06/29/23	\$75.22	\$75.22	10-75-61820	MAINTENANCE	\$27,000.00	\$16,664.54
71921		06/29/23 JUTE T=WINE	06/29/23	\$5.30	\$5.30	10-75-61820	MAINTENANCE	\$27,000.00	\$16,664.54
72260		06/29/23 PAINT AND TAPE	06/28/23	\$112.97	\$112.97	10-75-61820	MAINTENANCE	\$27,000.00	\$16,664.54
72722		06/29/23 ROLLERS PAINT	06/29/23	\$36.49	\$36.49	10-75-61820	MAINTENANCE	\$27,000.00	\$16,664.54
72793		06/29/23 DROP SHEETS	06/29/23	\$97.32	\$97.32	10-75-61820	MAINTENANCE	\$27,000.00	\$16,664.54
<b>Total TROUT CREEK COMMUNITY CENTRE</b>									
9926		AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2							
3116366 623		06/28/23 PHONE AND INTERNET	06/28/23	\$250.00	\$250.00	10-75-61550	TELEPHONE & FAX &	\$3,100.00	\$1,850.32
<b>Total TROUT CREEK COMMUNITY CENTRE</b>									
<b>SPORTSPLEX</b>									
8927		POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0							
72502		06/29/23 EAR PLUGS	06/29/23	\$32.97	\$32.97	10-80-61945	EQUIPMENT- SUPPLIES	\$3,000.00	\$1,194.10
72615		06/29/23 NUT BOLTS CHAIN	06/26/23	\$11.22	\$11.22	10-80-61945	EQUIPMENT- SUPPLIES	\$3,000.00	\$1,194.10
72300		06/29/23 PAINT, GLOVES	06/29/23	\$143.44	\$143.44	10-80-61950	BUILDING REPAIRS &	\$30,000.00	\$20,983.62
72308		06/29/23 PAINT, VARSOL	06/29/23	\$47.76	\$47.76	10-80-61950	BUILDING REPAIRS &	\$30,000.00	\$20,983.62
71714		06/29/23 SWEEPING COMPOUND	06/29/23	\$16.27	\$16.27	10-80-61960	BUILDING SUPPLIES	\$2,500.00	\$1,082.76
71920		06/29/23 PAINTING SUPPLIES	06/29/23	\$112.60	\$112.60	10-80-61960	BUILDING SUPPLIES	\$2,500.00	\$1,082.76
<b>Total SPORTSPLEX</b>									
9176		ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5							
4025234		06/28/23 PEST CONTROL, AIR REMEDY	06/28/23	\$248.44	\$248.44	10-80-61950	BUILDING REPAIRS &	\$30,000.00	\$20,983.62
<b>Total PLANNING &amp; DEVELOPMENT</b>									
9926		AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2							
3111682 623		06/28/23 OFFICE EXPENSES	06/28/23	\$258.23	\$258.23	10-80-61555	OFFICE EXPENSES	\$6,000.00	\$3,692.51
<b>Total HISTORICAL &amp; CULTURE</b>									
10233		LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0							
1903		06/29/23 REPAIR WIRING IN LOBBY	06/29/23	\$150.00	\$150.00	10-80-61950	BUILDING REPAIRS &	\$30,000.00	\$20,983.62
<b>Total HISTORICAL &amp; CULTURE</b>									
<b>Total SPORTSPLEX</b>									

Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>CEMETERIES</b>									
8778 513173	06/29/23	GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN , ON, P0H 1Z0 06/29/23 STONE MIX	06/29/23	\$38.04	\$38.04	10-85-65130	CEMETERY-	\$3,000.00	\$2,332.88
10669 87044113	06/29/23	COOPER EQUIPMENT RENTALS, C/O TX4009C P.O. BOC 4590 STN A, TORONTO, ON, M5W 7B1 06/29/23 MINI EX	06/29/23	\$3,568.81	\$3,568.81	10-85-65110	CEMETRY-SERVICE-	\$5,700.00	\$1,356.92
<b>Total CEMETERIES</b>					<b>\$3,606.85</b>				

**Total Bills To Pay: \$515,063.16**

# July 2023

July 2023							August 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8	1	2	3	4	5	6	7
9	10	11	12	13	14	15	8	9	10	11	12	13	14
16	17	18	19	20	21	22	15	16	17	18	19	20	21
23	24	25	26	27	28	29	22	23	24	25	26	27	28
30	31						29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 25	26	27	28	29	30	Jul 1
2	3 Office Closed (for July 1st)	4 Council Zpm Gap Camp starts	5	6	7	8
9	10	11 Committee of Adjustment	12	13 DSSAB	14	15
16	17 Library Board Meeting	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Aug 1	2	3	4	5